



REPORT FOR ACTION

TO Live Policy 304 - Facility Fee Surcharge

Date: May 25, 2026

To: Finance and Audit Committee and the Board of Directors of TO Live

From: President and Chief Executive Officer

SUMMARY

The purpose of this report is to seek Board approval for updates to TO Live Policy 304 - Facility Fee Surcharge (FFS), including an increase to the FFS and an increase in the allocation of FFS funds to TO Live's operations.

RECOMMENDATIONS

The President and Chief Executive Officer recommends that the Board of Directors of TO Live:

1. Approve the amendments to TO Live Policy 304 Facility Fee Surcharge to increase the Facility Fee Surcharge rates by \$1.00 per ticket at applicable TO Live venues, effective for all new contracts executed following Board approval.
2. Approve an increase in the operational allocation of the Facility Fee Surcharge revenues from \$1.00 to \$2.00 per ticket, effective for all new contracts executed following Board approval.
3. Approve the amended TO Live Policy 304 – Facility Fee Surcharge substantially in the form attached as Attachment 1.

FINANCIAL IMPACT

The proposed increase in the operational allocation of the Facility Fee Surcharge is estimated to generate approximately \$500K in additional annual operating revenue based on projected ticket sales volumes. The additional revenue will assist in offsetting inflationary and operating cost pressures.

DECISION HISTORY

At its June 28, 2023 meeting, the Board of Directors of TO Live approved the financial policies as outlined in Attachment 1 to the report.

<https://secure.toronto.ca/council/agenda-item.do?item=2023.CT5.3>

At its March 31, 2022 meeting, the Board of Directors of TO Live approved the financial policies as outlined in Attachment 1 and 2 to the report.

<https://secure.toronto.ca/council/agenda-item.do?item=2022.CT31.5>

At its November 30, 2017, meeting, the Board of Directors of Civic Theatres Toronto (now TO Live) approved the financial policies as outlined in Attachment 1 to the report.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.CT23.3>

COMMENTS

Management is recommending updates to TO Live Policy 304 – Facility Fee Surcharge (FFS), including an increase to the FFS and a revised allocation of FFS funds. These changes are projected to generate approximately \$500K in additional annual revenue to support TO Live's operations. Current FFS rates were last revised on June 28, 2023, with a \$1.00 increase to the fee amount.

Increase to the FFS

Management recommends increasing the FFS rates to assist with budgetary pressures in the 2027 budget and future budgets, which include inflationary pressures and fluctuations in earned revenue, while helping maintain current levels of City investment.

Management also recommends these rates take effect immediately for all new contracts executed following Board approval. The chart below (and Attachment 1) illustrates the proposed changes.

	Current			Proposed			Base increase
	Base	HST	Total surcharge	Base	HST	Total surcharge*	
Meridian Hall	\$3.98	\$0.52	\$4.50	\$4.98	\$0.65	\$5.63	\$1.00
Bluma Appel	\$3.98	\$0.52	\$4.50	\$4.98	\$0.65	\$5.63	\$1.00
Jane Mallet	\$3.98	\$0.52	\$4.50	\$4.98	\$0.65	\$5.63	\$1.00
George Weston	\$3.98	\$0.52	\$4.50	\$4.98	\$0.65	\$5.63	\$1.00
Lyric	\$3.98	\$0.52	\$4.50	\$4.98	\$0.65	\$5.63	\$1.00
Greenwin	\$2.65	\$0.35	\$3.00	\$3.65	\$0.47	\$4.12	\$1.00
Studio	\$2.65	\$0.35	\$3.00	\$3.65	\$0.47	\$4.12	\$1.00
Tickets under \$15**	\$1.99	\$0.26	\$2.25	\$1.99	\$0.26	\$2.25	\$0.00

*Total surcharge amounts may be rounded up or down within the ticketing system.

**No change to tickets under \$15.

CONTACT

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SIGNATURE

Clyde Wagner
President and Chief Executive Officer

ATTACHMENTS

Attachment 1 - Policy 304 - Facility Fee Surcharge