

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

Chapter 150

MUNICIPAL LAW ENFORCEMENT OFFICERS

ARTICLE I
Definitions

§ 150-1. Definitions.

ARTICLE II
Employees of Parking Authority

§ 150-2. Definitions.

§ 150-3. Authority to issue penalty notices on municipal property; towing and impounding.

ARTICLE III
Employees of Licensed Private Parking Enforcement Agencies

§ 150-4. Definitions.

§ 150-5. Authority to issue penalty notices on municipal property; towing and impounding.

ARTICLE IV
**Transit Commission Route Supervisors and Employees of the Transit Commission
Enforcement Unit**

§ 150-6. Definitions.

§ 150-7. Authority to issue penalty notices on municipal property; towing and impounding.

ARTICLE V
Employees of Toronto Police Service

§ 150-8. Definitions.

§ 150-9. Authority to issue penalty notices on municipal property; towing and impounding.

ARTICLE VI
Employees of Transportation Services

§ 150-10. Definitions.

**§ 150-10.1. Authority of traffic agents to issue penalty notices on municipal property;
towing and impounding.**

**§ 150-11. Authority to issue penalty notices on municipal property; towing and
impounding.**

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

ARTICLE VII
Employees of Municipal Licensing and Standards

§ 150-11.1. Definitions.

§ 150-11.2. Authority to issue penalty notices on municipal property; towing and impounding.

ARTICLE VIII
Removal of Vehicles; Issuance of Penalty Notices

§ 150-12. Compliance with Licensing By-law.

§ 150-13. Removal and impoundment of vehicles by Parking Authority, private agencies or Toronto Transit Commission.

§ 150-13.1. Approval of properties by the Chief.

§ 150-13.2. Issuance of penalty notices.

§ 150-14. Removal or impoundment of vehicles parked on Transit Routes by TTC.

§ 150-15. Removal or impoundment of vehicles by police.

§ 150-16. Removal or impoundment of vehicles by Transportation Services division.

§ 150-16.1. Removal or impoundment of vehicles by Municipal Licensing and Standards division.

§ 150-17. Waiting period exceptions.

[History: Adopted by the Council of the City of Toronto June 1, 2001 by By-law 465-2001¹. Amendments noted where applicable.]

General References

Parking Authority - See Ch. 179.
Penalties, Administration of - See Ch. 610
Toronto Transit Commission - See Ch. 279.
City of Toronto Act, 1997 (No. 2) - See S.O. 1997, c. 26.
Highway Traffic Act - See R.S.O. 1990, c. H.8.
Municipal Act, 2001 - See S.O. 2001, c. 25.
Provincial Offences Act - See R.S.O. 1990, c. P.33.

¹ Editor's Note: This by-law was passed under the authority of section 15 of the Police Services Act, R.S.O. 1990, c. P.15; subsection 170(15) of the Highway Traffic Act, R.S.O. 1990, c. H.8; sections 3(1) and 15 of the Provincial Offences Act, R.S.O. 1990, c. P.33; Part XIII of the City of Toronto Act, 1997 (No. 2), S.O. 1997, c. 26; and paragraph 57 of section 207 of the Municipal Act, R.S.O. 1990, c. M.45. This by-law also repealed former Ch. 150, Municipal Law Enforcement Officers, adopted as follows: Art. I, October 2, 1998 by By-law 721-1998, as amended; Art. II, Transit Commission Route Supervisors, adopted November 25, 1999 by By-law 779-1999, as amended; and Art. III, Certain Employees of the Works and Emergency Services Department, adopted November 25, 1999 by By-law 782-1999, as amended. The following by-laws are also repealed: former Borough of East York By-law 110-90, as amended; former Borough of East York By-law 25-91, as amended; former City of Etobicoke By-law 1989-172, as amended; former City of North York By-law 30975, as amended; former City of North York By-law 31328, as amended; former City of Scarborough By-law 22742, as amended; former City of Scarborough By-law 23034, as amended; former City of Toronto By-law 586-89, as amended; former City of York By-law 1708-89, as amended and as codified in former City of York Municipal Code Chapter 202, Municipal By-law Enforcement Officer; and former City of York By-law 1993-90, as amended. This by-law became effective January 1, 2002.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

ARTICLE I
Definitions

§ 150-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ADMINISTRATIVE PENALTY - As defined in Chapter 610, Penalties, Administration of. **[Added 2017-07-07 by By-law 796-2017²]**

CHIEF - The Chief of the Toronto Police Service.

