

Changes to Business Improvement Area Boards of Management

Date: May 8, 2026

To: Toronto and East York Community Council

From: General Manager, Economic Development and Culture

Wards: Ward 10, Spadina-Fort York, Ward 11, University-Rosedale, Ward 13, Toronto Centre

SUMMARY

Toronto and East York Community Council has delegated authority to appoint and remove directors from the boards of Business Improvement Areas (BIAs) that fall within its geographic boundaries.

The purpose of this report is to make changes to the Chinatown, Downtown Yonge, Toronto Financial District and Waterfront Business Improvement Area Boards of Management, in accordance with the requirement of City of Toronto Municipal Code Chapter 19, Business Improvement Areas.

RECOMMENDATIONS

The General Manager, Economic Development and Culture recommends that Toronto and East York Community Council:

1. In accordance with the City's Public Appointments Policy, appoint the following nominees to the Business Improvement Area Boards of Management set out below at the pleasure of Toronto and East York Community Council, and for a term expiring at the end of the term of Council or as soon thereafter as successors are appointed:

Toronto Financial District:
Clarke, Sarah

Waterfront:
Bayley, Sean

2. Remove the following directors from the Business Improvement Area Boards of Management set out below:

Chinatown:
Chen, Eddy

Downtown Yonge:
Housez, Robert

Toronto Financial District:
Snell, Mike

Waterfront:
Brodie, Trevor

FINANCIAL IMPACT

There are no current or known future year financial implications resulting from the adoption of the recommendations contained in this report.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

DECISION HISTORY

At its meeting of January 26, 2023, Toronto and East York Community Council appointed directors to the Chinatown, Downtown Yonge, Toronto Financial District and Waterfront BIA Boards of Management.

<https://secure.toronto.ca/council/agenda-item.do?item=2023.TE2.25>

COMMENTS

From time to time, it is necessary to remove BIA Board of Management directors who are no longer able to serve, add new directors to fill vacant positions, and revise the size of BIA Boards, as set out in Chapter 19 of the Toronto Municipal Code. Council members are appointed by right-of-office to the boards of BIAs in their wards.

Chinatown

The removal of one (1) director from the Chinatown BIA Board of Management, will increase the number of vacancies on the Board from two (2) to three (3). Quorum will be reduced from six (6) to five (5).

Downtown Yonge

The removal of one (1) director from the Downtown Yonge BIA Board of Management, will increase the number of vacancies on the Board from zero (0) to one (1). Quorum will remain at five (5).

Toronto Financial District

The removal of one (1) director and the appointment of one (1) director to the Toronto Financial District BIA Board of Management, will not impact the number of vacancies on the Board, which will remain at zero (0). Quorum will remain at four (4).

Waterfront

The removal of one (1) director and the appointment of one (1) director to the Waterfront BIA Board of Management, will not impact the number of vacancies on the Board, which will remain at zero (0). Quorum will remain at seven (7).

CONTACT

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SIGNATURE

Patrick Tobin, General Manager
Economic Development and Culture