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CHAIR, GENERAL GOVERNMENT COMMITTEE
CHAIR, SCARBOROUGH COMMUNITY COUNCIL
CHAIR, FEDERATION OF ONTARIO PUBLIC LIBRARIES
CHAIR, TORONTO AND REGION CONSERVATION AUTHORITY
NIGHT ECONOMY CHAMPION, CITY OF TORONTO

Date: January 28, 2025

To: General Government Committee Members

Title: City of Toronto Security

Recommendations

1. General Government Committee request the Executive Director, Corporate Real Estate Management to report back to the May 12, 2025, General Government Committee on the current practice to replace or obtain a new City of Toronto employee security card.

I am requesting clarification on the security steps utilized when replacing a City of Toronto employee security card or obtaining a new security card for new employment.

Please confirm that a security photo is taken in-person both during the initial issuance of the card and when a replacement is required. This ensures the card is issued to the correct individual and prevents potential misuse by others. Additionally, a recent photo is taken to ensure an accurate representation of the employee, which is crucial for identification purposes.

I have recently experienced and been advised of changes to employee security card procedures, which may pose a security risk.

Sincerely,

Paul W. Ainslie
City of Toronto, Councillor
Ward 24 Scarborough-Guildwood