CHIEF FINANCIAL OFFICER AND TREASURER - The person appointed by Council as the City's Chief Financial Officer and Treasurer and includes the Controller acting under delegated authority. **[Added 2005-05-19 by By-law 441-2005; amended 2018-07-27 by By-law 1206-2018; 2019-12-13 by By-law 17-2019³]**

CONTROLLER - A person appointed to the management position of Controller in the City's administrative organization and who has also been appointed as a deputy treasurer under section 286 of the Municipal Act, 2001. **[Added 2005-05-19 by By-law 441-2005; amended 2019-12-13 by By-law 17-2019⁴]**

DESIGNATED BY-LAW PROVISIONS - As defined in Chapter 610, Penalties, Administration of. **[Added 2017-07-07 by By-law 796-2017]**

ENFORCEMENT OFFICER - For the purposes of enforcing designated by-law provisions, an enforcement officer as defined in Chapter 610, Penalties, Administration of. **[Added 2017-07-07 by By-law 796-2017]**

EXECUTIVE DIRECTOR - The Executive Director of the Municipal Licensing and Standards Division of the City of Toronto, or his or her designate. **[Added 2016-10-07 by By-law 970-2016]**

GENERAL MANAGER: **[Added 2005-05-19 by By-law 441-2005]**

- A. The City's General Manager of Transportation Services.
- B. For the purpose of an agreement entered into before April 15, 2005, under § 150 5B(7) or 150-7B(1), includes the predecessor official, the former Commissioner of Works and Emergency Services.

MOTOR VEHICLE - Includes an automobile, motorcycle, motor-assisted bicycle and any other vehicle propelled or driven otherwise than by muscular power, but does not include a streetcar or other motor vehicles running only upon rails.

² Editor's Note: By-law 796-2017 added new definitions related to the Administrative Penalty System, removed references to "parking infraction notice", "certificate of parking infraction" and "Part II of the Provincial Offences Act" and replaced them with the appropriate references to the Administrative Penalty System for Parking Violations under Chapter 610, Penalties, Administration of. By-law 796-2017 came into effect August 28, 2017.

³ Editor's Note: By-law 17-2019 deleted all references to "Chief Financial Officer" and replaced the title with "Chief Financial Officer and Treasurer. By-law 17-2019 is deemed to have come into force on October 23, 2018.

⁴ Editor's Note: By-law 17-2019 deleted all references to "Treasurer" and replaced the title with "Controller". By-law 17-2019 is deemed to have come into force on October 23, 2018.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

MUNICIPAL PROPERTY - Property owned or occupied by the City or any local board of the City, excluding highways. **[Amended 2001-12-06 by By-law 1050-2001; 2015-06-12 by By-law 642-2015]**

PARK or PARKING:

- A. Except in Article II (Parking Authority) and Article III (private agencies) and in the case of actions by a municipal law enforcement officer as defined in Article II or Article III, the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- B. In Article II (Parking Authority) and Article III (private agencies) and in the case of actions by a municipal law enforcement officer as defined in Article II or Article III, the standing still of a vehicle, whether occupied or not.

PARKING AUTHORITY - The Toronto Parking Authority as established by the City of Toronto Act, 1997 (No. 2) and Chapter 179, Parking Authority.

PENALTY NOTICE - As defined in Chapter 610, Penalties, Administration of. **[Added 2017-07-07 by By-law 796-2017]**

PRIVATE PROPERTY - Property other than municipal property, excluding highways. **[Amended 2001-12-06 by By-law 1050-2001; 2015-06-12 by By-law 642-2015]**

RELOCATING - The moving or towing of a vehicle to a location where parking is permitted.

STAND or STANDING - The halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers.

STOP or STOPPING - The halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or of a traffic control sign or signal.

TORONTO POLICE SERVICE TOW CARD - A Toronto Police Service tow card approved by the Chief.

