



Decision Letter

Toronto Parking Authority - Audit and Risk Management Committee

Meeting No.	11	Contact	Gina Ang, Committee Administrator
Meeting Date	Thursday, September 25, 2025	Phone	416-397-4592
Start Time	9:30 AM	E-mail	tpaboard@toronto.ca
Location	Video Conference	Chair	Zeshan Khan

PR11.3 - Procurement Policy Updates - Adoption of the Mayor's Economic Action Plan to United States Tariffs

Decision Type: ACTION

Status: Adopted

Wards: All

Committee Decision

The Toronto Parking Authority - Audit and Risk Management Committee recommends that:

1. The Board of Directors of Toronto Parking Authority approve the recommended amendments to Toronto Parking Authority Policy Resolution 5-7 - Procurement Policy in Attachment 1, Attachment 2 (Appendix A) and Attachment 3 (Appendix B), to the report (September 4, 2025) from the President, Toronto Parking Authority, and direct the President, Toronto Parking Authority, to enact this Policy Resolution with Appendices, as amended.

Decision Advice and Other Information

Rose-Ann Lee, Chief Financial Officer, Toronto Parking Authority gave a presentation on Procurement Policy Updates - Adoption of the Mayor's Economic Action Plan to United States Tariffs.

Origin

(September 4, 2025) Report from the President, Toronto Parking Authority

Summary

At its meeting on September 25, 2025, the Toronto Parking Authority - Audit and Risk Management Committee considered [Item PR11.3](#) and made recommendations to the Board of Directors of the Toronto Parking Authority.

Summary from the report (September 4, 2025) from the President, Toronto Parking Authority:

At its meeting on May 15, 2025, the Board of Directors of the Toronto Parking Authority received Item PA14.15 - Mayor's Economic Action Plan in Response to United States Tariffs which included a recommendation for the City's agencies and corporations to adopt similar policies where possible.

The purpose of this report is to provide the Audit and Risk Management Committee and the Board with a preview of amendments that Management will be proposing to Toronto Parking Authority Policy Resolution 5-7: Procurement Policy towards adoption of the Mayor's Economic Action Plan to United States Tariffs. Formal approval will be requested at the October 16, 2025, meeting of the Board.

Management is proposing to adopt the Mayor's recommendation fully, as adopted by the City of Toronto in its Schedule A to Chapter 195 - Procurement.

At the same time, Management is proposing additional amendments to Policy 5-7, which was last updated in 2017, to further address any inconsistencies and align with Chapter 195 - Procurement of the City of Toronto.

Background Information

(September 4, 2025) Report from the President, Toronto Parking Authority on Procurement Policy Updates - Adoption of the Mayor's Economic Action Plan to United States Tariffs

(<https://www.toronto.ca/legdocs/mmis/2025/pr/bgrd/backgroundfile-258387.pdf>)

Attachment 1 - Procurement Policy

(<https://www.toronto.ca/legdocs/mmis/2025/pr/bgrd/backgroundfile-258388.pdf>)

Attachment 2 - Procurement Policy (Documentation & Procedures Quick Reference Guide)

(<https://www.toronto.ca/legdocs/mmis/2025/pr/bgrd/backgroundfile-258389.pdf>)

Attachment 3 - Procurement Policy (Temporary Provisions in Response to Tariffs)

(<https://www.toronto.ca/legdocs/mmis/2025/pr/bgrd/backgroundfile-258390.pdf>)

(September 25, 2025) Presentation from the Chief Financial Officer, Toronto Parking Authority on Adoption of Mayor's Economic Action Plan Audit Committee

(<https://www.toronto.ca/legdocs/mmis/2025/pr/bgrd/backgroundfile-258762.pdf>)