

## **MOTION WITHOUT NOTICE**

### **Ensuring BIA Notices During Postal Strike**

**Moved by:**            **Councillor Shelley Carroll**

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**Seconded by:**      **Councillor Chris Moise**

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#### **SUMMARY:**

The purpose of this motion is to authorize the Boards of Management of Business Improvement Areas to use alternative methods of notification for their upcoming annual general meetings (AGM). Economic Development & Culture has requested that this temporary measure be instated to mitigate the impacts of the postal labour disruption on the notification requirements for AGMs.

Section 3.11C of Municipal Code Chapter 19, Business Improvement Areas (“BIAs”) requires the City to distribute notice of a BIA’s Annual General Meeting (“AGM”) by prepaid mail at least 15 business days before the date of the meeting to all persons who own rateable property in a business property class within the business improvement area.

However, due to the postal strike, the City is unable to mail the notices and does not have the established BIA membership communication resources to provide notice by alternative means. The BIA office would like the BIA boards of management to use their resources to notify their members of the AGM until regular postal service resumes. Each BIA board of management may choose which method is the most effective way to reach its members, provided the notice meets the requirements of recommendation 1 below.

#### **Reason for Urgency:**

This Motion is urgent because of the postal labour disruption, and as such, action is required at this meeting of City Council.

#### **RECOMMENDATIONS:**

1. Despite the provisions of Toronto Municipal Code section 19-3.11.C, City Council authorize the Boards of Management of Business Improvement Areas, who are impacted by the Canada Post labour disruption that prevents the notice of annual general meetings from being sent via prepaid mail, to provide notice of their annual general meeting by alternative communication methods, including but not limited to:
  - a. Hand delivery within BIA boundaries;
  - b. Email distribution;

- c. Posting on BIA websites and social media; or
- d. Requesting business tenants to forward AGM notices to their landlords/property owners.

and that this temporary relief take effect immediately and remain in force until postal service resumes.

- 2. City Council direct that notices distributed using alternative methods must:
  - a. Continue to respect the 15-business-day minimum notice period wherever possible.
  - b. Be provided as soon as reasonably feasible if the postal disruption makes this 15-business-days notice period unattainable.