VEHICLE - Includes a motor vehicle, trailer, traction engine, farm tractor, road-building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle or a streetcar.

VEHICLE OWNER - As defined in Chapter 610, Penalties, Administration of. **[Added 2017-07-07 by By-law 796-2017]**

WAITING PERIOD: **[Amended 2017-07-07 by By-law 796-2017]**

- A. In the case of actions by a municipal law enforcement officer as defined in Article II (Parking Authority), Article III (private agencies) or Article IV (TTC), the length of elapsed time between the service of a penalty notice in accordance with Chapter 610, Penalties, Administration of and the attaching of the towing vehicle to a vehicle to be moved.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- B. In the case of actions by a municipal law enforcement officer as defined in Article V (police), the length of elapsed time between the receipt by the Toronto Police Service of the request for service requesting that a vehicle be removed and the attaching of the towing vehicle to the vehicle to be moved.

WARNING NOTICE - Any document that provides or is intended to provide notification to a vehicle owner or driver that a City of Toronto penalty notice or Toronto Police Service tow card may be issued to that vehicle. [Added 2015-07-09 by By-law 804-2015⁵; amended 2017-07-07 by By-law 796-2017]

ARTICLE II
Employees of Parking Authority

§ 150-2. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CERTIFIED OFFICER (PARKING OFFENCES) - Any person employed by the Parking Authority whose duties include the enforcement of parking regulations and who has been or is certified by the Chief as competent for the purposes of enforcing one or more municipal parking by-laws within the City or any specified part or parts of it for any period set out in the certificate and whose certificate has not lapsed or been suspended or cancelled by the Chief.

MUNICIPAL LAW ENFORCEMENT OFFICER- A municipal law enforcement officer appointed as such under this article.

§ 150-3. Authority to issue penalty notices on municipal property; towing and impounding.
[Amended 2001-12-06 by By-law 1050-2001]

Every certified officer (parking offences) is appointed a municipal law enforcement officer for the period of time and area of the City set out in the certification of the Chief and for the following purposes:

- A. Issuing penalty notices under Chapter 610, Penalties, Administration of for the purpose of enforcing by-laws respecting parking on municipal property within the City or on private property managed by the Toronto Parking Authority under an agreement authorized under § 179-13A of Chapter 179, Parking Authority. [Amended 2017-07-07 by By-law 796-2017]
- B. If they comply with the conditions in Article VIII, authorizing the removal, towing and impounding of vehicles parked or left in contravention of those by-laws.

⁵ Editor's Note: By-law 804-2015 came into force September 1, 2015.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

ARTICLE III
Employees of Licensed Private Parking Enforcement Agencies

§ 150-4. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CERTIFIED OFFICER (PARKING OFFENCES) - Any principal, officer or employee of a business holding a valid private parking enforcement agency licence issued under Chapter 545, Licensing, who has been or is certified by the Chief as competent for the purposes of enforcing one or more municipal parking by-laws within the City or any specified part or parts of it for any period set out in the certificate and whose certificate has not lapsed or been suspended or cancelled by the Chief. **[Amended 2003-04-16 by By-law 197-2003]**

MUNICIPAL LAW ENFORCEMENT OFFICER - A municipal law enforcement officer appointed as such under this article.

§ 150-5. Authority to issue penalty notices on municipal property; towing and impounding.

