



SPFX COVER SHEET

Must be attached to one of the following Letters of Intent:
Pyrotechnics / Firearms & Gunfire / Squibs

Date: _____

Pyrotechnics: Email to FIRE, TFTDMO and Fax to CBRNE

Squibs ONLY, or Firearms & Gunfire: Email to TFTDMO
Fax to: CBRNE **ONLY**

APPLICANT – PRODUCTION INFORMATION

First and Last Name:		Telephone Number:	
Cell Number:		Fax Number:	
Project Title:			
Location of SPFX:		Date of SPFX:	Time of SPFX:

TORONTO FIRE SERVICES

Email or FAX: 416-338-9060

Jim Jessop jim.jessop@toronto.ca Approved / Denied per _____	Heather Smith heather.smith@toronto.ca Approved / Denied per _____	
Conditions:		

CBRNE – CHEMICAL BIOLOGICAL RADIOLOGICAL NUCLEAR & EXPLOSIVES FAX: 416-808-4901

Public Safety Unit CBRNE Tel: 416-808-4900	Approved Denied By: P.C. Sgt. S/Sgt. _____ Badge #: _____
Conditions:	
Has Central Paid Duty Office been notified? Yes No Tel: 416-808-7880 / Fax: 416-808-5042	

TORONTO FILM, TELEVISION & DIGITAL MEDIA OFFICE

FAX: 416-392-0675

Select the Film Coordinator working on the project:

Ariana.Foyle@toronto.ca 416-392-1314	Anna.Marcopolous@toronto.ca 416-392-1315	Bobby.Donches@toronto.ca 416-338-5239
Brendan.Boyle@toronto.ca 416-338-5924	Kate.Allen@toronto.ca 416-338-5072	Keira.Fine@toronto.ca 416-392-1312
Pamela.Akasaka@toronto.ca 416-392-1331	Margaret.Boland@toronto.ca 416-392-0612	



Letter of Intent SPFX/ Squibs Only

This form must be filled out by Pyrotechnician when squibs for bullet hits only are used on film sets in the City of Toronto. Fax to: **TFTDMO and CBRNE ONLY**

FAX:
TFTDMO: 416-392-0675
CBRNE: 416-808-4901

Date of Application: _____

Production Information

Project title:	
Production Company:	Production Office phone number
FX Location Rep:	On-site contact phone number
FX Supervisor: _____ Phone: _____	
Pyrotechnician certificate #: _____ Class: _____	
If YES DO NOT USE THIS FORM . Use the Pyrotechnics form and submit to Fire and TFTDMO	

Squibs Only

Film Location:	
Date(s) of filming:	
Projected set-up date:	
Project initiation times:	
Planned number of resets	
Bullet hits (positioned on a person)	<input type="checkbox"/> YES <input type="checkbox"/> NO
Form completed by: _____ Pyrotechnician	
On behalf of: _____ Production Company	

Additional Information

<input type="checkbox"/> If any large format work is requested application should be submitted 72 hours before filming is to begin.
<input type="checkbox"/> Sufficient lead time is essential. Applications submitted without sufficient lead time may be denied without recourse.
<input type="checkbox"/> All Paid Duty requests must be processed through the Central Paid Duty Office. Fax: 416-808-5042.

Notice of Collection
The personal information on this form is collected under the legal authority of the City of Toronto Act, 2006 and Municipal Act 2001. The information is used to obtain consent for filming to process location film permit applications and aggregate statistical reporting. Questions about this collection can be directed to Manager, Toronto Film, Television & Digital Media Office, Rotunda North, Toronto City Hall, Toronto, ON M5H 2N2. Telephone #416-338-FILM (3456).