

## 2017 Councillor Ward 42 By-election

### Nomination Period

Nominations are accepted from Thursday, November 10 to Thursday, December 29, 2016, Monday to Friday, 8:30 a.m. to 4:30 p.m., excluding statutory holidays.

Location: Election Services  
89 Northline Road

On Nomination Day (Friday, December 30, 2016), nominations or withdrawals may only be filed between the hours of 9 a.m. to 2 p.m.

### Campaign Period

The campaign period begins the day a person files a nomination paper with the City Clerk's Office and ends on Thursday, March 30, 2017 unless the candidate withdraws the nomination, the Clerk rejects the nomination or the candidate continues the campaign to erase a deficit.

### Key Dates

The follow are dates and description of event for the 2017 Councillor Ward 42 by-election.

2016	
November 2016	
Thursday, November 10	<p><b>Nomination period starts</b></p> <p>Nominations are accepted in the City Clerk's Office during the dates and times noted above.</p>
Tuesday, November 15	<p><b>Campaign Office Signs</b></p> <p>Campaign office signs may be erected starting Tuesday, November 15, 2016.</p> <p>Candidates running for councillor may have no more than one campaign office in ward 42.</p>

## 2017 Councillor Ward 42 By-election

December 2016	
Friday, December 30 (9 a.m. to 2 p.m.)	<p><b>Nomination day</b></p> <p>Last day to file or withdraw a nomination</p>
2017	
January 2017	
Tuesday, January 3	<p><b>Voters' list</b></p> <p>Candidates can obtain their free copy of the voters' list through <i>MyCampaign</i> or visit Election Services at 89 Northline Road.</p> <p><b>Ward maps and list of voting places</b></p> <p>Candidates may obtain their ward maps and list of voting places through <i>MyCampaign</i> or pick up paper copies at Election Services.</p> <p><b>Certification of Nomination Papers</b></p> <p>The Clerk is to certify the nomination papers before 4 p.m. A copy of the certified nomination paper will be available in <i>MyCampaign</i>.</p> <p><b>Acclamation, if applicable</b></p> <p>After 4 p.m., the Clerk shall declare the eligible candidate to be duly elected.</p>
Tuesday, January 3 to Monday, February 13	<p><b>Revision period</b></p> <p>Eligible electors whose names are not on the voters' list, whose names are shown incorrectly on the list or who may wish to have their names removed from the list may request to have the information on the list amended by filing an application, along with acceptable identification, with the Clerk's office or at the voting place.</p> <p><b>Voting Proxies</b></p> <p>Electors appointed as voting proxies must have the proxy voting application form certified by the Clerk before voting on behalf of the elector. Proxies are available in the City Clerk's Office at 89 Northline Road, or Scarborough Civic Centre, Monday to Friday, 8:30 a.m. to 4:30 p.m., excluding statutory holidays.</p> <p><b>During advance vote</b></p> <p>Proxies will be available from 12 noon to 5 p.m. at the advance vote location.</p>

## 2017 Councillor Ward 42 By-election

	<p><b>On election day (Monday, February 13, 2017)</b> The City Clerk's Office at 89 Northline Road and Scarborough Civic Centre will issue proxies between 8:30 a.m. to 4:30 p.m.</p>
Thursday, January 12	<p><b>Certificate of maximum campaign spending limits, final amount</b></p> <p>The Clerk shall provide the certificate of maximum campaign expense limits, final amount, to all candidates. The certificate may be accessed through <i>MyCampaign</i> or available for pickup at Election Services.</p> <p><b>Copy of the ballot</b></p> <p>A copy of the sample ballot may be accessed through <i>MyCampaign</i> or available for pickup at Election Services.</p>
Monday, January 16	<p><b>Logic and accuracy testing of vote counting equipment</b></p> <p>Candidates have the opportunity to view the testing of the vote counting equipment at Election Services, 89 Northline Road from 10 a.m. to 3 p.m.</p> <p>For an appointment, email <a href="mailto:candidateinfo@toronto.ca">candidateinfo@toronto.ca</a>.</p>
Thursday, January 19	<p><b>Election signs</b></p> <p>Election signs may be posted starting on this date.</p>
Monday, January 23	<p><b>Number of Scrutineers allowed in each voting place</b></p> <p>Email <a href="mailto:candidateinfo@toronto.ca">candidateinfo@toronto.ca</a> to request the number of scrutineers allowed in each voting place for each city ward.</p>
<b>February 2017</b>	
Saturday, February 4 and Sunday, February 5 (10 a.m. to 6 p.m.)	<p><b>Advance vote days</b></p> <p>Electors may vote prior to election day for any reason.</p> <p>Candidates can obtain a list of people who voted during the advance vote through <i>MyCampaign</i> or available for pickup at Election Services starting Sunday, February 5.</p>
Monday, February 13 (10 a.m. to 8 p.m.)	<p><b>Election day</b></p>

