



Office of the Integrity Commissioner

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Valerie Jepson  
Integrity Commissioner

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January 5, 2017

Sent by Email (No Original to Follow)      [councillor\\_bailao@toronto.ca](mailto:councillor_bailao@toronto.ca)

Ana Bailão  
Councillor for Ward 18  
100 Queen Street West, Suite C42  
Toronto, ON, M5H 2N2

Dear Councillor Bailão:

**Re: Donations to Councillor Bailão's Holiday Celebration**

Thank you for providing me with the nine Donor Declaration Forms for the above-referenced Council Member-Organized community event. I confirm that the donations are in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

I form this view based on my review of:

- 1) the completed Donor Declaration Forms;
- 2) a copy of the attached event flyer;
- 3) the City of Toronto Lobbyist Registry, which confirms that the donors are not registered lobbyists or clients of lobbyists; and
- 4) the fact that you have not reached the \$10,000 annual cap for donations to community events.

This letter, the Donor Declaration Form, and the event flyer will be posted on the Integrity Commissioner's website in accordance with the *Code of Conduct for Members of Council*.

Yours truly,

Authorizing Signature Removed

Valerie Jepson  
Integrity Commissioner

Enclosures (10): Donor Declaration Form from Churrasqueira Martins dated December 23, 2016 (2 pages)

Donor Declaration Form from Tavora Foods dated December 23, 2016 (2 pages)

Donor Declaration Form from Lisbon by Night Restaurant dated December 23, 2016 (2 pages)

Donor Declaration Form from Ilhas de Bruma Restaurant dated December 23, 2016 (2 pages)

Donor Declaration Form from Nova Bakery dated December 23, 2016 (2 pages)

Donor Declaration Form from Brazil Bakery dated December 23, 2016 (2 pages)

Donor Declaration Form from Caldense Bakery dated December 23, 2016 (2 pages)

Donor Declaration Form from Borges Foods, Ltd. dated December 23, 2016 (2 pages)

Donor Declaration Form from Portuguese Cheese Co., dated December 23, 2016 (2 pages)

Event Flyer for Ward 18 Holiday Celebration (1 page)

cc:

Lesley Ruscica, Manager, Council & Support Services  
Winnie Li, Director, Strategic Integration and Excellence  
Ulli Watkiss, City Clerk

VJ/ms



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Caldense Bakery, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of  
\$ 150.00, was donated to Council Member Ara Bailão for a  
Council Member-Organized Community Event.

Description of donation: sweets

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): 2016/12/06, and signed in the City (or Town) of Toronto.

Name: Jessica Costa Title: Office Admin.  
(First, Last - print name of officer or individual)

Caldense Bakery Signed: Authorizing Signature Removed  
(name of organization/group/company/association/corporation)

337 Symington Avenue, Tor, Ont. M6P 3X1  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☐

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or [integrity@toronto.ca](mailto:integrity@toronto.ca).



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Ward 18 Holiday Celebration

Date of Event (yyyy-mm-dd): 2016-12-06 Event Flyer Attached ☒

Additional Information: —

Signed by Council Member: Authorizing Signature Removed Date (yyyy-mm-dd): 2016-12-23

\* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.

\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$10.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at [integrity@toronto.ca](mailto:integrity@toronto.ca).

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner  
375 University Avenue, Suite 202  
Toronto, ON M5G 2J5

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: [www.toronto.ca/integrity](http://www.toronto.ca/integrity)



**anabailão**  
**TORONTO** **WARD 18**  
CITY COUNCILLOR

INVITES YOU TO THE...

WARD  
18 **HOLIDAY  
CELEBRATION**

JOIN ME TO CELEBRATE OUR COMMUNITY THIS HOLIDAY SEASON

TUESDAY, DEC. 6<sup>TH</sup> 7PM - 10PM @ LULA LOUNGE, 1585 DUNDAS ST. W.

*In the spirit of the Holiday season please bring a non-perishable food item to be donated to our local food bank at Oasis Community Centre.*

Please RSVP at [anabailao.ca/holidayparty](http://anabailao.ca/holidayparty)