- A. Every certified officer (parking offences) who complies with the conditions in Subsection B is appointed a municipal law enforcement officer for the period of time and area of the City set out in the certification of the Chief and for the following purposes:
- (1) If they comply with the conditions in Article VIII, issuing penalty notices under Chapter 610, Penalties, Administration of for enforcing by-laws respecting the parking of vehicles on private property and municipal property; and **[Amended 2003-06-26 by By-law 600-2003; 2017-07-07 by By-law 796-2017]**
 - (2) If they comply with the conditions in Article VIII, for authorizing the removal, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws.
- B. The conditions applicable to every certified officer (parking offences) are:
- (1) The person is at least 18 years of age.
 - (2) The person is entitled to work in Canada.
 - (3) The person is employed by or is a principal or officer of a business currently licensed as a private parking enforcement agency under Chapter 545, Licensing, of the Municipal Code. **[Amended 2003-04-16 by By-law 197-2003]**
 - (4) The person and the private parking enforcement agency are not, directly or indirectly, the owner or operator of a tow truck or an employee of an owner or operator of a tow truck.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- (5) The person authorizes and agrees to personal background checks as necessary to confirm that he or she is of good character.
- (6) The person is not facing criminal or federal statute charges and does not have a criminal record that would adversely affect his or her credibility in court proceedings, unless a pardon has been granted.
- (7) The licensed private parking enforcement agency that the person is an employee, principal or officer of executes an indemnity agreement with the City substantially in a form satisfactory to the City's General Manager and the City Solicitor and provides and maintains liability insurance and files a current certificate in a form and amount satisfactory to the Chief Financial Officer and Treasurer. **[Amended 2005-05-19 by By-law 441-2005]**
- (8) Neither the person nor any other individual associated with the licensed private parking enforcement agency that the person is an employee, officer or principal of shall prepare or issue any document in relation to a vehicle parked, stopped or standing on private property or municipal property other than:
 - (a) A penalty notice issued under Chapter 610, Penalties, Administration of; **[Amended 2017-07-07 by By-law 796-2017]**
 - (b) A Toronto Police Service tow card; and
 - (c) A warning notice. **[Amended 2015-07-09 by By-law 804-2015⁶]**
- C. No municipal law enforcement officer shall request or require the payment of an administrative or any other fee by the owner or driver of a vehicle to whom a penalty notice has been issued. **[Amended 2017-07-07 by By-law 796-2017]**
- D. The appointment of each certified officer (parking offences) as a municipal law enforcement officer terminates immediately when the certified officer (parking offences) ceases to be an employee, officer or principal of a business licensed by the City as a private parking enforcement agency under Chapter 545, Licensing. **[Amended 2003-04-16 by By-law 197-2003]**
- E. The Chief may suspend or cancel the certificate of any certified officer (parking offences) who violates or ceases to comply with any of the conditions in Subsection B or C.
- F. No person employed, engaged or otherwise acting under the authority of an agency shall restrain or immobilize a vehicle in any manner whatsoever and every agency shall ensure compliance with this section. **[Added 2015-07-09 by By-law 804-2015⁷]**

⁶ Editor's Note: By-law 804-2015 came into force September 1, 2015.

⁷ Editor's Note: By-law 804-2015 came into force September 1, 2015.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

ARTICLE IV

**Transit Commission Route Supervisors and Employees of the Transit Commission
Enforcement Unit**

§ 150-6. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CERTIFIED OFFICER (PARKING OFFENCES) - Any person employed by the Toronto Transit Commission in its Transit Enforcement Unit or as a route supervisor and who has been or is certified by the Chief as competent for the purposes of enforcing one or more municipal parking by-laws within the City or any specified part or parts of it for any period set out in the certificate and whose certificate has not lapsed or been suspended or cancelled by the Chief.
[Amended 2017-03-09 by By-law 233-2017]

MUNICIPAL LAW ENFORCEMENT OFFICER - A municipal law enforcement officer appointed as such under this article.

§ 150-7. Authority to issue penalty notices on municipal property; towing and impounding.

- A. Every certified officer (parking offences) who complies with the conditions in Subsection B is appointed a municipal law enforcement officer for the periods of time and the area of the City set out in the certification of the Chief and for the following purposes:
- (1) Issuing penalty notices under Chapter 610, Penalties, Administration of for the purposes of enforcing municipal by-laws respecting parking, stopping and standing on Toronto Transit Commission transit routes and on municipal property occupied or used by the Toronto Transit Commission; **[Amended 2017-07-07 by By-law 796-2017]**
 - (2) If they comply with the conditions in Article VIII, authorizing the removing, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws on municipal property occupied or used by the Toronto Transit Commission; and
 - (3) If they comply with the conditions in Article VIII, authorizing the removing, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws on Toronto Transit Commission transit routes, and the relocating of vehicles during snow removal.
- B. The conditions applicable to every certified officer (parking offences) are as follows:
[Amended 2005-05-19 by By-law 441-2005]
- (1) The Toronto Transit Commission which employs the person executes an indemnity agreement with the City in a form satisfactory to the City's General Manager and the City Solicitor; and

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- (2) The Toronto Transit Commission which employs the person provides and maintains liability insurance and files a current certificate in a form and amount satisfactory to the Chief Financial Officer and Treasurer.

