

**Open Government Committee**

**AGENDA  
August 18, 2014**

10:30 a.m. – 12:00 p.m.  
City Hall, 9<sup>th</sup> Floor West Tower  
Large Boardroom

<b>Chair:</b>	Ulli Watkiss
<b>Attendees:</b>	Karthi Bala, Casey Brendon, Mathew Chrystdale, Tracey dal Bianco (for Shirley MacPherson), Jackie DeSouza, Daphne Gaby Donaldson, Ian Duke, Harvey Low, Megan McAdam(for Ruvani Shaubel), Meg Shields, Lorne Turner
<b>Guests:</b>	Ann Boorah, Eric Sehr
<b>Regrets:</b>	Rob Rossini, John Schaffter, Alex Mozo, Lynda Taschereau
<b>Support:</b>	Nancy Isozaki, John Jones, Amit Lall

<b>Agenda Topics</b>	<b>Lead</b>	<b>Key Points / Action</b>
<b>Minutes</b> – June 23, 2014		Minutes Approved.
Chair Notes	Ulli Watkiss	Ulli provided an update on the new IM Bylaw specific to amendments to Chapter 217 and 169. As well, Ulli provided an update on the recently City Manager approved Protection of Privacy Policy.
Standing Open Government Update	Nancy Isozaki	<p>1) <b>Open Government Community of Practice</b> – Hosted by City of Guelph, Province of British Columbia and City of Vancouver, in collaboration with MaRS Discovery District and City of Toronto. Presentations were provided by David Wrate - DataBC Council, Amanda Mitchell - City of Vancouver/Pop-Up City Hall program, and Barb Swartzentruber moderated a conversation on the Federal government's Open Government Action Plan 2.0.</p> <p>2) <b>IML August Meeting</b> – IML sub-group continue to work through another iteration of the draft Terms of Reference. A special meeting on September 18<sup>th</sup> will be held to approve the new Terms of Reference.</p>
<b>Open Government Learning Strategy – Phase I – Information Management</b> Update on the City of Toronto's	John Jones	<ul style="list-style-type: none"> <li>• Provided a brief follow up on the Learning Strategy for Open Government at the City, introduced at the last Open Government Committee meeting.</li> <li>• Provided context for the strategy to better understand what is trying to be achieved with this phase.</li> </ul>

	<p>Open Government Learning Strategy</p>		<ul style="list-style-type: none"> <li>• Addressed questions and concerns from the last Open government meeting.</li> <li>• Provided implementation examples (examples of things that are happening this year, led or supported by Open Gov Com members).</li> <li>• Open Government Learning Strategy endorsed by committee.</li> </ul>
	<p><b>Micro Strategies, Position Papers and Standards</b></p> <p>Summary of the micro strategies and position papers I&amp;T is working on, what order they will be delivered and when they will be delivered, plus business and Information Management implications of BYOD and Mobile Device Management. Current status of <b>Cloud Computing Strategy</b>.</p>	<p>Karthi Bala</p>	<ul style="list-style-type: none"> <li>• Set the strategic context by describing the alignment of IT strategies, policies and standards to the City's Strategic Plan, eCity and I&amp;T Business Plan.</li> <li>• Presented the current state and next steps for the following focus areas: <ul style="list-style-type: none"> <li>○ Unified Communications and Collaboration (UCC)</li> <li>○ Cloud Strategy</li> <li>○ Mobile Device Management</li> </ul> </li> <li>• Presented a sample of the micro strategies, standards and policies being developed</li> <li>• <b>ACTION:</b> schedule time on future agenda to continue the discussion</li> </ul>
	<p><b>Toronto Buildings –</b></p> <p>Report on their service improvements and how information is managed.</p>	<p>Ann Boorah</p>	<ul style="list-style-type: none"> <li>• Provided an overview of the Toronto Building Electronic Service Delivery Program and its objective of enabling electronic processing of building applications and services, as well as introducing new service delivery channels.</li> <li>• Described the Electronic Markup Management Application (EMMA) which enables new electronic service channels for submission and issuance</li> <li>• Described the digitization of existing building permit records and its benefits, which include: <ul style="list-style-type: none"> <li>○ Records available anytime, anywhere / accessible, consolidated; formatted</li> <li>○ Routine Disclosure and FOI requests processed in fraction of time</li> <li>○ Preservation of deteriorating records</li> </ul> </li> <li>• Presented next steps.</li> </ul>
	<p><b>Open Government Staff Survey</b></p>	<p>Meg Shields</p>	<ul style="list-style-type: none"> <li>• Meg requested feedback on survey by Friday August 22nd.</li> <li>• Civic Engagement practitioners will be targeted as the first group for the survey.</li> </ul>

**Next meeting** October 7, 2014, 10:30-noon, City Hall, 9<sup>th</sup> Floor West Tower, Large Boardroom