Attachment 2 – Inspections Service Levels and Operations

Litter bin program inspection service levels are outlined in Table 1. Inspections will primarily occur at night and complement the established waste collection frequency.

Table 1: Inspection Service Levels

Collection Frequency	Inspection Frequency	Service Approach
1 - 4 times per week	1 x every two weeks	Inspect bin condition and if required complete the appropriate cleaning method based on its condition.
5 or more times per week	1 x week	Inspect bin condition and if required complete the appropriate cleaning method based on its condition.

Litter bin inspections will assess the exterior and interior condition of the litter bin and its components, including any damage, graffiti or stickers, staining or residue, loose litter, maintenance needs, safety concerns, and any other needs requiring follow-up. Damage and repairs will be reported to the contractor to address. Inspection staff may also perform preventative maintenance where feasible (i.e. lubricating parts).

Four litter bin cleaning methods that have been developed: an exterior wipe-down; an exterior wash using a pressure washer; an interior and exterior pressure wash; and a full manual scrub and rinse where pressure washing cannot adequately clean the litter bin. Additional cleaning protocols have been established to remove graffiti, flyers, and stickers from the litter bins.

Winter Operations

It is expected that inspection service levels outlined in Table 1 will be carried out in the spring, summer, and fall. During the winter, litter bin inspections will occur at a service level adjusted for weather conditions and a smaller staffing complement. Litter bins will be cleaned during the winter but the cleaning method will be dependent on the weather and site conditions to ensure the work can be completed safely. During periods when pressure washing is not appropriate due to freezing temperatures, crews will use alternative cleaning methods, such as wipe-downs or manual cleaning, to address dirt, spills and other issues identified during inspections. During the winter, staff will also clear snow around the litter bins so that they are accessible for use and collection.