



June 27, 2025

John Elvidge City Clerk  
Toronto City Hall  
100 Queen Street West  
Toronto, Ontario, M5H2N2

Dear John Elvidge,

**Recommendation:**

The Toronto Pan Am Sports Centre Board of Directors at their meetings on September 30, 2024, December 6, 2024, and March 20, 2025, recommended to City Council in its capacity as one of the Shareholders of Toronto Pan Am Sports Centre Inc. that it adopt and authorize the City Manager to sign the Resolutions of the Shareholders attached as Attachment 2 and Attachment 3 to this letter on behalf of the City that resolve:

a. Financial Statements

1. The audited financial statements of the Corporation for the financial year ending December 31, 2024, are received.

b. Appointment of Auditors

1. Welch LLP are reappointed as the auditors of the Corporation until the close of the next annual meeting of the shareholders or until their successors are duly appointed.
2. The remuneration of the auditors will be fixed by the directors who are hereby authorized to fix that remuneration.

c. Confirmation of Proceedings

1. All by-laws, contracts, acts, proceedings, appointments, elections, and payments of any director or officer of the Corporation that were enacted, made, done, or taken since the last annual meeting of the shareholders of the Corporation are approved, ratified, sanctioned, and confirmed.

d. Approval of Budgets

1. The Budget be and is hereby ratified and approved.
2. Any two directors or officers of the Corporation, be and they are hereby authorized and directed, for and in the name of and on behalf of the Corporation, to do all such acts and things and to execute under the corporate seal of the Corporation or otherwise, and to deliver all agreements, certificates and documents as they may consider necessary or advisable to carry out the provisions of the resolutions passed by the shareholders of the Corporation herein.

Background:

**Toronto Pan Am Sports Centre 2024 Overview**

The Toronto Pan Am Sports Centre (TPASC) 2024 Overview (Attachment 1) provides a brief history of the organization, 2024 operating highlights, an overview of annual general meeting requirements, Board actions related to appointment of the 2025 auditor, 2024 financial statement summary, results of the financial statement audit, 2024 operating financial results, background on the 2025 budget, the future outlook of the organization and a description of the Board composition.

Sincerely,

Brent Duguid  
Secretary, Board of Directors  
Toronto Pan Am Sports Centre

CC: Graham Brown, Managing Director, Toronto Pan Am Sports Centre

Attachments

Attachment 1: Toronto Pan Am Sports Centre 2024 Overview  
Attachment 2: Shareholder Resolution 1 – Financial Statements  
Attachment 3: Shareholder Resolution 2 – Approval of Budgets  
Attachment 4: TPASC 2024 Audited Annual Financial Statements  
Attachment 5: TPASC 2025 Operating Budget  
Attachment 6: TPASC 2025 Capital Budget  
Attachment 7: TPASC 2024 Annual Report