

November 19th, 2025

SUBJECT: Request to Add an Agenda Item Regarding the Committee's Planning Process and the Presentation of an Annual Progress Report

Dear Members of the Toronto Francophone Affairs Advisory Committee,

In our review of the Committee's current planning practices and mandate, we believe that strengthening planning processes and establishing an annual report will contribute to more transparent, coordinated, and results-oriented decision-making.

Adding a dedicated item to discuss planning processes will help clarify how work items are identified, prioritized, and aligned with the Committee's mandate.

An annual progress report would also provide members, City staff, and City Council with a clear overview of achievements, challenges encountered, and areas requiring additional attention, thereby supporting long-term planning.

This motion therefore seeks to add an item to the agenda to allow the Committee to examine its planning process and to request the development of an annual report outlining the progress made throughout the year.

RECOMMENDATIONS

That the Francophone Affairs Advisory Committee:

1. Add the following item to the agenda:
 - a. *Discussion on the Committee's planning process and request for an annual progress report.*
2. Request that City staff provide an overview of current planning practices used to develop agendas, work plans, and Committee priorities.
3. Request that City staff prepare an annual progress report summarizing achievements, updates, and key milestones related to the Committee's work, to be presented before the end of each calendar year.