



BID AWARD PANEL CONTRACT AWARD

Award of Doc4749624256 to Arup Canada Inc. for the Geospatial Document Access System Project Assessment for Toronto Water

Date: June 19, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposal Doc4749624256

Description:
Professional Services for Geospatial Document Access System Project (Phase 1 – Study/Assessment)

Recommended Supplier:
Arup Canada Inc.

Contract Award Value:
\$768,985 net of all applicable taxes and charges
\$868,953 including HST and all applicable charges
\$782,519 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2026

FINANCIAL IMPACT

The total contract award identified in this report is \$868,953 including all applicable taxes and charges. The cost to the City is \$782,519 net of HST recoveries.

The engineering estimate for this project is \$768,986 net of all taxes and charges.

Funding is included in the 2025 Capital Budget and the 2026-2034 Capital Plan for Toronto Water. Funding details are summarised in Table 1 as follows.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element and Account Name	Dates	Total (net of HST Recoveries)
CPW039-20-13 Technology Improvements	Date of Award to December 31, 2025	\$ 277,068
	January 1, 2026 to December 31, 2026	\$ 505,451
Total (Net of HST Recoveries)		\$ 782,519

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: November 6, 2024

Solicitation Closed: January 10, 2025

Number of Addenda Issued: Five (5)

Number of Bids: Two (2)

Table 2: Summary of Bids Received

Supplier Name
Arup Canada Inc*
Tom Wolfer**

*Pursuant to the Request for Proposals document, the contract award value includes contingency.

**Supplier did not meet minimum technical threshold

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management, 416-397-5187, Marie.Reid@toronto.ca

Garry Boychuk, Manager, Capital Works Delivery, Infrastructure and Development Services, Toronto Water, 416-397-0936, Garry.Boychuk@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer