

Non-Competitive Contract with Zamboni Company Limited for Proprietary Original Equipment Manufacturer Parts and Services for Parks and Recreation

Date: April 24, 2025
To: General Government Committee
From: General Manager, Parks and Recreation and Chief Procurement Officer
Wards: All

SUMMARY

The purpose of this report is to request City Council authority to enter into a non-competitive contract with Zamboni Company Limited, being the only authorized dealer for the supply of proprietary Original Equipment Manufacturer parts and services to Zamboni Ice Resurface Machines, Ice Conditioner Boxes and Zamboni Ice. The contract will be for a period of five years, commencing on November 1, 2025 to October 31, 2030 in the total amount of \$1,423,534 net of Harmonized Sales Tax (\$1,448,588 net of Harmonized Sales Tax recoveries).

Ice resurface machines are acquired through Fleet Services and are sourced through a competitive solicitation process, however a non-competitive procurement is required leveraging the exception code 02 - exclusive rights as original equipment manufacturer parts are available exclusively from Zamboni Company Ltd. Parks and Recreation maintains the equipment and must use Original Equipment Manufacturer parts to ensure manufacturer's warranty for the resurfacers remains valid. This contract will ensure the continued operation of all arenas and outdoor artificial ice rinks operated by the City of Toronto.

City Council approval is required in accordance with Municipal Code Chapter 195- Purchasing, where the current request exceeds the Chief Purchasing Officer's authority of the cumulative five year commitment for each supplier, under Article 7, Section 195-7.3 (D) of the Purchasing By-Law or exceeds the threshold of \$500,000 net of HST allowed under staff authority as per the Toronto Municipal Code, Chapter 71- Financial Control, Section 71-11A.

RECOMMENDATIONS

The General Manager, Parks and Recreation and Chief Procurement Officer, recommends that:

1. City Council, in accordance with Municipal Code Chapter 195- Purchasing, where the current request exceeds the Chief Procurement Officer's authority of the cumulative five-year commitment, under Article 7, Section 195-7.3 (D) of the Purchasing By-Law or exceeds the threshold of \$500,000 net of Harmonized Sales Tax allowed under staff authority as per the Toronto Municipal Code, Chapter 71- Financial Control, Section 71-11A grant authority to the General Manager, Parks and Recreation to negotiate and enter into a non-competitive agreement with Zamboni Company Limited for the supply of proprietary Original Equipment Manufacturer parts and services to Zamboni Ice Resurface Machines, Ice Conditioner Boxes and Zamboni Ice Edgers, for a period of five (5) years from November 1, 2025 to October 31, 2030 in the amount of \$1,423,534 net of taxes and (\$1,448,588 net of Harmonized Sales Tax recoveries), on terms and conditions satisfactory to the General Manager, Parks and Recreation and in a form satisfactory to the City Solicitor.

FINANCIAL IMPACT

The total potential contract value identified in this report is \$1,423,534, net of Harmonized Sales Tax. The total estimated cost to the City is \$1,448,588, net of Harmonized Sales Tax recoveries.

Funding in the amount of \$45,474 net of Harmonized Sales Tax recoveries is included in the 2025 Operating Budget for Parks and Recreation under cost centre grouping for PFR Equipment Maintenance (PR010-11.114) and various cost elements. The additional funding in the amounts detailed in the table below will be requested in the 2026 to 2030 Operating Budget Submissions for Parks and Recreation under the cost centre for Facility Operations and Parks and Recreation Equipment Maintenance, and various cost elements.

Year	Cost Element	Cost Centre	Total Net of HST Recoveries
2025	2120	PR-PKS	\$45,474
2026	3025	PR-CR	\$281,034
2027	3099		\$289,464
2028	3140		\$298,149
2029	4403		\$307,093
2030			\$227,374

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Total Net of HST Recoveries			\$1,448,588
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The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

At its meeting on November 3, 2015, City Council granted authority under GM7.8 for Parks, Forestry and Recreation to enter into an agreement with Zamboni Company Limited for the supply of proprietary parts to Zamboni Ice Resurface Machines, Ice Conditioner Boxes and Zamboni Ice Edgers in the amount of \$719,389 net of taxes and (\$732,049.00 net of HST recoveries). Blanket Contract Number 47019733 was issued for the period of five years from November 1, 2015 to October 31, 2020:
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.GM7.8>.

At its meeting on October 7, 2020, Blanket Contract 47023199 (2020.GL14.18, adopted by Council at its meeting July 28 and 29, 2020 was awarded to the sole bidder, Zamboni Company Limited.
<https://secure.toronto.ca/council/agenda-item.do?item=2020.GL14.18>

COMMENTS

In 2024, over 100 new Electric Vehicle Zamboni ice resurfacers were sourced and purchased through a competitive solicitation process. The equipment has an expected 10-year life cycle. Many of these units remain in service beyond their expected 10-year life cycle.

Parks and Recreation maintains the equipment and must use Original Equipment Manufacturer parts to ensure manufacturer's warranty for the resurfacers remains valid. This contract will ensure the continued operation of all arenas and outdoor artificial ice rinks operated by the City of Toronto.

In order to maintain these units beyond the expected life cycle and uphold the warranty, the part supplier must provide proprietary original equipment parts in a timely fashion as to minimize impact to our service delivery.

Zamboni Company Limited offers Original Equipment Manufacturer parts only from their facility in Brantford, Ontario and will honour warranties on the parts. The ability to purchase Zamboni proprietary parts ensures that warranty is maintained on the Zamboni equipment. The pricing on all Zamboni parts, is done by a master pricing list that is reviewed periodically by Zamboni Company Limited. This price list is consistent across other municipalities in the Greater Toronto Area (City of Mississauga, City of Oakville, City of Brampton, City of Vaughan and Canadian Armed Forces facilities).

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The Fair Wage Office has reported that the recommended firm has indicated that it has reviewed and understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

CONTACT

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SIGNATURE

Howie Dayton,
General Manager, Parks and Recreation

Geneviève Sharkey,
Chief Procurement Officer