## 2017 Councillor Ward 42 By-election

<p>Thursday, February 16</p>	<p><b>Removal of election signs</b></p> <p>Election signs must be removed within 72 hours after the end of voting on election day.</p> <p><b>Official Results</b></p> <p>The Clerk will publically declare to be elected the candidate having the highest number of votes for the office. The official results and poll-by-poll results will be posted at <a href="http://www.toronto.ca/elections">www.toronto.ca/elections</a>.</p>
<p><b>March 2017</b></p>	
<p>Thursday, March 30</p>	<p><b>End of campaign period</b></p> <p>This is the end of the campaign period unless the candidate is continuing their campaign to erase a deficit. Candidates may not raise funds or incur expenses beyond this date unless they have a deficit and have notified the Clerk of the extension to the campaign period.</p> <p><b>Notification to the Clerk of a deficit and continuation of campaign period</b></p> <p>If a candidate has a deficit by the end of their campaign and wishes to continue campaigning to eliminate the deficit, the candidate must submit the <i>Notice of Campaign Extension Period (Form 6)</i>, in person, on or before March 30, 2017. Failure to do so will mean that the campaign period automatically ends on this date.</p> <p>Candidates who file a <i>Notice of Campaign Extension Period (Form 6)</i> must file a primary and supplementary financial statement.</p>
<p>Friday, March 31</p>	<p><b>Notice of financial filing requirements, penalties and refund of nomination filing fee</b></p> <p>A notice will be sent, by email, to all candidates. This notice outlines the rules and dates for filing the primary financial statement, penalties incurred for non-compliance and eligibility to receive the refund of the nomination filing fee.</p>
<p>Friday, April 28</p>	<p><b>Last day to apply to the Court for a filing extension for the primary financial statement</b></p> <p>Last day for a candidate to apply to the <u>Superior</u> Court of Justice to have their financial filing deadline extended for a maximum of 90 days.</p>

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<b>May 2017</b>	
Monday, May 1	<p><b>Deadline for filing of primary financial statements (2 p.m.)</b></p> <p>All candidates must file their primary financial statement by this date. The statement covers the period from the day the candidate filed their nomination paper until March 30, 2017.</p> <p>A candidate must notify the Clerk, in writing, of any Court extension by 2 p.m.</p> <p><b>First day to apply for a compliance audit on a primary financial filing (after 2 p.m.)</b></p> <p>Any eligible elector in the City of Toronto that believes a candidate may have contravened the <i>Act</i> relating to campaign finances, can apply to the City Clerk's Office for a compliance audit.</p>
Tuesday, May 2	<p><b>30 day extension for primary financial filing</b></p> <p>Candidates have up to 30 days to file primary financial statement and pay \$500 late filing fee in order to have the penalties not apply.</p>
Wednesday, May 31	<p><b>Penalties</b></p> <p>Last day for candidates to file primary financial statement and pay \$500 late filing fee. Penalties will take effect at 2:01 p.m. if the candidate does not file the required financial statement.</p>
<b>July 2017</b>	
Monday, July 31	<p><b>Last day to apply for a compliance audit on a primary financial statement</b></p> <p>Any eligible elector in the City of Toronto that believes a candidate may have contravened the <i>Act</i> relating to campaign finances, can apply to the City Clerk's Office for a compliance audit.</p>
<b>September 2017</b>	
Friday, September 29	<p><b>Notice of financial filing requirements and penalties</b></p> <p>A notice will be sent, by email, to all candidates who have extended their campaign. This notice outlines the rules and dates for filing the supplementary financial statement and penalties incurred for non-compliance.</p>

<b>October 2017</b>	
Monday, October 2	<p><b>End of Supplementary Campaign Period</b></p> <p>This is the end of the supplementary campaign period for candidates who extended their campaign to erase a deficit.</p>
Tuesday, October 31	<p><b>Last day to apply to the Court for a filing extension for the supplementary financial filing</b></p> <p>Last day for a candidate to apply to the <u>Superior</u> Court of Justice to have their financial filing deadline extended for a maximum of 90 days.</p>
<b>November 2017</b>	
Wednesday, November 1	<p><b>Deadline for Supplementary Financial Filing (2:00 p.m.)</b></p> <p>Final date for candidates, who extended their campaign, to file their supplementary financial statement. The statement covers the period from the day the candidate filed their nomination paper until October 2, 2017.</p> <p>A candidate must notify the Clerk, in writing, of any Court extension by 2 p.m.</p> <p><b>First Day to Apply for a Compliance Audit on a Supplementary Financial Filing (after 2 p.m.)</b></p> <p>Any eligible elector in the City of Toronto that believes a candidate may have contravened the <i>Act</i> relating to campaign finances, can apply to the City Clerk's Office for a compliance audit.</p>
Thursday, November 2	<p><b>30 day extension for supplementary financial filing</b></p> <p>Candidates have up to 30 days to file supplementary financial statement and pay \$500 late filing fee in order to have the penalties not apply.</p>
<b>December 2017</b>	
Friday, December 1	<p><b>Penalties</b></p> <p>Last day for candidates to file supplementary financial statement and pay \$500 late filing fee. Penalties will take effect at 2:01 p.m. if the candidate does not file the required financial statement.</p>

<b>2018</b>	
<b>January 2018</b>	
Tuesday, January 30	<p><b>Last Day to Apply for a Compliance Audit on a Supplementary Financial Statement</b></p> <p>Any eligible elector in the City of Toronto that believes a candidate may have contravened the <i>Act</i> relating to campaign finances, can apply to the City Clerk's Office for a compliance audit.</p> <p><b>Deadline for Contribution Rebate Applications (4:30 p.m.)</b></p> <p>Final date by which contributors can file their rebate application for contributions made to candidates in the by-election. Candidates should encourage their contributors to mail in the rebate forms as soon as they receive them.</p>