



BID AWARD PANEL CONTRACT AWARD

Award of Doc5091005897 to Forest Ridge Landscaping Inc. for the Collection, Removal and Disposal of Waste, Refuse, Debris, Hoarded Items and Hazardous or Contaminated Material for Municipal Licensing and Standards

Date: August 14, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc5091005897

Description:

For the Collection, Removal and Disposal of Waste, Refuse, Debris, Hoarded Items and Hazardous or Contaminated Material from various Private and Public Properties for Municipal Licensing and Standards Division. The award is for an initial contract period of one (1) year from the date of award to August 31, 2026 with the option to renew the contract for four (4) additional separate one (1) year periods, at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised the Executive Director, Municipal Licensing and Standards will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Forest Ridge Landscaping Inc.

Contract Award Value:
\$333,288 net of all applicable taxes and charges
\$376,615 including HST and all applicable charges
\$339,153 net of HST recoveries

Contract is expected to start on September 1, 2025 and end on August 31, 2026.

Option Year 1: September 1, 2026 - August 31, 2027
\$343,286 net of all applicable taxes and charges
\$387,913 including all applicable taxes and charges
\$349,328 net of HST recoveries

Option Year 2: September 1, 2027 - August 31, 2028
\$353,585 net of all applicable taxes and charges
\$399,551 including all applicable taxes and charges
\$359,808 net of HST recoveries

Option Year 3: September 1, 2028 - August 31, 2029
\$364,192 net of all applicable taxes and charges
\$411,537 including all applicable taxes and charges
\$370,602 net of HST recoveries

Option Year 4: September 1, 2029 - August 31, 2030
\$375,118 net of all applicable taxes and charges
\$423,883 including all applicable taxes and charges
\$381,720 net of HST recoveries

The total potential contract award identified in this report, including all option periods, is \$1,999,500 including all applicable taxes and charges and \$1,769,469 net of all applicable taxes and charges. The total potential cost to the City including all option periods is \$1,800,611 net of HST recoveries.

The cost calculation for the option periods reflect an estimated three (3) percent Consumer Price Index (CPI) adjustment applied annually to the annual cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report, including all option periods, is \$1,999,500 including all applicable taxes and charges and \$1,769,469 net of all applicable taxes and charges. The total potential cost to the City including all option periods is \$1,800,611 net of HST recoveries.

Funding for this contract is available in the 2025 Operating Budget for Municipal Licensing and Standards and additional funding will be included in its 2026 Operating Budget Submission. Should the City exercise the option(s) to renew for a further four (4) separate one (1) option year periods, then additional funding will be included in the 2026-2030 Operating Budget submissions of Municipal Licensing and Standards. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract Refer to Attachment 1.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

SOLICITATION SUMMARY

Solicitation Issued: May 30, 2025
Number of Addenda Issued: None
Number of Bids: Four (4)

Solicitation Closed: June 25, 2025

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Forest Ridge Landscaping Inc.	\$333,287.50
Stan Johnson & Son Mtce.	\$398,625.00
East-West Disposal Services Limited	\$399,611.00
614128 Ontario Ltd. o/a Trisan Construction	\$886,375.00

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer

ATTACHMENTS

Attachment 1: Financial Impact Table