

Open Government Committee

Minutes

September 30, 2013

10:30 a.m. – 12:00 p.m.
City Hall, 9th Floor West Tower
Large Boardroom

Attendees: Daphne Gaby Donaldson, Tracey Dal Bianco (for Shirley MacPherson), Ian Duke, Sam Nakano (for Harvey Low), Rob Rossini, John Schaffter, Eric Sehr (for Mathew Chrysdale), Ruvani Shaubel, Meg Shields, Lorne Turner, Ulli Watkiss

Regrets: Casey Brendon, Jackie DeSouza, John Pomeroy, Lynda Taschereau

Guests: Bill Ballard

Support: John Jones, Judy Sheridan

	Agenda Topics	Lead	Key Points / Action
1	Minutes of August 12, 2013	Ulli Watkiss	Minutes approved.
2	Updates		
	<ul style="list-style-type: none">MaRS Forum to explore Open GovernmentOpen Government Community of PracticeInformation Management Liaisons	John Jones	<ul style="list-style-type: none">Forum for government Nov 22, 2013 – MaRs, 101 College Street, Toronto.Focus on table-based workshops to develop ideas and approaches for moving Open Government forward.Leading to a public forum on Open Government hosted by MaRS in early 2014.The City of Toronto and City of Guelph are partnering to launch an Open Government Community of Practice.A teleconference to initiate the group is being held October 3rd.Other southern Ontario municipalities and the Province have also been invited to participate.Seven IML workshops held to date in 2013

			<ul style="list-style-type: none"> • Focus on IM orientation and knowledge and developing Divisional IM Plans • IM Accountability & Division IM Plan presentations delivered to: <ul style="list-style-type: none"> - Cluster C SMT - SSHA SMT - Chief Corporate Officer SMT
3	Open Government Vision Statement	John Jones	<ul style="list-style-type: none"> • Agreed on Open Government vision statement <p>"We envision a connected, informed public empowered by an accountable, transparent and collaborative City government."</p>
4	Open Government by Design	Bill Ballard	<ul style="list-style-type: none"> • All projects have information management requirements • They need to be considered at the design stage • Project Manager, Project Steering Committee and business are responsible for planning, implementing and sustaining information management requirements in projects and programs
5	Elected Officials Directive	Bill Ballard	<ul style="list-style-type: none"> • Directive addresses the separation of elected officials records from city records • Separation ensures that the City does not exercise custody or control over Elected Officials' records. • Directive will be presented at Scrum and submitted to the City Manager for approval
	Next meeting November 4 th		Proposed joint meeting with IMLs