ARTICLE V
Employees of Toronto Police Service

§ 150-8. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CERTIFIED OFFICER (PARKING OFFENCES) - Any person employed by the Toronto Police Service who has been or is certified by the Chief as competent for the purposes of enforcing one or more municipal parking by-laws within the City or any specified part or parts of it for any period set out in the certificate and whose certificate has not lapsed or been suspended or cancelled by the Chief.

MUNICIPAL LAW ENFORCEMENT OFFICER - A municipal law enforcement officer appointed as such under this article.

§ 150-9. Authority to issue penalty notices on municipal property; towing and impounding.

Every certified officer (parking offences) is appointed a municipal law enforcement officer for the period of time and area of the City set out in the certification of the Chief and for the following purposes:

- A. Issuing penalty notices under Chapter 610, Penalties, Administration of for the purpose of enforcing by-laws respecting the parking, standing or stopping of vehicles within the City; and **[Amended 2017-07-07 by By-law 796-2017]**
- B. If they comply with the conditions in Article VIII, authorizing the relocating, removal, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws.

ARTICLE VI
Employees of Transportation Services
[Amended 2005-05-19 by By-law 441-2005]

§ 150-10. Definitions.

As used in this article, the following terms shall have the meanings indicated:

AGREEMENT - The Agreement between the Toronto Police Services Board and City of Toronto dated February 6, 2020. **[Added 2020-07-29 by By-law 620-2020]**

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

BOULEVARD - That part of any highway between the curb or edge of roadway and the highway line, exclusive of the area covered by sidewalk.

CERTIFIED OFFICER (PARKING OFFENCES) - Any person employed by the City's Transportation Services division who has been or is certified by the Chief as competent for the purposes of enforcing one or more municipal parking by-laws within the City or any specified part or parts of it for any period set out in the certificate and whose certificate has not lapsed or been suspended or cancelled by the Chief.

MINISTER - The Ontario Minister of the Solicitor General or any other Minister responsible for special constables under the Police Services Act or the new legislation. **[Added 2020-07-29 by By-law 620-2020]**

MUNICIPAL LAW ENFORCEMENT OFFICER - A municipal law enforcement officer appointed as such under this article.

NEW LEGISLATION – The Community Safety and Policing Act, 2019 once in force. **[Added 2020-07-29 by By-law 620-2020]**

TRAFFIC AGENT – A person employed by the City who has been appointed by the Toronto Police Services Board, and approved where required by the Minister, as a special constable in accordance with section 53 of the Police Services Act or the new legislation upon its coming into force, with powers and duties as set out in the appointment and in the Agreement. **[Added 2020-07-29 by By-law 620-2020]**

§ 150-10.1. Authority of traffic agents to issue penalty notices on municipal property; towing and impounding.

[Added 2020-07-29 by By-law 620-2020]

Every traffic agent is appointed a municipal law enforcement officer for the period of time and area of the City set out in the certification of the Chief and for the following purposes:

- A. Issuing penalty notices under Chapter 610, Penalties, Administration of, for the purpose of enforcing by-laws respecting parking, standing or stopping of vehicles on highways; and
- B. If they comply with the conditions in Article VIII, authorizing the removing, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws, or authorizing the relocating of vehicles."

§ 150-11. Authority to issue penalty notices on municipal property; towing and impounding.

Every certified officer (parking offences) is appointed a municipal law enforcement officer for the period of time and area of the City set out in the certification of the Chief and for the following purposes:

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- A. Issuing penalty notices under Chapter 610, Penalties, Administration of for the purpose of enforcing by-laws respecting parking, standing or stopping of vehicles on highways during snow removal and by-laws respecting parking or standing of vehicles on boulevards; and **[Amended 2017-07-07 by By-law 796-2017]**
- B. If they comply with the conditions in Article VIII, authorizing the removing, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws, or authorizing the relocating of vehicles during snow removal.

