

Executive Construction Consultation Group

Kick-off Meeting – Feb 18th, 2015

Committee Room 4, Cith Hall

2:00pm to 4:00pm

Agenda

1. Welcome & Introductions
2. Deputy Mayor Minnan-Wong
3. Overview of the Terms of Reference
4. Review of identified issues
 - A. Completeness of the List
 - B. Prioritization
 - C. Update on Work underway
5. Meeting Frequency
6. Other Items
7. Closing

Deputy Mayor Minnan-Wong

Terms of Reference for Executive Construction Consultation Group

Terms of Reference - Membership

City Divisions	Associations
Purchasing & Materials Management	CEO
Toronto Water	TARBA/ORBA
Engineering & Construction Services	GTSWCA
Transportation Services	OAA
Facilities Management	OGCA
	RCCAO
	OHMPA
	OCSI
	HCAT
	RMCAO

Terms of Reference

- Goal and objective of the ECCG is to enhance relationship between the City and the Construction Associations by facilitating open and on-going consultations on matters such as:
 - Opportunity to improve construction procurement and contract management;
 - Ways the construction industry can support the City;
 - Feedback on proposed solutions to issues identified;
 - Outlook on future City construction; and
 - Emerging trends in the construction industry

Terms of Reference

- City Senior Management's goals and objectives include:
 - Adopting a consistent approach in dealing with the construction industry
 - Bring forward new initiatives related to construction contracts to ECCG for feedback
 - Assign staff to the Construction Working Group to investigate the issues identified by the ECCG in order to determine if a solution or improvement can be recommended
 - To report back to ECCG on progress
 - Report Council/Committee as necessary

Terms of Reference

- Out of Scope
 - Discussing specific procurements that are open in the market;
 - Discussing specific Contractor Performance Evaluation issues; and
 - Discussing specific legal disputes.

Terms of Reference

- Chair & Senior Management Responsibilities:
 - Call meetings, prepare agendas, minutes, invite non-members to meetings, attend, put up material on website
 - Act as a liaison between ECCG and City Staff to identify issues, provide feedback back to members and alert of new initiatives
 - Assign staff to Construction Working Group
- Association Member Responsibilities:
 - Attend
 - Act as a liaison between ECCG and members to identify issues, provide feedback back to members and alert of new initiatives

Terms of Reference

- Construction Working Group
 - A core team of staff from PMMD, Toronto Water, Transportation, ECS and Facilities will review issues
 - Team will expand to include right players such as Legal, Account Services
 - Depending on issue and complexity of issue may need members from Associations to work more closely
 - Will compare against other municipalities when considering solutions
 - Will meet monthly and provide updates to ECCG directly or through Chair

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Review of Issues Identified

Issue Identified	Work Begun Y/N
(1) Timely Payment	Y
(2) Holdback Release	Y
(3) Change Order Management – more timely decision making	N
(4) Contract Award Time Lines – reduction	Y
(5) Prequalification – GCs and subcontractors	N
(6) Contractor Performance Evals – Interim & Final	Y
(7) Utility Locates	Y
(8) Recycled Materials - equivalents	N

Review of Issues Identified

Issue Identified	Work Begun Y/N
(9) Bonds & Insurance –distinct pay items	N
(10) Payroll Burden – Uniform Application	Y
(11) Tender quantities – reduction in tenders	N
(12) Tender Items – reduction & Roll up in tenders	N
(13) E-Drawings	Y
(14) E- Tendering	Y
(15) Hot Mix Asphalt Price Adjustment	N
(16) Implementing Super -pave Specifications	N
(17) Posting Future Capital Projects On-Line	Y

Review of Issues Identified

Issue Identified	Work Begun Y/N
(18) Consistent Approach across Divisions (call documents/payments etc)	N
(19) Option to use credit / debit at City Tender Office	Y
(20) Investing more in Pre-Engineering	N
(21) Bonuses for completing projects early or on time	Y
(22) Exploring more shared liability	N
(23) Better communication and contract management between contractors and the City	Y

- Are there issues missing?
- What priority?

Frequency of Meetings

- Terms of Reference for ECCG says quarterly is that acceptable?
- CWG will meet monthly to work on items

Other Comments/Questions?

Closing Comments