

TO Live

FINANCE POLICY

<u>Title</u>	<u>Effective Date</u>	<u>Policy Number</u>
Facility Fee Surcharge	January 1, 2018 March 31, 2022 June 28, 2023 June 15, 2026	304

For all attractions appearing at a TO Live venue, a facility fee surcharge (FFS) shall be applied to the face value of all tickets sold. FFS rates are subject to change, and must be approved by the Board of Directors of TO Live

Standard Facility Fees for TO Live:

Stage	CIF Rate*
Meridian Hall	\$4.98
Bluma Appel	\$4.98
Jane Mallet	\$4.98
George Weston Recital Hall	\$4.98
Lyric	\$4.98
Greenwin	\$3.65
Studio	\$3.65

*FFS, also referred to as the Capital Improvement Fund (CIF) Rate, excludes HST.

Allocation of FFS

1. An amount, as determined and approved by the Board via the annual budget process, to be allocated to operations.
2. The balance of FFS to be allocated to the Facility Fee Reserve Fund.

Application in Special Circumstances

1. Rental of Auditorium: Private Usage

No FFS shall be collected for corporate events using the main lobbies or auditorium provided that no admission fee is charged.

2. Community Use

For events with a paid admission primarily aimed at youth (18 and under) or other “underserved” segments of the community, and presented by a registered charitable

or not-for-profit entity whose overall mandate is to serve those segments of the Toronto community, and where the top ticket price does not exceed \$35.00 (including tax), the FFS added to the ticket price shall be as per the following schedule:

- Tickets priced at or below \$5.00 (taxes included): no FFS for community projects approved in advance by the President & CEO.
- Tickets priced at or below \$15.00 (taxes included): \$1.99 plus tax.

3. Unanticipated Circumstances

The Board of Directors of TO Live may waive the levy of the FFS for the usage of the auditorium where, in the opinion of the President & CEO, specific circumstances indicate the imposing of the levy to be inappropriate.

Specific Exemptions

1. Complimentary Tickets

Tickets issued as complimentary (without an admission price) may be exempt from the FFS. Management may levy an FFS on complimentary tickets when, in Management's sole opinion, the client renting the facility has issued complimentary tickets in excess of established norms.

2. Underperforming Sales

At Management's discretion, the FFS may be waived on complimentary tickets when a performance is under selling and the promoter/rental wishes to paper the house.