ARTICLE VII
Employees of Municipal Licensing and Standards
[Added 2016-10-07 by By-law 970-2016⁸]

§ 150-11.1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CERTIFIED OFFICER (PARKING OFFENCES) - Any person employed by the City's Municipal Licensing and Standards division who has been or is certified by the Chief as competent for the purposes of enforcing one or more municipal parking by-laws within the City or any specified part or parts of it for any period set out in the certificate and whose certificate has not lapsed or been suspended or cancelled by the Chief.

MUNICIPAL LAW ENFORCEMENT OFFICER - A municipal law enforcement officer appointed as such under this article.

CITY PARK - Land and land covered by water and all portions of it owned by or made available by lease, agreement, or otherwise to the City, that is or may be established, dedicated, set apart or made available for use as public open space or golf course, and that has been or may be placed under the jurisdiction of the General Manager of Parks, Forestry and Recreation, including any and all buildings, structures, facilities, erections and improvements located in or on the land, save and except where the land is governed by other by-laws of the City.

§ 150-11.2. Authority to issue penalty notices on municipal property; towing and impounding.

Every certified officer (parking offences) is appointed a municipal law enforcement officer for the period of time and area of the City set out in the certification of the Chief and for the following purposes:

- A. Issuing penalty notices under Chapter 610, Penalties, Administration of for the purpose of enforcing by-laws respecting parking, standing or stopping of vehicles in City parks; and **[Amended 2017-07-07 by By-law 796-2017]**

⁸Editor's Note: By-law 970-2016 renumbered Art. VII to Art. VIII, Removal of Vehicles; Issuance of Certificates of Parking Infraction and Parking Infraction Notices and added a new Art. VII, Employees of Municipal Licensing and Standards. References to previous Art. VII in sections of this chapter were also changed to Art. VIII.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- B. If they comply with the conditions in Article VIII, authorizing the removing, towing and impounding of vehicles parked, left, stopped or standing in contravention of those by-laws.

ARTICLE VIII

Removal of Vehicles; Issuance of Penalty Notices

[Amended 2003-04-16 by By-law 197-2003; 2003-06-26 by By-law 600-2003; 2016-10-07 by By-law 970-2016⁹; 2017-07-07 by By-law 796-2017]

§ 150-12. Compliance with Licensing By-law.

- A. The relocation, removal or impoundment of any vehicle shall be done only by a tow truck owner or operator holding a valid towing licence issued under Chapter 545, Licensing.
- B. The removal of any vehicle shall be carried out in accordance with the relevant provisions respecting towing of Chapter 545, Licensing.

§ 150-13. Removal and impoundment of vehicles by Parking Authority, private agencies or Toronto Transit Commission.

[Amended 2016-11-09 by By-law 1099-2016]

- A. A municipal law enforcement officer as defined in Article II (Parking Authority), Article III (private agencies) or Article IV (TTC) shall not cause the removal, towing and impounding of a vehicle from municipal property or private property unless:
- (1) The vehicle is parked, stopped, standing or left in contravention of a municipal by-law;
 - (2) The municipal property or private property that the vehicle is parked or left on has been approved by the Chief of Police in accordance with § 150-13.1;
 - (3) A penalty notice is issued and served in accordance with Chapter 610, Penalties, Administration of; **[Amended 2017-07-07 by By-law 796-2017]**
 - (4) A waiting period of 30 minutes has expired; and
 - (5) A Toronto Police Service tow card is issued in respect of the vehicle at the time of the removal.

⁹Editor's Note: By-law 970-2016 renumbered Art. VII to Art. VIII, Removal of Vehicles; Issuance of Certificates of Parking Infraction and Parking Infraction Notices and added a new Art. VII, Employees of Municipal Licensing and Standards. References to previous Art. VII in sections of this chapter were also changed to Art. VIII.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- B. Subsections A(3) and (4) shall not apply in the case of a vehicle that does not bear a licence plate if the municipal law enforcement officer has obtained prior authorization to tow that vehicle from the Toronto Police Services Parking Enforcement Unit.

§ 150-13.1. Approval of properties by the Chief.

