

Non-Competitive Bridge Contract with Acklands-Grainger Inc. for Supply and Delivery of Various Industrial Supplies, Equipment and Services for Various City of Toronto Divisions

Date: April 28, 2025

To: General Government Committee

From: General Manager, Toronto Water and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to request City Council authority to enter into a non-competitive contract with Acklands-Grainger Inc. for the supply and delivery of various industrial supplies, equipment, and services to multiple City of Toronto Divisions such as Toronto Water, Solid Waste Management, Parks, Forestry and Recreation, Toronto Paramedic Services, Purchasing and Materials Management, Toronto Fire Services, Fleet Services, Corporate Real Estate Management and Toronto Emergency Management. The total contract value is \$3,053,675, net of all taxes and charges (\$3,107,420 net of HST recoveries), for the period from May 1, 2025, to April 30, 2026. The terms and conditions will remain the same as those outlined in Request for Quotation (RFQ) Doc2056216916 (6302-19-0229).

The City currently has Corporate Contracts with Acklands-Grainger for these services, which expire on April 30, 2025 with a combined value of \$12,248,846. Due to delays in preparing a new corporate competitive solicitation, a bridging contract is needed to ensure continuity of service without disruption. This extension will cover the supply and delivery of industrial supplies until April 30, 2026.

City Council approval is required in accordance with Municipal Code Chapter 195 - Purchasing, where the current request exceeds the Chief Procurement Officer's authority of the cumulative five-year commitment limit for each supplier under Article 7, Section 195-7.3D of the Purchasing By-Law or exceeds the threshold of \$500,000 net of Harmonized Sales Tax allowed under staff authority as per the Toronto Municipal Code, Chapter 71-Financial Control, Section 71-11A.

RECOMMENDATIONS

The General Manager Toronto Water and the Chief Purchasing Officer recommend that:

1. City Council authorize the General Manager Toronto Water to negotiate and execute a Non-Competitive Procurement contract with Acklands-Grainger Inc., for the supply and delivery of various Industrial Supplies, Equipment and Services for various City of Toronto Divisions, in the amount of \$3,053,675 net of all taxes and charges (\$3,107,420 net of HST recoveries), for the period of May 1, 2025 to April 30, 2026, subject to terms and conditions satisfactory to the General Manager Toronto Water and in a form acceptable to the City Solicitor.

FINANCIAL IMPACT

The total contract amount identified in this report is \$3,053,675 net all applicable taxes and charges. The cost to the City is \$3,107,420 net of HST recoveries.

Funding is available in the 2025 Approved Operating Budgets for Toronto Water, Toronto Paramedic Services, Toronto Fire Services, Fleet Services, Solid Waste Management, Parks, Forestry and Recreation, Corporate Real Estate Management and Purchasing and Materials Management Divisions. Additional funding will be included in the 2026 Operating Budget Submissions for Toronto Water, Toronto Paramedic Services, Toronto Fire Services, Fleet Services, Solid Waste Management, Parks, Forestry and Recreation, Corporate Real Estate Management and Purchasing and Materials Management Divisions. Additional funding is available in the 2025-2034 Approved Capital Budget and Plan for Solid Waste Management Services. Funding details are summarized in Table 1.

Table 1 - Financial Impact Summary (net of HST Recoveries)

Division	Cost Centre / WSB Element	2025	2026	Total
Toronto Water	TW2025, TW2030 TW2035, TW2040 TW2050, TW2060 TW4022, TW4036 TW4070, TW4075 TW4080, TW4085 TW4095, TW4100 TW4105, TW4110 TW7015, TW7020 TW7035, TW7050 TW7065, TW7072	\$1,068,480	\$356,160	\$1,424,640

Division	Cost Centre / WSB Element	2025	2026	Total
Solid Waste Management	SW0850, SW0851 SW0852, SW0853 SW0854, SW0855 SW0856, SW0011 SW0860, SW0862 SW0864 CSW930-01-01 CSW930-02-01 CSW930-03-01 CSW930-04-01	\$203,520	\$101,760	\$305,280
Parks Forestry and Recreation	P00427, P00853 P00859 P00890, P00989 P00906, P12783 P12786 P03651, P00833 P00483, P12017 P12081, P06885 CC -PR-PRK	\$152,640	\$50,880	\$203,520
Toronto Paramedic Services	B46700, B31100, B41100	\$120,809	\$60,405	\$181,214
Purchasing and Materials Management	160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171	\$271,360	\$135,680	\$407,040
Fire Services	FR0024, FR0025	\$108,544	\$54,272	\$162,816
Fleet Services	FL100	\$14,949	\$7,474	\$162,816
Corporate Real Estate Management	FA100-30.S	\$307,364	\$76,841	\$384,206
Toronto Emergency Management	DB3000	\$8,141	\$8,141	\$16,282
	Total	\$2,255,807	\$851,613	\$3,107,420

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

At its meeting on April 22, 2020, the Bid Award Panel adopted Item Number BA77.1, authorizing the Award of RFQ Doc 2056216916 to Acklands-Grainger Inc. for Supply and Delivery of Various Industrial Supplies, Equipment and Services for Various City of Toronto Divisions from the date of award to April 30, 2021, with the option to renew the Contract for four (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval(s). The Bid Award Panel decision can be found at: [Agenda Item History - 2020.BA77.1](#)

COMMENTS

Non-competitive procurements may be undertaken where both the proposed procurement and supplier can be justified in good faith based on an exception set out in Toronto Municipal Code Chapter 195, Procurement. These procurements will be proceeding under the exception related to bridging, where there has been a delay in issuing a subsequent solicitation, and the City has determined in good faith that both the selected supplier, along with the terms and conditions of the contract are beneficial to the City (Toronto Municipal Code, Chapter 195, Procurement, Section 7.1K.).

The City of Toronto purchases a wide variety of industrial supplies, equipment, and services from Acklands-Grainger to support its operations, including:

- Safety Equipment: PPE (helmets, vests, gloves), first aid supplies.
- Maintenance Products: Lubricants, tools, cleaning supplies, and electrical components.
- Plumbing & HVAC: Pipes, fittings, HVAC filters, and equipment.
- Fire & Emergency Equipment: Fire extinguishers, safety gear, rescue tools.
- Fleet Maintenance: Vehicle parts, tires, batteries.
- Construction Materials: Building supplies, tools.
- Facility Maintenance: Locks, security hardware, and cleaning supplies.

These products help the City maintain infrastructure, ensure safety, and provide essential services.

The City of Toronto currently holds a contract with Acklands-Grainger Inc. (resulting from RFQ Doc2056216916, 6302-19-0229) for the non-exclusive supply and delivery of industrial supplies, equipment, and services across various City divisions. This contract is set to expire on April 30, 2025. The divisions listed in Table 1 ("Industrial Supply Divisions") will continue to require these supplies beyond this date.

Due to delays in preparing a new corporate competitive solicitation, a new contract will not be ready by the expiration date. The Purchasing and Materials Management

Division (PMMD) requests additional time to finalize the procurement process and issue a new 5-year contract. This extension will allow for updating specifications and sample testing. PMMD plans to issue the new RFQ in the second quarter of 2025 to ensure a smooth transition to the new contract by April 30, 2026.

The Fair Wage Office confirms the recommended supplier understands the Fair Wage policy and labour trades requirements and have agreed to comply fully.

CONTACT

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SIGNATURE

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