

# 2026 Schedule of Meetings

Date: September 10, 2025

To: TTC Board

From: Director – Commission Services

#### Recommendations

It is recommended that the TTC Board:

1. Approve the 2026 meeting dates for the TTC Board and Committees as follows:

- a. TTC Board: Tuesday, February 3, Thursday, April 16, Wednesday, June 17, Wednesday, July 22, Tuesday, December 15
- b. Audit & Risk Management Committee: Wednesday, March 11, Wednesday, June 3
- c. Human Resources Committee: Monday, January 19, Wednesday, May 6
- d. Strategic Planning Committee: Monday, March 2, Tuesday, May 26
- 2. That the published schedule serves as notice for these meetings.

### Summary

The purpose of this report is to establish the 2026 meeting schedule for the TTC Board, and its Committees as required by Section 20 of the TTC's By-law to Govern Board Proceedings.

# **Background and Analysis**

#### 2026 is a Municipal Election year

The Municipal Election will take place on Monday, October 26, 2026. Traditionally, the TTC Board has followed the approach taken by the City of Toronto and has not scheduled any Board or Committee meetings after Nomination Day, which is Friday, August 21, 2026.

The TTC Chair may call a Special meeting, if required, to deal with any urgent items.

### **Proposed Meeting Schedule**

The 2026 TTC Board meeting schedule has been developed in alignment with the City Council calendar to minimize conflicts with City Council and Standing Committee meetings and to support the timely transmittal of key items to the Executive Committee, where possible. Meetings have not been scheduled on Fridays to enable Members to look after constituency matters.

To improve the efficiency and effectiveness of the governance structure, the 2026 schedule introduces a reduced number of Board meetings. This adjustment creates space for Committee meetings during months when the Board does not convene. These changes are supported by recent updates to the <a href="Authorization for Expenditures and Other Commitments">Authorization for Expenditures and Other Commitments</a> policy, which ensure that essential decisions and actions can continue to be taken promptly without requiring additional Board meetings.

The overall meeting structure and schedule will be reviewed during the election recess, with findings and recommendations presented to the Board in December 2026.

### Features of the 2026 Meeting Schedule

- Five TTC Board meetings scheduled throughout the year.
- Two meetings for each Board Committee Audit & Risk Management, Human Resources, and Strategic Planning — generally held in months without Board meetings and timed to align with key reporting needs, such as annual financial statements and external auditor reports.
- Avoids meeting dates of the Federation of Canadian Municipalities' Annual Conference and Board of Directors meetings.

Unless otherwise specified, TTC Board and Committee meetings will:

- Begin at 10:00 a.m.
- Be conducted in a hybrid format to support both in-person and virtual participation.

Meetings of the Toronto Coach Terminal Inc. and Toronto Transit Commission Insurance Company Limited will be scheduled separately.

For a calendar view of the proposed 2026 meeting schedule, please refer to Attachment 2.

#### **Next Steps**

Upon approval of the 2026 schedule, meeting dates will be published on <a href="https://www.ttc.ca/Public-meetings">https://www.ttc.ca/Public-meetings</a>, and the City of Toronto's Meeting Schedule.

### **Diversity, Equity, and Inclusion Matters**

TTC Board and Committee meetings are conducted using a hybrid approach, whereby they are held at Toronto City Hall or at the TTC Head Office (1900 Yonge St.) and by video conference. These facilities are accessible, and attendant support services are on hand to assist members of the public with personal care needs.

Notice of meetings of the TTC Board is provided in the form of a meeting agenda posted on the City of Toronto's website (<a href="www.toronto.ca/council">www.toronto.ca/council</a>).

Meetings of the TTC Board are livestreamed and archived on the TTC's YouTube channel (<a href="www.youtube.com/OfficialTTCChannel">www.youtube.com/OfficialTTCChannel</a>). Meetings broadcast through YouTube are closed captioned.

The 2026 meeting schedule avoids meetings on days of cultural or religious significance, and notes where meetings end before sundown to accommodate Muslim days of observance. Meetings end approximately one hour before sundown to allow Board Members, staff, and members of the public to travel home to observe their faith at sundown.

## Financial Impact

This report has no financial impact.

The Executive Director - Finance has reviewed this report and agrees with the financial impact information.

#### Contact

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#### **Attachments**

Attachment 1 – Decision History

Attachment 2 – Proposed 2026 Schedule of Meetings (calendar view)

# **Attachment 1 – Decision History**

City Council, at its meeting on July 23-24, 2025, adopted Item CC32.3 – 2026 Schedule of Meetings. The proposed 2026 TTC meeting dates have been prepared in consideration of the foregoing, and in recognition of City Council's direction that City agencies avoid scheduling meetings, wherever possible, that conflict with the approved City meeting schedule and respecting days of cultural or religious significance. https://secure.toronto.ca/council/agenda-item.do?item=2025.CC32.3