[Amended 2016-11-09 by By-law 1099-2016]

- A. On application for the approval of a property for the purposes of § 150-13A(2), the applicant shall complete the prescribed forms and shall furnish to the Toronto Police Service such information as the Chief may direct, together with all applicable fees.
- B. The Chief shall, upon receipt of a complete application for approval, make such investigations as necessary and approve the property if he or she is satisfied that:
- (1) The boundaries of the property are clearly defined;
 - (2) Signs are posted on the property in locations, with dimensions, and with contents satisfactory to the Chief;
 - (3) There are no signs on the property that refer to the ticketing or towing of vehicles except those approved by the Chief;
 - (4) Any reference to a municipal by-law on a sign posted on the property is a reference to a by-law currently in force;
 - (5) In the case of a municipal law enforcement officer as defined in Article III (private agencies), if the property is a residential property with visitor parking for which a permit is required, the Chief is satisfied that a permit may be obtained within a thirty-minute period and clear signs have been posted on the property advising visitors how to obtain a permit;
 - (6) Only private roadways designated as fire routes by municipal by law are signed as fire routes;
 - (7) The operator of the property, if it is used as a commercial parking lot, holds a valid licence to do so from the Municipal Licensing and Standards Division;
 - (8) The property complies with all applicable laws, including zoning by-laws;
 - (9) The Toronto Police Service has current information on file as to the licensed tow operator contracted to provide services to the property and the public garage where vehicles removed from the property will be stored;
 - (10) The owner of any vehicle removed from the property will have twenty-four-hour access to information as to the location where the removed vehicle is stored; and
 - (11) The owner of any vehicle removed from the property may request a Toronto Police Service review of actions taken to remove the vehicle from the property.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- C. The Chief may revoke or suspend his or her approval of a property under this section at any time if the property is found not to comply with the requirements of Subsection B.
- D. In the event that the Chief revokes his or her approval of a property under this section, all signs posted on the property that refer to the tagging or towing of vehicles shall be immediately removed by the owner or operator of the property.

§ 150-13.2. Issuance of penalty notices.

[Added 2016-11-09 by By-law 1099-2016; amended 2017-07-07 by By-law 796-2017]

A municipal law enforcement officer as defined in Article III (private agencies) shall not issue penalty notices at a property unless it meets the criteria set out in § 150-13.1B(1) to (7).

§ 150-14. Removal or impoundment of vehicles parked on Transit Routes by TTC.

- A. A municipal law enforcement officer as defined in Article IV (TTC) shall not cause the removing, towing and impounding of a vehicle parked, stopped or standing on a transit route unless:
 - (1) The vehicle is parked, stopped or standing in contravention of a municipal by-law;
 - (2) A penalty notice is issued and served in accordance with Chapter 610, Penalties, Administration of; and **[Amended 2017-07-07 by By-law 796-2017]**
 - (3) A Toronto Police Service tow card is issued in respect of the vehicle at the time of removal. **[Amended 2016-10-07 by By-law 970-2016]**
- B. A municipal law enforcement officer as defined in Article IV (TTC) shall not cause the relocating of a vehicle during snow removal unless:
 - (1) Staff employed by the City's Transportation Services division have determined that vehicles are to be relocated to facilitate snow removal operations; **[Amended 2005-05-19 by By-law 441-2005]**
 - (2) The municipal law enforcement officer has been trained by the Toronto Police Service in respect of relocation procedures;
 - (3) The municipal law enforcement officer follows Toronto Police Service relocation procedures; and
 - (4) The municipal law enforcement officer issues a Toronto Police Service tow card in respect of the vehicle at the time of the relocation.
- C. Subsection A(2) shall not apply in the case of a vehicle that does not bear a licence plate if the municipal law enforcement officer has obtained prior authorization to tow the

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

vehicle from the Toronto Police Services Parking Enforcement Unit. **[Added 2016-10-07 by By-law 970-2016]**

§ 150-15. Removal or impoundment of vehicles by police.

