

## **Attachment 1: Summary of relevant bylaws and permits for special events**

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The following attachment summarizes the most relevant bylaws and permits to support events on private property. This is not an exhaustive list and focuses on the key mechanisms available to the City for mitigating the public realm impacts of events held on private property. While these bylaws and permits may affect certain event-related activities, they do not determine whether an event may proceed.

### **Municipal Licensing & Standards (MLS) – Noise Exemption Permits (NEPs)**

Organizers must comply with the Noise By-law or obtain an exemption through MLS for events or activities that may be in contravention of the Noise Bylaw. Noise exemption permits (NEPs) are provided and issued according to the requirements in the Noise Bylaw, and should an exemption permit be granted, conditions may be imposed including specific orientation of sound equipment, a noise mitigation plan, and enhanced noise monitoring.

**Application:** A festival or event that will have amplified or instrument sound beyond what is allowable under the Bylaw must apply for a noise exemption permit. As part of the application, the organizer may be asked to provide a site plan including speaker/equipment placement and direction, reasons supporting an exemption permit, and a [noise mitigation plan](#).

**Assessment:** After receiving an application, MLS will review the application, request any required supporting documentation, and assess permits to [differentiate higher and lower impact activities](#) (Level 1, 2 or 3 permits) using established [Screening Criteria](#).

**Councillor Review and Permit Issuance:** The local Ward Councillor must review a noise exemption permit in order for it to be issued. The Councillor may request that conditions, as outlined in the By-law, be added to the noise exemption permit and the permit application will be approved if:

- **For permits categorized Level 1 or 2:** the Councillor does not respond within 14 days or responds indicating that they have no objection to the application being approved.
- **For permits categorized as Level 3:** the Councillor responds indicating they have no objection to the application being approved.
- The applicant has complied with the last noise exemption permit issued to them, provided information and supporting documents as requested by the City, and paid all required fees and/or bylaw related fines.

**Refusals:** If the City refuses to grant a noise exemption permit, the applicant is notified in writing that they may appeal the decision to the Community Council which has

jurisdiction for the location of the proposed event or activity. The timeline for filing the appeal is 21 days of the date of the notice. An appeal fee must also be paid.

**Conditions:** All noise exemption permits are subject to the conditions listed on the issued permit, also found in the Noise Bylaw. This may include:

- Distributing a notice about the exemption permit to those within a 120-metre radius of the event at least seven (7) days prior to the start of the event or activity,
- Adhering to a noise mitigation plan,
- Adhering to specific orientation of equipment for the duration of the event or activity, or
- Installing dampeners or deadeners or other noise protection equipment.

### **Transportation – Street Events**

Organizers must comply with the Street Event By-law and obtain a permit for certain events or activities such as defined in Ch.743 and are limited to the public right-of-way. Street Event permits are provided and issued according to the requirements in the By-law. A Street Event is a temporary full or partial closing of a street to accommodate admission-free, or admission-restricted, races, runs, walks, and festivals (Ch.743-1(C)(1)), and a closure is a temporary full or partial closing of a street for a period of no more than four consecutive days (Ch.743-1(C)(1)).

**Application:** Subject to Ch.743-7(C), there are certain requirements that must be met as follows:

Any person who is applying for a closure for a street event and for permission to place an installation upon, over, in, across or adjacent to a street for a street event must submit an application on a prescribed form to the General Manager (Ch.743-7(C)(1)).

The Applicant must meet the following conditions as described in Ch. 743-7(C)(3) to the satisfaction of the General Manager:

- Where an application includes the service of alcohol within the street event, the General Manager shall require prior written confirmation of approval by City Council and the Licensing and Registration Department of the Alcohol and Gaming Commission of Ontario (Ch.743-7(C)(3)(a));
- Where an application includes a full or partial closure of an expressway or a full or partial closure for a motor vehicle race on any road, the application requires approval by City Council (Ch.743-7(C)(3)(b));
- The applicant shall submit to the General Manager a Traffic Control and Public Safety Plan that conforms to the Street Event Guidelines (Ch.743-7(C)(3)(c));

