

BROADER CONSTRUCTION ASSOCIATION CONSULTATION GROUP

Meeting Minutes – February 8, 2016
12:00 - 2:00 p.m., City Hall, 2nd Floor, Meeting Room C

Attendees	
<i>Name</i>	<i>City Of Toronto</i>
Michael Pacholok (Chair)	CPO & Director, Purchasing & Materials Management
Bill De Angelis	Director, Engineering & Construction Services
Dave Nosella	PM Capital Construction, Parks, Forestry & Recreation
Frank Molinari	Director, Facilities Management
Garry Boychuk	Manager Capital Works, Toronto Water
Joanne Kehoe	Manager, Construction Services - PMMD
Josie Scioli	Chief Corporate Officer
Kim Pafford (meeting minutes)	Admin. Assistant, Purchasing & Materials Management
Kyp Perikleous	Director, Transportation Services
Lou Di Gironimo	General Manager, Toronto Water
Michael D'Andrea	General Manager – Engineering & Construction Services
Mika Raisanen	Director, Engineering & Construction Services
Stephen Buckley	General Manager, Transportation Services
Sunil Sharma	General Manager, Facilities Management
Wayne Chu	Policy Development Officer, SDFA
<i>Name</i>	<i>Association</i>
Adam Tracey	OAA
Andy Manahan	Residential and Civil Construction Alliance Ont.
Ashley De Souza	ORBA
Carl Bodimeade	Ontario Coalition for Sustainable Infrastructure
Dale Harley	ORBA
David Frame	Ontario General Contractor Association
David Zurawel	Consulting Engineers of Ontario
Geoff Wilkinson	ORBA
Giovanni Cautillo	GT Sewer & Watermain Contractors Association
Rob Bradford	Toronto Area Road Builders Association
Toben Jerry	OAFS
Regrets	
<i>Name</i>	<i>City Of Toronto</i>
Denzil Minnan-Wong	Deputy Mayor, City of Toronto
Janie Romoff	General Manager, Parks, Forestry & Recreation
Michael Schreiner	Director, Parks, Forestry & Recreation
<i>Name</i>	<i>Association</i>
Al Prowse	Mechanical Contractors Association
Ashton Martin	Toronto Area Road Builders Association
Barry Steinberg	Consulting Engineers of Ontario
Brian Gage	OCSI
Chris Conway	Ready Mixed Concrete Association
Clive Thurston	OGCA
Eric Lewis	Heavy Construction Assoc. of Toronto
Kristi Doyle	OAA
Patrick McManus	Ontario Sewer & Watermain Construction Association
Vince Aurilio	OHMPA

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Item	Discussion / Comments Raised	Action
1. Welcome & Introductions	<ul style="list-style-type: none"> ▪ Round table introductions 	
2. Review and Confirmation of Minutes <i>(attachment)</i>	<ul style="list-style-type: none"> ▪ Minutes approved by group ▪ Minutes to be posted to the City website ▪ Group agrees to hold three BCACG meetings in 2016 	<ul style="list-style-type: none"> ▪ Minutes approved ▪ Michael Pacholok to ensure minutes are posted to website
3. Updates from the Working Groups <ul style="list-style-type: none"> a. CPE b. Pre-qualifications <i>(attachment)</i> c. Pre-Design d. Capital Payments e. Involvement of Association members in working groups 	<ul style="list-style-type: none"> a. CPE <ul style="list-style-type: none"> ▪ Website has been updated with the process and example of the form ▪ Form to be updated by March 2016; when complete it will be updated on the website ▪ Also in process of cleaning up the database ▪ Updating staff training by June 2016 ▪ Rob Bradford inquired if the CPE is finalized <ul style="list-style-type: none"> - Joanne Kehoe stated the CPE has been in place since 2013 ▪ Geoff Wilkinson wants to be involved in the process to understand how the scoring works, used as a resource ▪ Rob Bradford wants to know how/when to give feedback on CPE for amendments <ul style="list-style-type: none"> - Lou Di Gironimo: feedback could go to the working groups on an ad hoc basis; may engage members on an association basis ▪ Giovanni Cautillo suggests bringing contractors to the working groups, their ideas would be brought to the table ▪ Michael D'Andrea suggests the Associations bring the CPE, from the website, to their members to solicit feedback b. Pre-qualifications <ul style="list-style-type: none"> ▪ Need to have association members involved ▪ Dedicated health & safety questionnaire ▪ Carl Bodimeade inquired whether there is a difference between rosters for consultants and roster for contractors <ul style="list-style-type: none"> - Garry Boychuk: there are separate processes with different sets of criteria 	<ul style="list-style-type: none"> ▪ Before form is posted to the website, the subgroup will meet with members of Associations to get feedback.

