

Appointment of Public Members to the CreateTO Board

Date: December 4, 2025

To: Corporations Nominating Panel

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the CreateTO Board.

SUMMARY

The Corporations Nominating Panel will conduct interviews and recommend candidates to City Council for appointment to the CreateTO Board. One of the two public members will be recommended for appointment as Chair.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Corporations Nominating Panel recommend two public members to City Council for appointment to:
 - a. the CreateTO Board, at pleasure of Council, for a term of office ending on December 19, 2029, and until successors are appointed; and
 - b. The Boards of Directors of Build Toronto and the Toronto Port Lands Company, at the pleasure of Council, for a term of office ending on December 19, 2027, and until successors are appointed.

2. The Corporations Nominating Panel recommend to City Council the appointment of Chair of the CreateTO Board from among the recommended candidates for public member.
3. The Corporations Nominating Panel recommend Marcie Zajdeman from the CreateTO Board for re-appointment to Build Toronto and the Toronto Port Lands Appointment of Public Members to the CreateTO Board Page 2 of 5 Company, at pleasure of Council, for a term of office ending on June 16, 2027, and until a successor is appointed.
4. City Council direct that Confidential Attachments 1a, 1 b,1 c, and 2 to 4 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Toronto Community Housing Corporation Board of Directors..

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting held November 25, 2025, the Corporations Nominating Panel selected four candidates for interviews at its next meeting:

<https://secure.toronto.ca/council/agenda-item.do?item=2025.NC25.2>

At its meeting held December 17-18, 2024, City Council appointed one public member to the CreateTO Board with a term of office ending March 28, 2026 and until a successor is appointed: <http://secure.toronto.ca/council/agenda-item.do?item=2024.NC15.3>

At its meeting held November 13-14, 2024, City Council appointed one public member to the CreateTO Board with a term of office ending March 28, 2028 and until a successor is appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2024.CC23.4>

At its meeting held November 13-14, 2024, City Council appointed one public member to the CreateTO Board with a term of office ending November 30, 2025 and until a successor is appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2024.CC23.4>

At its meeting held November 13-14, 2024, City Council appointed one public member as Chair to the CreateTO Board until a successor is appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2024.CC23.4>

COMMENTS

Composition of the CreateTO Board

The board consists of eight members composed of:

- Six public members, including one appointed as Chair
- The Mayor or designate appointed by the Mayor
- One Member of Council

There are currently two positions under consideration

There are currently two positions under consideration, including the Chair role:

- Marni Dicker resigned on August 26, 2025; and
- Allison Mendes, appointed by City Council as Chair effective November 15, 2024, is serving a term ending on March 10, 2025, and until a successor is appointed.

Public members are appointed for a four-year term

Public members are appointed to the CreateTO Board for a four-year term, and until successors are appointed.

Public members appointed to CreateTO are cross appointed

In 2017, City Council adopted amended shareholder directions for Build Toronto and the Toronto Port Lands Company. As a result of these amendments, the members of CreateTO are also members of the Board of Directors of Build Toronto and the Toronto Port Lands Company by virtue of their position.

The term of office for corporate boards is two years and until successors are appointed, therefore the appointments to Build Toronto and Toronto Port Lands Company is two years.

Public members should meet certain eligibility requirements

In addition to the general eligibility requirements in the Public Appointments Policy, public members of the CreateTO board must satisfy the following requirements:

- Cannot be a supplier of goods or services to the City of Toronto;
- Cannot have an employment or an interest in an organization that is involved in a real estate transaction with the City of Toronto; and/or
- Cannot be involved in litigation with the City of Toronto.

Additional eligibility requirements are applicable for the cross appointments as Build Toronto and Toronto Port Lands are incorporated under the Ontario Business Corporations Act (OBCA). Under the OBCA, directors are disqualified from the board if they are:

- anyone who is incapable;
- a person who is not an individual; and
- a person who has the status of bankrupt.

Public members should meet certain qualifications

Public members appointed to the board should collectively have the following skills, experience, and expertise:

- Executive level experience in a major public, private, or not-for-profit organization;
- Senior level experience and professional skills in real estate, property development, urban planning, facilities management, investment industry, infrastructure delivery, community development, economic development, brownfield remediation, or environmental sustainability;
- Experience in large-scale transformative change and implementing complex business strategies;
- Post-graduate degree preferred in any one of the following fields: finance, business, economics, risk management, accounting, public administration, urban planning, engineering, or law; and/or
- A certificate in board governance or training in a related field, such as director's education, is preferred.

Public members receive remuneration

The board's public members will receive an annual retainer of \$10,000 and \$500 per meeting, to a total annual maximum of \$20,000.

The board's Chair will receive an annual retainer of \$50,000 and \$500 per meeting, to a total annual maximum of \$70,000.

Public release of the names of the recommended candidates

The names of the recommended candidates will be publicly reported once the Corporations Nominating Panel forwards its recommendation to City Council.

CONTACT

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SIGNATURE

John D. Elvidge
City Clerk

ATTACHMENTS

Confidential Attachment 1a - List of Eligible Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the CreateTO Board

Confidential Attachment 1b - List of Eligible Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the CreateTO Board received after October 16, 2025

Confidential Attachment 1c - List of Ineligible Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the CreateTO Board

Confidential Attachment 2 - Skills Matrix for the Highly Qualified Candidates for the CreateTO Board

Confidential Attachment 3 - Interview Schedule for December 8, 2025