

## **Appointment of Public Members to the Sign Variance Committee**

**Date:** March 24, 2026

**To:** Nominating Panel - Sign Variance Committee

**From:** City Clerk

**Wards:** All

### **REASON FOR CONFIDENTIAL INFORMATION**

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This report deals with personal matters about identifiable individuals who are being considered for appointment to the Sign Variance Committee.

### **SUMMARY**

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The Nominating Panel – Sign Variance Committee will conduct interviews and recommend two candidates and a Chair to City Council for appointment to the Sign Variance Committee.

### **RECOMMENDATIONS**

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The City Clerk recommends that:

1. The Nominating Panel – Sign Variance Committee recommend two public members to City Council for appointment to the Sign Variance Committee for a term of office ending April 24, 2030, and until successors are appointed, and recommend one public member for appointment as Chair.
2. The Nominating Panel – Sign Variance Committee direct that the confidential information contained in Confidential Attachments 1 to 3 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Sign Variance Committee.

### **FINANCIAL IMPACT**

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There are no financial implications arising from this report.

## **DECISION HISTORY**

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At its meeting held March 12, 2026, the Nominating Panel - Sign Variance Committee selected nine candidates for interviews at its next meeting:

<https://secure.toronto.ca/council/agenda-item.do?item=2026.NS3.1>

At its meeting held December 13, 14, and 15, 2023, City Council appointed three candidates to the Sign Variance Committee, for a term of office ending December 16, 2027, and the Chair of the Sign Variance Committee, for a term of office ending March 9, 2026, and until successors are appointed:

<https://secure.toronto.ca/council/agenda-item.do?item=2023.CC13.6>

At its meeting held March 9, 2022, City Council appointed two candidates to the Sign Variance Committee, for a term of office ending March 9, 2026, and until successors are appointed:

<https://secure.toronto.ca/council/agenda-item.do?item=2022.CC41.2>

## **COMMENTS**

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### **Composition of the Sign Variance Committee**

The Sign Variance Committee is composed of five members of the public who are appointed by City Council.

### **There are currently two positions under consideration including the role of Chair**

There are currently two positions under consideration, including the role of chair, as a result of the terms of Janet Ross (current Chair of the Sign Variance Committee) and Anne Milchberg ending on March 9, 2026, and until successors are appointed.

As part of this process, the Nominating Panel – Sign Variance Committee will recommend the appointment of a Chair to City Council. All candidates, including current board members, are eligible to be considered for the role of Chair.

### **Term of office**

The term of office for public members is four years. The successful candidates will be appointed for a term of office ending April 24, 2030, continuing to serve until successors are appointed.

## **Public members should meet certain qualifications**

Members of the Sign Variance Committee should collectively bring the following skills and expertise to the committee:

- demonstrate a strong interest in the complexities and challenges of city building
- bring an understanding of the diverse neighbourhoods and communities across the city
- have knowledge in one or more areas of: law, planning, architecture, government, economic development, community development, land development, or citizen advocacy
- demonstrate decision-making, communication, and mediation skills to facilitate an open and fair meeting process
- at least 3 members should have adjudication experience and 2 members should have public speaking and organization skills to be able to chair public meetings and maintain order in conflict situations

Public members are ineligible for appointment to the committee if they are an owner, employee, or agent of an advertising, communications, or media relations agency or a business which owns, controls, or has shares in a media outlet.

## **Members receive remuneration**

Public members receive a full-day per diem of \$460 and half-day per diem (3.5 hours or less) of \$275 for hearings, business meetings and training sessions.

In addition, members receive an annual stipend pro-rated from the time of appointment. Public members receive an annual stipend of \$1,500 and the Chair receives an annual stipend of \$2,500.

## **Public release of names of the recommended candidates**

The names and biographies of the recommended candidates will be publicly reported once the Nominating Panel - Sign Variance Committee forwards its recommendation to City Council.

## **CONTACT**

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## **SIGNATURE**

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John D. Elvidge  
City Clerk

## **ATTACHMENTS**

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Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Sign Variance Committee

Confidential Attachment 2 - Diversity Information Summary for Current Public Members of the Sign Variance Committee

Confidential Attachment 3 - Interview schedule for April 9, 2026