

AGO-0004 – Accountability Records – Auditor General’s Office – Annual Reports, Work Plan Reports (and City-wide Risk Assessments), Peer Review Reports, Other Auditor General Reports (not covered by AGO-0001, AGO-0002, AGO-0003)

Code	Records Title	Originating Office	Retention				Comments/Legislation
			Active	Inactive	Total	Disposition	

Retention amendments							
	Functional Category: Accountability Records Description as per Chapter 3 https://www.toronto.ca/legdocs/municode/1184_003.pdf and By-law 552-2017 (1) A record created by the accountability officer, or their delegate, in carrying out the duties and responsibilities of their office as set out in Part V of the Act, Chapter 3, Accountability Officers. (2) A record designated by an accountability officer as an accountability record pursuant to § 3-7.4A.						
AGO-0004	Accountability Records – Auditor General’s Office – Annual Reports, Work Plan Reports (and City-wide Risk Assessments), Peer Review Reports, Other Auditor General Reports (not covered by AGO-0001, AGO-0002, AGO-0003) Records relating to Auditor General Office’s reports submitted to City Council under the Auditor General’s mandate for assisting city council in holding itself and city administrators accountable for the quality of stewardship over public funds and for achievement of value for money in city operations, as set out in the City of Toronto Act. May include information obtained as copies from the books, accounts, financial records, electronic data processing records, reports, files and all other papers, things or property belonging to or used by the City, local boards (restricted definition), city-controlled corporations or the grant recipients, as the case may be, that the Auditor General believes to be necessary to perform his or her duties under Part V of the City of Toronto Act. Documents and other records include reports, correspondence, evidence providing a reasonable basis to support information in reports and/or other records to demonstrate compliance with government auditing standards.	AGO	T	10	T + 10	D	Comments: Legislation/Regulation: Toronto Municipal Code, Chapter 3, Accountability Officers Protection of Accountability Officers’ Information Directive City of Toronto Act, Part V, Accountability and Transparency Memorandum of Understanding: Four Accountability Offices

*** T = terminated, (Event: Auditor General Recommendation Report Issuance Date)