OFFICIAL POLICY

Section: Financial

Subject: **CONTRIBUTION AGREEMENT POLICY**

PURPOSE

This policy is intended to establish guidelines for the Toronto Zoo to enter into contribution arrangements with partners, including community, academic and industry partners for initiatives that advance strategic priorities of the Zoo, are of limited scope and duration, and have a positive value proposition.

GENERAL PRINCIPLES

1. Enabling policy allowing for the Zoo to enter into alternative arrangements with community, academic and industry partners to advance strategic and innovation goals;
2. Limited in duration and contribution amount;
3. Achieves value for the Toronto Zoo in leveraging contributions from other parties that contribute to the advancement of Zoo objectives;
4. Does not preclude, prohibit or prejudice future procurement requirements and methods in accordance with applicable Zoo polices.

TERMS

The Toronto Zoo may consider contribution agreements to assess innovative technologies supporting the achievement of the Zoo's strategic goals and in engaging Indigenous and other community partners for research, conservation and educational purposes under the following conditions:

1. The Toronto Zoo's contribution to the arrangement does not exceed $100,000 in total value;
2. The arrangement leverages contributions from other partner(s) towards the project or initiative enabling the Zoo to realize value for the contribution made;
3. The arrangements are for a limited term of up to two years, with the allowance for extension in accordance with any third party grant/funding terms; and,
4. For technology-related partnerships, the arrangements are intended for short-term pilots or proofs-of-concept to inform longer term deployment and scale up requirements, which are to be subject to applicable competitive procurement processes.