- A. A municipal law enforcement officer as defined in Article V (police) shall not cause the removal, towing or impounding of a vehicle unless:
- (1) The vehicle is parked, stopped or standing in contravention of a municipal by-law;
 - (2) The municipal law enforcement officer issues a Toronto Police Service tow card in respect of the vehicle at the time of the tow;
 - (3) A penalty notice is issued and served in accordance with Chapter 610, Penalties, Administration of; and **[Amended 2016-10-07 by By-law 970-2016; 2017-07-07 by By-law 796-2017]**
 - (4) If the vehicle is being removed, towed or impounded from private property or municipal property, a waiting period of 30 minutes has expired.
- B. A municipal law enforcement officer shall not cause the relocating of a vehicle unless the municipal law enforcement officer issues a Toronto Police Service tow card in respect of the vehicle at the time of the moving or relocation.
- C. Subsections A(3) and (4) shall not apply in the case of a vehicle that does not bear a licence plate if the municipal law enforcement officer has obtained prior authorization to tow the vehicle from the Toronto Police Services Parking Enforcement Unit. **[Added 2016-10-07 by By-law 970-2016]**

§ 150-16. Removal or impoundment of vehicles by Transportation Services division.

[Amended 2005-05-19 by By-law 441-2005; 2016-10-07 by By-law 970-2016; 2017-07-07 by By-law 796-2017]

- A. A municipal law enforcement officer as defined in Article VI (Transportation Services) shall not cause the removal, towing or impounding of a vehicle unless:
- (1) The vehicle is parked, stopped or standing in contravention of a municipal by-law;
 - (2) A penalty notice is issued and served in accordance with Chapter 610, Penalties, Administration of; and
 - (3) A Toronto Police Service tow card is issued in respect of the vehicle at the time of removal.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- B. A municipal law enforcement officer as defined in Article VI (Transportation Services) shall not cause the relocation of a vehicle during snow removal unless a Toronto Police Service tow card is issued by the municipal law enforcement officer in respect of the vehicle at the time of the moving or relocation.
- C. Subsection A(2) shall not apply in the case of a vehicle that does not bear a licence plate if the municipal law enforcement officer has obtained prior authorization to tow the vehicle from the Toronto Police Services Parking Enforcement Unit. **[Added 2016-10-07 by By-law 970-2016]**

§ 150-16.1. Removal or impoundment of vehicles by Municipal Licensing and Standards division.

[Added 2016-10-07 by By-law 970-2016; amended 2017-07-07 by By-law 796-2017]

- A. A municipal law enforcement officer as defined in Article VII (Municipal Licensing and Standards) shall not cause the removal, towing, or impounding of a vehicle unless:
 - (1) The vehicle is parked, stopped, or standing in contravention of a municipal by-law;
 - (2) A penalty notice is issued and served in accordance with Chapter 610, Penalties, Administration of; and
 - (3) A Toronto Police Services tow card is issued in respect of the vehicle at the time of the removal.
- B. Subsection A(2) shall not apply in the case of a vehicle that does not bear a licence plate if the municipal law enforcement officer has obtained prior authorization to tow the vehicle from the Toronto Police Services Parking Enforcement Unit.

§ 150-17. Waiting period exceptions.

The waiting period required by §§ 150-13D and 150-15A(4) does not apply in respect of:

- A. A vehicle parked on a private roadway designated by municipal by-law as a fire route and marked by one or more signs posted under the supervision of the City of Toronto Transportation Services division; **[Amended 2005-05-19 by By-law 441-2005]**
- B. A vehicle parked in a parking space designated as accessible parking for persons with a disability in contravention of a municipal by-law; **[Amended 2010-08-27 by By-law 1154-2010¹⁰]**
- C. A vehicle parked in a loading space;

¹⁰ Editor's Note: The amendment to subsection 150-17B came into effect July 12, 2012.

TORONTO MUNICIPAL CODE
CHAPTER 150, MUNICIPAL LAW ENFORCEMENT OFFICERS

- D. A vehicle parked in a driveway;
- E. A vehicle parked on a lot or area, other than a licensed commercial parking lot, containing three or fewer parking spaces;
- F. A vehicle parked in a parking space reserved for a resident of a residential building if the resident who has an exclusive right to use the space has signed a complaint in relation to the parked vehicle prior to the vehicle being removed;
- G. A vehicle parked in a parking space reserved for employee parking, provided that signs are posted to that effect.