

Program discontinued as of July 1, 2018

<p>Forward your application to:</p> <p>City of Toronto Finance Department Assessment and Appeals Unit 5100 Yonge Street, Lower Level Toronto ON M2N 5V7</p>	<p>Application Deadline: The application filing deadline for vacancies that occur from January 1 to June 30, 2018 is: September 28, 2018</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px;">Application No. - City Use Only</td> <td style="width: 40%; padding: 5px;">Taxation Year</td> </tr> <tr> <td style="height: 40px;"></td> <td style="text-align: center; padding: 5px;">(for which application is being made)</td> </tr> </table>	Application No. - City Use Only	Taxation Year		(for which application is being made)
Application No. - City Use Only	Taxation Year				
	(for which application is being made)				

Roll Number: _____ / _____ / _____ / _____ / _____ / _____ / _____ / _____
Property Address: _____

1. Does the application relate to vacant space as a result of seasonal business? _____ Yes No
2. Is the vacant space leased to a tenant who is in possession of the space? _____ Yes No
3. Is the vacant space included in a subclass for vacant land? _____ Yes No

Application Period: Interim (January 1 to June 30, 2018)

Name & Address of Property Owner		Name & Address of Property Owner's Agent: (if applicable)	
Last Name/Company Name	First Name	Last Name/Company Name	First Name
Address		Address	
City	Prov	Postal Code	
Tel: #		Tel: #	

Eligibility Criteria:

To be eligible for a rebate, a building or a portion of a building must satisfy the conditions described in category 1, 2 or 3 below.

(Please check the applicable boxes)

Category 1 - Commercial and industrial buildings that are entirely vacant:

- The entire building was unused for at least 90 consecutive days

Category 2 - Commercial buildings that are partially vacant:

- The portion of the building was unused for at least 90 consecutive days; **and**
- The portion of the building was clearly delineated or physically separated from the used portions of the building; **and**
- was either:
- capable of being leased for immediate occupation; **or**
 - undergoing or in need of repairs, renovations, or construction that prevented it from being available for lease for immediate occupation; **or**
 - unfit for occupation

Category 3 - Industrial buildings that are partially vacant:

- The portion of the building was unused for at least 90 consecutive days; **and**
- The portion of the building was clearly delineated or physically separated from the used portions of the building

Verification Documents:

Applications must be supported by evidence that sets out the vacancy period and the square footage of the vacant area for the subject property. The following documents may be submitted as proof, provided that they show both the vacancy period as well as the square footage:

- A copy of an expired lease and current lease;
- or
- A copy of the property's rent roll;
- or
- A copy of a real estate agents' listing agreement and a copy of subsequent lease; or a copy of the newspaper/internet advertisement.

If the above documentation is not available, an applicant may file an affidavit stating the eligibility criteria category which applies, the vacancy period and the square footage of the vacant area of the subject property, which affidavit shall be sworn by a person with personal knowledge of the facts.

PLEASE SEE PAGE 2 ▶

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Roll Number: _____ / _____ / _____ / _____ / _____

Vacancy Information Please use **Schedule A** if you require more space. **Schedule A** is available at Inquiry/Payment Counters in City Hall and all Civic Centres, and on the City Web site (toronto.ca/propertytax) or call a customer service representative at 311 within city limits; outside city limits call 416-392-CITY (2489).

Industrial <input type="checkbox"/>	Commercial <input type="checkbox"/>	Vacant Unit/Suite Number	Location (floor or other applicable location indicator)	Vacant Area (square feet)	Vacancy Period						FOR MPAC USE ONLY ASSESSMENT		
					Date From			Date To					
						DD	MM	YY	DD	MM	YY		
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
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<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
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<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									
<input type="checkbox"/>	<input type="checkbox"/>			Sq. Ft.									

 I certify that the information in this form and any attachments, including [Schedule A](#) if applicable, is true and correct.

Applicant's Name (PLEASE PRINT) _____ Applicant's Signature _____ Date _____

I, _____ **have authorized** _____
 Name of Property Owner Name of Agent

to make this application on my behalf and authorize the City of Toronto to deal with the agent as if he/she were the property owner.

 Property Owner Signature Date

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, s. 136(c) and 331. The information will be used to determine eligibility for a property tax rebate for property owners of vacant commercial and industrial units. Questions about this collection can be directed to the Manager, Property Taxation and Assessment, Revenue Services, North York Civic Centre, 5100 Yonge Street, Toronto ON M2N 5V7 or by telephone at 416-395-1048.

Pursuant to the provisions of the City of Toronto Act, 2006, s. 331 (10), every person who is required to provide information under this section and who defaults in doing so is guilty of an offence and on conviction is liable to a fine of \$100 for each day during with the default continues. In accordance with the City of Toronto Act, 2006, s. 331 (19) any person who knowingly makes a false or deceptive statement in an application made to the City or in any other document submitted to the City under this section is guilty of an offence and is liable on conviction to a fine of not more than an amount that is twice the amount of the rebate obtained or sought to be obtained by the false or deceptive statement except that the fine shall not be less than \$500.00.

MPAC USE ONLY

Assessor's Comments:

 Assessor's Name Assessor's Signature Date

CITY OFFICE USE ONLY

 Amount of Rebate: \$ _____ Date Processed: _____
 Employee Initials: _____ Date received from MPAC: _____