	Open Government Committee **AGENDA** **October 7, 2014** 10:30 a.m. – 12:00 p.m. City Hall, 9th Floor West Tower Large Boardroom

Chair:	Ulli Watkiss
Attendees:	Alex Mozo, Grant Coffey (for Karthi Bala), John Schaffter, Lynda Taschereau, Mathew Chrysdale, Tracey dal Bianco (for Shirley MacPherson), Jackie DeSouza, Daphne Gaby Donaldson, Ian Duke
Guests:	James Tay, Rob Candy
Regrets:	Casey Brendon, Harvey Low, Lorne Turner, Meg Shields, Rob Rossini
Support:	Nancy Isozaki, Robert Ambra, Amit Lall

	Agenda Topics	**Lead**	**Key Points / Action**
	Minutes – August 18, 2014		Minutes Approved.
	2014 Accomplishment	Ulli Watkiss	Congratulated the group and provided a summary of the committee's accomplishments for the year: • City Manager's Honourable Award Mention • the renewed eCity Strategy explicitly recognizes Open Government as one of their 15 programs • Approval of the Protection of Privacy Policy and the Information Management by-law • Information Management Liaisons and their Divisions completed their first annual Divisional Information Management Plans • IMLs will complete their first Terms of Reference this year • Our work with the external Open Government Community of Practice • Open Government is one topic of the Council Transition Briefing Notes for the upcoming Council transition • The theme of the annual Diploma in Public Administration Mini-conference will be 'Open Government •
	2015 Workplan Discussion **Information Management**	Nancy Isozaki	Nancy facilitated a discussion on the 2015 workplan. Potential topics raised include:

Update on the City of Toronto's Open Government Learning Strategy		- Partnerships with other governments (e.g. Province of Ontario) - Improvements of business processes through analytics focused on external services - Communication approach when open data sets are released **ACTION:** Share web data from Open Government website and for Open Data sets - Relationship between Big Data and Open Government. What does Big Data look like for municipal government in five years? - Easy to use tools for the public to consume open data - The City's Business Intelligence Capabilities - Privacy and Security – Boundaries between personal security and being open, changes to FOI Legislation Additional ideas will be sent to Nancy.
Open Government Committee Membership Review	Ulli Watkiss	Requested that members consider their role on the Committee heading into 2015 – are you still the right person to represent your business area and report back to your Cluster SMT? Should we be expanding to include members from other areas?
Open Government Maturity Model	James Tay	- Provided an overview of the preliminary work being conducted on the Maturity Model, including the approaches he's examined and the complexity of this undertaking. - Based on environmental scan, other jurisdictions have plans for Open Government, but no one has developed a maturity model - Next Steps: - Draft Open Government Maturity Models (October) - Finalize design model with Open Government Working Group - Open dialogue on maturity model (November) - Populate and test model; Engage with internal and external focus groups to get feedback on model - Circulate Open Government Maturity Model to Open Government Committee members (December)
Privacy Training	Rob Candy	- Provided an overview of training options available to Divisions - Discussed approach of providing 15 minute presentations to Divisions and

		discussing options for privacy training.
		• Suggestion to reach out to Cluster SMTs as an approach to improve awareness and uptake
Next meeting January 2015		