



BID AWARD PANEL CONTRACT AWARD

Award of Doc5080269661 to DJ Industrial Sales for Design, Machining and Fabrication of Parts for Toronto Water

Date: September 11, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc5080269661

Description:
For the non-exclusive design, machining and fabrication of parts, including supply, delivery, installation, and warranty for Toronto Water. The term of the Contract is to be for a period of one (1) year from the date of award, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised, then the General Manager of Toronto Water Division, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
DJ Industrial Sales

Contract Award Value:
\$495,500 net of all applicable taxes and charges
\$559,915 including HST and all applicable charges
\$504,221 net of HST recoveries

Contract is expected to start on date of award and end on July 31, 2026.

Option Year 1 (August 1, 2026 to July 31, 2027)
\$510,365 net of all applicable taxes and charges
\$576,712 including HST and all applicable charges
\$519,347 net of HST recoveries

Option Year 2 (August 1, 2027 to July 31, 2028)
\$525,676 net of all applicable taxes and charges
\$594,014 including HST and all applicable charges
\$534,928 net of HST recoveries

Option Year 3 (August 1, 2028 to July 31, 2029)
\$541,446 net of all applicable taxes and charges
\$611,834 including HST and all applicable charges
\$550,976 net of HST recoveries

Option Year 4 (August 1, 2029 to July 31, 2030)
\$557,690 net of all applicable taxes and charges
\$630,189 including HST and all applicable charges
\$567,505 net of HST recoveries

The total potential contract award identified in this report, including the optional periods is \$2,630,677 net of all applicable taxes and charges, and \$2,972,665 including HST and all applicable taxes and charges. **The total potential cost to the City including all option periods is \$2,676,977 net of HST recoveries.**

The above cost calculations reflect an estimated annual three (3) percent Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years is \$2,972,665 including all applicable taxes and charges. The total potential cost to the City is \$2,676,977 net of HST recoveries.

Funding is available in the 2025 Operating Budget and the 2025-2034 Capital Budget and Plan for Toronto Water Budget, Should the City exercise the four (4) separate one (1) year periods, then additional funding will be included in the 2026 to 2030 Capital and Operational Budget Submissions for Toronto Water.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre/ WBS Element Description	Dates	Total Net of HST recoveries
TW4036, TW4022 G/L 2120, 4424	Initial Term - Date of Award to December 31, 2025	\$178,578
CWW019-25 G/L 2120, 4424	Initial Term - Date of Award to December 31, 2025	\$31,514
TW4036, TW4022 G/L 2120, 4424	Initial Term - January 1, 2026 to July 31, 2026	\$250,009
CWW019-25 G/L 2120, 4424	Initial Term - January 1, 2026 to July 31, 2026	\$44,119
TW4036, TW4022 G/L 2120, 4424	Option Year 1: August 1, 2026 to December 31, 2026	\$183,936
CWW019-25 G/L 2120, 4424	Option Year 1: August 1, 2026 to December 31, 2026	\$32,459
TW4036, TW4022 G/L 2120, 4424	Option Year 1: January 1, 2027 to July 31, 2027	\$257,510
CWW019-25 G/L 2120, 4424	Option Year 1: January 1, 2027 to July 31, 2027	\$45,443
TW4036, TW4022 G/L 2120, 4424	Option Year 2: August 1, 2027 to December 31, 2027	\$189,454
CWW019-25 G/L 2120, 4424	Option Year 2: August 1, 2027 to December 31, 2027	\$33,433
TW4036, TW4022 G/L 2120, 4424	Option Year 2: January 1, 2028 to July 31, 2028	\$265,235
CWW019-25 G/L 2120, 4424	Option Year 2: January 1, 2028 to July 31, 2028	\$46,806
TW4036, TW4022 G/L 2120, 4424	Option Year 3: August 1, 2028 to December 31, 2028	\$195,137
CWW019-25 G/L 2120, 4424	Option Year 3: August 1, 2028 to December 31, 2028	\$34,436
TW4036, TW4022 G/L 2120, 4424	Option Year 3: January 1, 2029 to July 31, 2029	\$273,192

Cost Centre/ WBS Element Description	Dates	Total Net of HST recoveries
CWW019-25 G/L 2120, 4424	Option Year 3: January 1, 2029 to July 31, 2029	\$48,210
TW4036, TW4022 G/L 2120, 4424	Option Year 4: August 1, 2029 to December 31, 2029	\$200,991
CWW019-25 G/L 2120, 4424	Option Year 4: August 1, 2029 to December 31, 2029	\$35,469
TW4036, TW4022 G/L 2120, 4424	Option Year 4: January 1, 2030 to July 31, 2030	\$281,388
CWW019-25 G/L 2120, 4424	Option Year 4: January 1, 2030 to July 31, 2030	\$49,657
Total net of HST recoveries		\$2,676,977

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

SOLICITATION SUMMARY

Solicitation Issued: May 9, 2025 **Solicitation Closed:** June 5, 2025

Number of Addenda Issued: Three (3)

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Snell Machine & Tool*	\$300,000.00
DJ Industrial Sales	\$495,500.00

*Supplier was found non-complaint with Mandatory requirements.

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-5187, Marie.Reid@toronto.ca

William Fernandes, Acting Deputy General Manager Wastewater Supply, Toronto Water Division, 416-392-8220, william.fernandes@toronto.ca

Ornella Sain, Supervisor Operational Support, Wastewater, Toronto Water Division, 416-392-8848, ornella.sain@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer