

**INFORMATION TO BE COMPLETED BY DONOR**

I/We, Melanie's Bistro, hereby solemnly declare that the

*(name of donating organization or individual)*

monetary donation and/or  in-kind donation amount of and/or estimated\* amount of

\$ 125, was donated to Councillor Janet Davis for a Council

Member-Organized Community Event.

Description of donation: Gift certificate for restaurant

Currently, to the best of my knowledge, I/we and my/our organization/group/company/association/corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be posted to the City of Toronto's internet site as part of the Constituency Services and Office Budget Policy.

Dated (yyyy-mm-dd): \_\_\_\_\_, and signed in the City (or Town) of Toronto.

Name: MELANIE FERREIRA Title: OWNER  
*(First, Last - print name of officer or individual)*

Melanie's Bistro  
*(name of organization/group/company/association/corporation)*

Signed:   
*(signature of officer or individual)*

Check to request income tax receipt\*\*

**Information to be completed by Council Member on next page**

CITY CLERK'S OFFICE  
COUNCIL AND SUPPORT  
SERVICES  
2013 JUN 12 P 2:44

**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Councillor Janet Davis' 10<sup>th</sup> Annual Skating Party

Date of Event (yyyy-mm-dd): Feb 10 2013

Additional Information: \_\_\_\_\_

Signed by Councillor: Authorizing Signature Removed Date (yyyy-mm-dd): \_\_\_\_\_

\* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.

\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be posted on the internet as part of the routine disclosure of Councillor office expenses. Forms are to be completed by all donors of cash or in-kind to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which it is received.

Income tax receipts shall be issued for donations of \$10.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

For donations in cash or in-kind that exceed \$300 this form will also act as a Gifts and Benefits Form Report for the Integrity Commissioner and will be provided to the Integrity Commissioner.

Questions can be addressed to Council & Support Services - City Clerk's Office by telephone at 416-392-7038 or by email: [clksupp@toronto.ca](mailto:clksupp@toronto.ca)

Completed and signed form should be returned to: Council & Support Services - City Clerk's Office  
City Hall, 100 Queen Street West, 9<sup>th</sup> Floor, West Tower  
Toronto, Ontario M5H 2N2

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of Code of Conduct for Members of Council, as approved by City Council at its meeting on September 25, 26 and 27, 2006, which covers Gifts And Benefits.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy
- Policy on Accounting for Donations to Council-Member Organized Community Events

Copies of the above are available at:

- <http://www.toronto.ca/integrity/integrity-reports.htm>
- <http://www.toronto.ca/integrity/integrity-protocols-policies.htm>
- [http://www.toronto.ca/city\\_council/pdf/office-budget-policy.pdf](http://www.toronto.ca/city_council/pdf/office-budget-policy.pdf)
- [http://www.toronto.ca/city\\_council/pdf/donation\\_policy.pdf](http://www.toronto.ca/city_council/pdf/donation_policy.pdf)

**Councillor Janet Davis'**  
**10<sup>th</sup> Annual**

# **Skating Party!**

**Sunday, February 10<sup>th</sup>, 2013**  
**11:30 am – 1:30 pm**  
**East York Memorial Arena**  
**888 Cosburn Ave.**

**Figure Skating Demo**  
**Face Painting**  
**Prizes and Cookies**  
**Kids Craft Table**



**To ensure safety, children 6 years old and under  
are required to wear CSA approved helmets on the ice.  
Ice skate rentals available.**



*Bring your skates and have fun!*

416-392-4035



[www.janetdavis.ca](http://www.janetdavis.ca)