

Selection of Candidates for Interview for the CreateTO Board

Date: September 9, 2025

To: Corporations Nominating Panel

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the CreateTO Board.

SUMMARY

The Corporations Nominating Panel will select candidates to be interviewed for appointment to the CreateTO Board. The Corporations Nominating Panel will conduct interviews at its next meeting and recommend two candidates, including a Chair, to City Council for appointment.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Corporations Nominating Panel select 6 candidates listed in Confidential Attachment 1a for interview at its next meeting for appointment to the CreateTO Board.
2. The Corporations Nominating Panel direct that Confidential Attachments 1a, 1b, 2 and 3 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the CreateTO Board.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting held December 17-18, 2024, City Council appointed 1 public member to the CreateTO Board with a term of office ending March 28, 2026 and until a successor is appointed: <http://secure.toronto.ca/council/agenda-item.do?item=2024.NC15.3>

At its meeting held November 13-14, 2024, City Council appointed 1 public member to the CreateTO Board with a term of office ending March 28, 2028 and until a successor is appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2024.CC23.4>

At its meeting held November 13-14, 2024, City Council appointed 1 public member to the CreateTO Board with a term of office ending November 30, 2025 and until a successor is appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2024.CC23.4>

At its meeting held November 13-14, 2024, City Council appointed 1 public member as Chair to the CreateTO Board until a successor is appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2024.CC23.4>

COMMENTS

Composition of the CreateTO Board

The board consists of 8 members composed of:

- 6 public members, including one appointed as Chair
- The Mayor or designate appointed by the Mayor
- 1 Member of Council

There are currently two positions under consideration

There are currently two positions under consideration, including the Chair role:

- Marni Dicker resigned on August 26, 2025; and
- Allison Mendes, appointed by City Council as Chair effective November 15, 2024, is serving a term ending on March 10, 2025, and until a successor is appointed.

Public members are appointed for a four-year term

Public members are appointed to the CreateTO Board for a four-year term, and until successors are appointed.

Public members appointed to CreateTO are cross appointed

In 2017, City Council adopted amended shareholder directions for Build Toronto and the Toronto Port Lands Company. As a result of these amendments, the members of CreateTO are also members of the Board of Directors of Build Toronto and the Toronto Port Lands Company by virtue of their position.

The term of office for corporate boards is two years and until successors are appointed, therefore the appointments to Build Toronto and Toronto Port Lands Company is two years.

Public members should meet certain eligibility requirements

In addition to the general eligibility requirements in the Public Appointments Policy, public members of the CreateTO board must satisfy the following requirements:

- Cannot be a supplier of goods or services to the City of Toronto;
- Cannot have an employment or an interest in an organization that is involved in a real estate transaction with the City of Toronto; and/or
- Cannot be involved in litigation with the City of Toronto.

Additional eligibility requirements are applicable for the cross appointments as Build Toronto and Toronto Port Lands are incorporated under the Ontario Business Corporations Act (OBCA). Under the OBCA, directors are disqualified from the board if they are:

- anyone who is incapable;
- a person who is not an individual; and
- a person who has the status of bankrupt.

Public members should meet certain qualifications

Public members appointed to the board should collectively have the following skills, experience, and expertise:

- Executive level experience in a major public, private, or not-for-profit organization;
- Senior level experience and professional skills in real estate, property development, urban planning, facilities management, investment industry, infrastructure delivery, community development, economic development, brownfield remediation, or environmental sustainability;
- Experience in large-scale transformative change and implementing complex business strategies;
- Post-graduate degree preferred in any one of the following fields: finance, business, economics, risk management, accounting, public administration, urban planning, engineering, or law; and/or
- A certificate in board governance or training in a related field, such as director's education, is preferred.

Public members receive remuneration

The board's public members will receive an annual retainer of \$10,000 and \$500 per meeting, to a total annual maximum of \$20,000.

The board's Chair will receive an annual retainer of \$50,000 and \$500 per meeting, to a total annual maximum of \$70,000.

We have consulted with CreateTO

In preparation for this process, Public Appointments staff consulted with CreateTO to discuss current board needs, emerging trends, and the appointments process. Experience in real estate development and city building are considered important qualifications for potential board members.

Outreach was conducted for this vacancy

The opportunity to apply to the CreateTO Board was shared externally through professional organizations, LinkedIn and the PA e-subscribers list. The opportunity was also shared with internal City partners including the Confronting Anti-Black Racism Unit, the Indigenous Affairs Office, and People and Equity to promote broadly through their networks.

Next steps - Interviews

Once the Corporations Nominating Panel has selected candidates to interview, the City Clerk's Office will contact the candidates to schedule them for 20-minute interviews. Six interviews plus deliberations will take approximately two and a half hours to complete.

CONTACT

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SIGNATURE

John D. Elvidge
City Clerk

ATTACHMENTS

Confidential Attachment 1a - List of Eligible Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the CreateTO Board

Confidential Attachment 1b - List of Ineligible Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the CreateTO Board

Confidential Attachment 2 – Skills Matrix for Highly Qualified Candidates for the CreateTO Board

Confidential Attachment 3 - Confidential Voluntary Diversity Information for Public
Members of the CreateTO Board