

**FACILITIES AND REAL ESTATE  
ROUTINE DISCLOSURES LISTING**

<b>Division</b>	<b>Appropriate for routine disclosure</b>
All F&RE	<ul style="list-style-type: none"> <li>▪ Policy and procedure documents</li> <li>▪ Any reports that have gone to Committee or Council under the F&amp;RE signature</li> </ul>
DCAP	<ul style="list-style-type: none"> <li>▪ Moveable asset management database</li> <li>▪ Space planning standards</li> </ul>
Facilities Operations	<ul style="list-style-type: none"> <li>▪ Site plans for the public squares required for event planning.</li> <li>▪ Maintenance standards</li> <li>▪ Policy documents on air quality.</li> <li>▪ Maintenance schedules and contractor contacts for snow clearing and maintenance of public parking lots under our jurisdiction.</li> <li>▪ Security standards but not specific details.</li> </ul>
Facility Services	<ul style="list-style-type: none"> <li>▪ Room bookings</li> <li>▪ Contract information or Tendering information</li> <li>▪ Budget Information for F&amp;RE at a high level</li> <li>▪ Event information and event sponsors and contact names</li> <li>▪ Information related to the BIP project (contracts etc.)</li> <li>▪ Information related to cleaning contracts</li> </ul>
BSI	<ul style="list-style-type: none"> <li>▪ Information related to the Building Matrix (number of buildings, area, usage, valuation etc.)</li> <li>▪ Parking Analysis – access and usage</li> <li>▪ Energy consumption and cost information related to City facilities</li> <li>▪ Property Maps and statistics related to buildings</li> <li>▪ Contact names, e-mail addresses and phone numbers of City and TTC staff related to various projects that are under BSI jurisdiction</li> <li>▪ Information related to the NPS Design Competition such as: staff contacts with numbers and e-mail addresses, City reports, policies and procedures about the Square and the competition, including City web sites.</li> </ul>
Real Estate	<ul style="list-style-type: none"> <li>▪ None</li> </ul>