- Where an application includes a closure of an expressway, expressway access/exit and diversions, the applicant shall pay to the City the cost or estimated cost to install and remove any and all installation(s) (Ch.743-7(C)(3)(d));
- Where an application includes a full closure of a roadway for more than 24 hours or where otherwise determined by the General Manager, the applicant shall be required to pay to the City the City's cost or estimated cost to manufacture, install and remove the advance notification signs, or the applicant shall, at its own expense, arrange for the manufacture, installation and removal of advance notification signs, all to the satisfaction of the General Manager; (Ch.743-7(C)(3)(e));
- The applicant shall pay to the City the City's cost or estimated cost to manufacture, install and remove street conversion signs (Ch.743-7(C)(3)(f));
- The applicant shall confirm to the General Manager that they have made arrangements with a private contractor, acceptable to the General Manager, to install and remove traffic control devices according to the approved Traffic Control and Public Safety Plan (Ch.743-7(C)(3)(g));
- The applicant shall submit to the General Manager a street event notice advertising the proposed street event, such street event notice to be acceptable to the General Manager, and submit to the General Manager proof of posting of the approved street event notice (Ch.743-7(C)(3)(i));
- The applicant shall submit a Waste Management Plan satisfactory to the General Manager of Solid Waste Management Services of the City and undertake to comply with and implement this Waste Management Plan; (Ch.743-7(C)(3)(j));
- Third-party bodily injury and property damage liability insurance (Ch.743-7(C)(3)(k)); and
- Any other conditions considered appropriate by the General Manager and the City Solicitor (Ch.743-7(C)(3)(l)).

**Councillor Review:** Councillors are copied on correspondence involving the application, which may include and is not limited to the traffic management plan and/or a site plan, and any additional documents pertaining to the street event permit application and process.

Council review is required for a street event that is longer than four days. As required for a street permit, a closure is a temporary full or partial closing of a street for a period of no more than four consecutive days (Ch.743-1(C)(1)), and the General Manager of Transportation Services of the City of Toronto may temporarily close to vehicular traffic any highway or portion of a highway for a period of not more than four consecutive days for social, recreational, community, athletic or cinematographic purpose, or combination of such purposes (Ch. 937-3).

Where an application includes a full or partial closure of an expressway or a full or partial closure for a motor vehicle race on any road, the application requires approval by City Council (Ch.743-7(C)(3)(b)).

**Approvals:** Subject to Ch. 743-7(D) and if not rejected under Ch.743-7(E), where an application meets the requirements of Ch. 743-7(C), the General Manager shall issue the required permit.

**Refusals:** Subject to Ch. 743-7(E), the application for a Street Event shall be refused under the following situations:

- Where the Applicant has outstanding fees or charges to the City (Ch.743-7(E)(3));
- Where a prior Street Event Permit has been applied for or issued for a full street closure within the same road within the same ward and in the same calendar month, unless written approval is received from the Ward Councillor (Ch.743-7(E)(2));
- Where the organizers of a longstanding major event submit an application for a street event permit within 10 business days of the date of the notification letter and meet the requirements of Ch.743-7C and pay all applicable fees and charges, that longstanding major event will continue to have the privilege of occupying its traditional location(s) and traditional time(s) and the General Manager shall: [1] Issue the required street event permit to the organizers of the longstanding major event; and [2] Refuse to issue a permit to the initial applicant for a street event permit. (Ch.743-7(E)(1)(b)(1)(2));
- Where an application does not comply with the requirements of the Chapter 743-7(C) of the Municipal Code (Ch.743-7(E)(4)); and
- The General Manager shall refuse an application for a permit where the General Manager is in receipt of a written objection to the application and where, in the opinion of the General Manager, the objection is valid and irresolvable (Ch.743-7(E)(5)).

**Appeals:** Subject to Ch. 743-7(G), the applicant has the right to appeal the refusal of the application by filing with the General Manager within 7 days of the written objection, a notice of appeal requesting to be heard by Community Council or Infrastructure and Environment Committee if the event is held within more than one community council (Ch.743-7(G)(1)(2)).