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		<ul style="list-style-type: none"> ▪ Michael Pacholok to send list of subgroups to the Associations; ▪ Associations to determine which subgroup they want to provide input on, and identify the members for the City to contact
<p>4. Suggestions from the GTSWCA (re: acceleration sewer and watermain contracts) <i>(attachment)</i></p>	<p>Suggestions to improve acceleration of projects (Giovanni Cautillo)</p> <ul style="list-style-type: none"> ▪ Use extended hours ▪ Pre-construction engineering investments ▪ Procurement to look at sector specific working groups ▪ Reform change order approval process ▪ Briefing notes to Councillors re: construction projects that will be starting in their wards <p>Michael D'Andrea:</p> <ul style="list-style-type: none"> ▪ A report re: extended work hours was put before Council last year – will report back in April with results/outcome of extending hours on projects ▪ TOinview contains all City construction information – Councillors have been informed ▪ Work zone coordination cannot always be accomplished in 5 days (re: permits), it is a dynamic process that can change due to weather etc. <p>Giovanni Cautillo:</p> <ul style="list-style-type: none"> ▪ Considering a public relations campaign; would like to work with the City if possible 	<ul style="list-style-type: none"> ▪ Michael D'Andrea will share results from the report out to Council, re: extended work hours, with the Associations
<p>5. IMFG Perspectives Paper "Cost overruns on Infrastructure Projects: Patterns, Cause and Cures" <i>(attachments)</i></p>	<p>Andy Manahan presented the IMFG report's 5 Cures for Cost Overruns</p>	
<p>6. Comments/discussion on the Proposed Social Procurement Policy <i>(attachment)</i></p>	<p>Ashley De Souza:</p> <ul style="list-style-type: none"> ▪ The term 'apprentice' does not apply to all/in all situations (i.e. summer students) ▪ Should there be points, is there consideration for some companies who employ WFD (workforce development) in other areas – to recognize work that is already done ▪ The Province has not moved forward with Bill 6, how does this affect 	<ul style="list-style-type: none"> ▪ Comments will be considered as part of the draft policy

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	<p>P3's</p> <p>Michael Pacholok:</p> <ul style="list-style-type: none"> ▪ WFD is to be attempted for 2017 (the 2018 construction season) in part because the Province has not moved forward as of yet ▪ The City emulating the Province's Bill poses a problem if they change after we have put ours out 	
7. Expectation of Contractors in a Labour Disruption	<ul style="list-style-type: none"> ▪ Letters are being sent out to warn of picket lines and possible delays at various facilities ▪ Contractors are to continue on ▪ There are contingencies in place for winter maintenance ▪ Will strive for business as usual however they will not be able to push out the volume of work if there is a strike 	
8. Terms of Reference	<p>Members' missing signatures, of those present, were acquired</p> <p>Discussed having 3 meetings instead of 4 meetings per year to allow for sufficient time between meetings for work to be done, and to take into consideration difficulty of meeting during summer/December</p>	<p>Michael Pacholok to acquire any missing signatures</p> <p>Agreed to have 3 meetings, but supplemented by ad hoc meetings and having members of Associations sit in on CWG subgroups. TOR to be changed to reflect that.</p>
9. Other Business	<ul style="list-style-type: none"> ▪ Toben Jerry questioned 5-10 business day timeline for equipment permits <ul style="list-style-type: none"> - Kyp Perikleous met with the Ministry who stated it dropped to 3 days; Toben says there is a discrepancy there; Toben and Kyp to continue discussion after the meeting ▪ Carl Bodimeade informed the group of the upcoming OCSI Infrastructure Forum (May 26, 2016) 	
10. Adjournment	Meeting Adjourned 2:00 p.m.	

Next Meeting:

May 30, 2016
Toronto City Hall
Committee Room #3
11:30 a.m. – 1:30 p.m.