

Councillor Crawford



Valerie Jepson
Integrity Commissioner

Office of the Integrity Commissioner

375 University Avenue, Suite 202
Toronto, Ontario
M5G 2J5

Tel: 416-397-7770
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June 24, 2015

PRIVATE AND CONFIDENTIAL

Sent via Email (No original to follow)

Gary Crawford
Councillor for Ward 36
Toronto City Hall
100 Queen Street West, Suite A11
councillor_crawford@toronto.ca

Dear Councillor Crawford:

Re: Travel Declaration Form – May 9 to 17, 2015 to Harbin City, China for Trade Mission

I have reviewed the information provided in the above-noted Travel Declaration form, along with your attached letter of June 16, 2015 which provided an explanation of how you arrived at the amounts for the declared expenses. In this regard, I am relying on a June 18, 2015 letter from Councillor Kelly describing how the amounts were determined.

I confirm that the travel related benefits you have disclosed are in compliance with section f of Part IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* as your travel and related expenses were sponsored by a foreign government within a foreign country.

Thank you for providing the information.

Authorizing Signature Removed



Integrity Commissioner

- c. Lesley Ruscica, Manager, Council & Support Services
- Winnie Li, Director, Council & Support Services
- Ulli Watkiss, City Clerk

VJ/tf

This form is used in the declaration of travel costs provided by a third party for Members of Council in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Name of Councillor:	Gary Crawford
Purpose of Trip:	Trade Mission
Travel Destination:	Harbin
Travel Dates:	May 9-17, 2015
Additional Information:	
Travel Expenses Covered by Third Party (please complete all that apply)	
Sponsor of Travel:	Name: Type of Sponsor (check all that apply): <input checked="" type="checkbox"/> Government <input type="checkbox"/> Other organization <input type="checkbox"/> Conference Organizer
Registration Fees:	\$
Travel:	\$1600.
Accommodation:	\$1200. (8 nights)
Ground Transportation:	\$ 45. (From home to airport)
Per Diem/Sundry Expenses:	\$100. (Travel VISA)
TOTAL:	\$ 2945.
Expenses Paid from Councillor Business Travel Budget	\$
Expenses Paid from Constituency Services & Office Budget	\$ 145.
Expenses Paid Personally by the Council Member:	\$

Please attach all pertinent information to this form including invitation letter from event organizer, copies of receipts, etc.)

Authorizing Signature Removed

Signed by Councillor:

Date:

June 23, 2015

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council. The information may also be shared with the City Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto ON M5G 2J5 or at 416-397-7770.

Important Information

This form will be a matter of public record and will be posted on the internet as part of the routine disclosure of Councillor expenses.

The Code of Conduct for Members of Council, Part IV, Gifts and Benefits, states that no member shall accept a fee, advance, gift or personal benefit that is connected directly or indirectly with the performance of his or her duties of office, unless permitted by the exceptions listed. The following is listed as an exception:

- "(f) food, lodging, transportation and entertainment provided by provincial, regional and local governments or political subdivisions of them, by the Federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the member is either speaking or attending in an official capacity;"

If the value of the gift or benefit exceeds \$300, or if the total value received from any one source during the course of a calendar year exceeds \$300, the member shall within 30 days of receipt of the gift or reaching the annual limit, file a disclosure statement with the Integrity Commissioner.

This form will serve to disclose any items defined in (f) above.

Upon receiving the Travel Declaration from the Council Member, the Integrity Commissioner shall review to ascertain whether this might, in her or his opinion, create a conflict between a private interest and the public duty of the member. In the event that the Integrity Commissioner makes that preliminary determination, he or she shall call upon the member for clarification. Should the Integrity Commissioner determine that receipt was inappropriate, he or she may direct the member to reimburse the sponsor for the value.

Questions can be addressed to: Integrity Commissioner
416-397-7770 (ph.)

Completed and signed form should be returned to: The Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, Ontario M5G 2J5

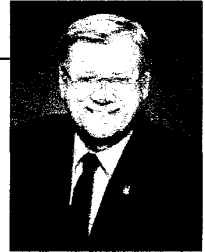
Authority & Guidelines

- Part IV of *Code of Conduct for Members of Council*, as approved by City Council at its meeting on September 25, 26 and 27, 2006, which covers Gifts And Benefits. <http://www.toronto.ca/integrity/integrity-protocols-policies.htm>

RECEIVED JUN 19 2015



Councillor Gary Crawford



Ward 36, Scarborough Southwest

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2nd Floor, Suite A11
Toronto, Ontario M5H 2N2

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Fax: 416-696-3658
councillor_crawford@toronto.ca

June 16, 2015

Valerie Jepson
Integrity Commissioner
City of Toronto
375 University Avenue
Suite 202
Toronto, ON M5G 2J5

Dear Ms. Jepson,

As requested I have enclosed my Travel Declaration form related to the May 9-17th, 2015, Trade Mission trip to Harbin, China.

The details of the trip were organized by Councillor Kelly's office, should you need support materials explaining how costs were determined.

The Harbin government fully sponsored the Trade Mission trip.

Thank you for your assistance with the declaration process.

Sincerely,

Authorizing Signature
Removed

Gary Crawford
Councillor, Ward 36
Scarborough Southwest