

Open Government Committee

DRAFT

**Minutes
May 16, 2016**

10:30 a.m. – 12:00 p.m.
City Hall, 9th Floor West Tower
Large Boardroom

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| Chair | Ulli Watkiss |
| Members | Bikram Chawla, Lan Nguyen, Casey Brendon, Tracey dal Bianco (for Shirley MacPherson), Jackie DeSouza, John Humphries (for Matthew Chrysdale), Daphne Gaby Donaldson, Ian Duke, Daniel Fusca, Harvey Low, John Schaffter, Meg Shields, Alex Mozo (for Rob Rossini), Fiona Murray (for Peter Notaro) |
| Guests | Carleton Grant, Tracey Cook, Iqbal Syedmohammad, Ashraf Ghoniam, Shanley McNamee |
| Regrets | Internal Audit Rep, Daphne Gaby Donaldson, Peter Notaro, Nancy Isozaki, Casey Brendon, Meg Shields |
| Support | Olalekan Adejola, Rob Candy, John Jones |

| Agenda Topics | Lead | Key Points / Actions |
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| Welcome and Review of April 11, 2016 Meeting Minutes | Ulli Watkiss | <p>The Open Government Committee Chair, Ulli Watkiss, kicked off the meeting by welcoming members and expressing her appreciation for their attendance/ participation at the last Open Government/ IML joint meeting.</p> <p>The Committee then approved the Minutes for the April 11, 2016 committee meeting.</p> |
| Open Government Updates | John Jones | <ol style="list-style-type: none">1. Open Government Progress Report (originally annual report) – The language update will be completed by the end of May or early June. Once complete, the report will be posted on the website.2. Information Management Accountability Policy – This will be reviewed by the City Manager tomorrow (May 17, 2016) for approval. To be posted in June.3. Open Data policy – Review of this policy will commence soon.4. Open Government Committee work plan updated and will be sent out shortly.5. Excellence Toronto Common Language Repository Project – Excellence Toronto approached the City Clerk’s Office to help develop a common language repository to assist with their common management framework and ensure the language being used in reports going to council are consistent across the city. |

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| | | <p>6. Enterprise Classification Capital Project – This is a State of Good Repair project to replace our current technology which is no longer supported. An RFP will be issued in early 2017.</p> <p>Action Item: If anyone, in their area or division, develop, control vocabularies, taxonomy etc. and are interested, please contact John Jones.</p> |
| The Sharing Economy - The role of Government | Carleton Grant, Tracey Cook | <p>Carleton and Tracey walked the group through what the sharing economy is, and how it relates to the Open Government (i.e. an issue needing everyone’s involvement). They also discussed the chronology of disruption, what’s being done to understand the impacts of these disruptions, and what should be the appropriate response(s).</p> <p>Also updated the Committee on where the City currently is on the roadmap and the steps being taken to future proof for innovation.</p> |
| Data Governance | Iqbal Syedmohammad | <p>Iqbal walked the committee through the city’s ongoing efforts on Data Governance (D.G).</p> <p>In his Presentation, he touched on why Data Governance is important, what it really is, the Data Governance framework for the city, Data Governance plan, policies and the mechanism to measure compliance.</p> |
| Children's Services: Data Warehouse & Business Intelligence Initiative | Shanley McNamee, Ashraf Ghoniam | <p>Shanley, in her presentation, highlighted the challenges faced by Children Services (e.g. getting accurate, consistent and reliable reports), which necessitated the need to embark on implementing Data Warehousing and Business Intelligence.</p> <p>She also presented their implementation plan, the performance measurement framework and the expected post implementation business value. She concluded her presentation by describing how the initiative aligns with the City’s initiatives and Data Governance.</p> |
| <p>Next meeting: Monday, June 27, 2016: LOCATION: City Hall, 9th Floor West Tower Large Boardroom</p> | | |