

## DELEGATED APPROVAL FORM CHIEF CORPORATE OFFICER DIRECTOR OF REAL ESTATE SERVICES

TRACKING NO.: 2015-078 WITH CONFIDENTIAL ATTACHMENT

## X Approved pursuant to the Delegated Authority contained in Executive Committee Item EX43.7 entitled "Delegation of Authority in Certain Real Estate Matters" adopted by City Council on May 11 and 12, 2010. City Council confirmatory By-law No. 532-2010, enacted on May 12, 2010 as amended by GM24.9 entitled "Minor Amendments to Delegation of Authority in Certain Real Estate Matters" adopted by City Council on October 8, 9, 10 and 11, 2013, as amended by DAF 2013-307 and DAF 2014-087. City Council confirmatory By-Law No. 1234-2013. Approved pursuant to the Delegated Authority contained in Executive Committee Item EX33.44 entitled "Union Station Revitalization Implementation and Head Lessee Selection" adopted by City Council on August 5 and 6, 2009. City Council confirmatory By-law No. 749-2009, enacted on August 6, 2009. Division: Acquisitions and Expropriations Prepared By: Carla Inglis Phone No.: Date Prepared: June 1, 2015 2-7214 Purpose To obtain authority to enter into an amending temporary easement agreement (the "Agreement") with The Dominion Realty Company Limited (the "Owner") for a term of one year plus two six month renewal options to permit access in and over part of the lands known municipally as 3940 Keele Street (the "Property") for the purposes of constructing a main entrance building for the TTC Finch West Station and works and improvements ancillary and complementary to the Toronto-York Spadina Subway Extension Project ("Project"). Property Portion of the Property designated Part 3 on Reference Plan 66R-25163 and shown on Appendix "A" and as set out in the Confidential Attachment. Actions 1 Authority be granted to execute the Agreement with the Owner to extend the existing temporary easement for a period of one year plus two six month renewal options substantially on the terms set out in Confidential Attachment and as shown on Appendix "A" to facilitate the construction of the Project; 2. The Confidential Attachment to remain confidential until there has been a final determination of all property transactions and claims for compensation relative to the Project and only released publicly thereafter in consultation with the City Solicitor; and 3. The appropriate City Officials be authorized and directed to take the necessary action to give effect thereto. **Financial Impact** The total property acquisition costs for the Project are shared by the Move Ontario Trust, the City and the Regional Municipality of York. Funding for the Agreement is available in the Council Approved TTC 2015 Capital Budget and TTC 2016-2024 Capital Plan within the Toronto-York Spadina Subway Extension Capital Project. The Deputy City Manager and Chief Financial Officer has reviewed this DAF and agrees with the financial impact information. On December 16, 2010, City Council passed Item No. CC2.3 authorizing staff, among other matters, to negotiate the Comments acquisition, and if necessary expropriate a temporary easement in and over a portion of the Property for the purposes of constructing an entrance to the Finch West Station and for works and improvements ancillary and complimentary to the Project. On January 24, 2011, DAF 2011-048 authorized the execution of a two (2) year easement agreement with a right to renew for a period of one (1) year. The easement commenced on July 27, 2011 and the City exercised its right to renew the easement until July 26, 2014. On June 23, 2014, DAF 2014-155 authorized the execution of a one (1) year easement agreement, commencing on July 27, 2014 and expiring on July 26, 2015. Construction of the Project is ongoing. TTC staff have identified the need to extend the subject easement for an additional term of one (1) year along with two six month renewal options. Agreement has now been reached with the Owner for such extension and this report recommends execution of the subject temporary easement agreement. Terms The one (1) year temporary easement along with the two six month renewal options is substantially on the same terms and conditions as the previous temporary easements and as set out in Confidential Attachment. **Property Details** Ward: 8 – York West Assessment Roll No.: Approximate Size: Irregular Approximate Area: 327.0 m<sup>2</sup> ± (3,520 ft<sup>2</sup> ±) Other Information:

Updated: October 18, 2013

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Α.	Director of Real Estate Services has approval authority for:	Chief Corporate Officer has approval authority for:		
1. Acquisitions:	Where total compensation does not exceed \$1 Million.	Where total compensation does not exceed \$3 Million.		
2. Expropriations:	Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$1 Million.	Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$3 Million.		
3. Issuance of RFPs/REOIs:	Delegated to a more senior position.	Issuance of RFPs/REOIs.		
4. Permanent Highway Closures:	Delegated to a more senior position.	Initiate process & authorize GM, Transportation Services to give notice of proposed by-law.		
<ol> <li>Transfer of Operational Management to ABCDs:</li> </ol>	Delegated to a more senior position.	Transfer of Operational Management to ABCDs.		
6. Limiting Distance Agreements:	Where total compensation does not exceed \$1 Million.	Where total compensation does not exceed \$3 Million.		
<ol> <li>Disposals (including Leases of 21 years or more):</li> </ol>	Where total compensation does not exceed \$1 Million.	Where total compensation does not exceed \$3 Million.		
8. Exchange of land in Green Space System & Parks & Open Space Areas of Official Plan:	Delegated to a more senior position.	Exchange of land in Green Space System and Parks and Open Space Areas of Official Plan.		
9. Leases/Licences (City as Landlord/Licensor):	(a) Where total compensation (including options/ renewals) does not exceed \$1 Million;	(a) Where total compensation (including options/ renewals) does not exceed \$3 Million;		
	(b) Where compensation is less than market value, for periods not exceeding three (3) months, including licences for environmental assessments and/or testing, etc.	(b) Where compensation is less than market value, for periods not exceeding six (6) months, including licences for environmental assessments and/or testing, etc.		
<b>10.</b> Leases/Licences (City as Tenant/Licensee):	X Where total compensation (including options/ renewals) does not exceed \$1 Million.	Where total compensation (including options/ renewals) does not exceed \$3 Million.		
11. Easements (City as Grantor):	(a) Where total compensation does not exceed \$1 Million.	Where total compensation does not exceed \$3 Million.		
	(b) When closing road, easements to pre-existing utilities for nominal consideration.	Delegated to a less senior position.		
12. Easements (City as Grantee):	Where total compensation does not exceed \$1 Million.	Where total compensation does not exceed \$3 Million.		
<b>13.</b> Revisions to Council Decisions in Real Estate Matters:	Amendment must not be materially inconsistent with original decision (and may include increase not to exceed the amount of the original decision by the lesser of 10 per cent and \$500,000).	Amendment must not be materially inconsistent with original decision (and may include increase not to exceed the amount of the original decision by the lesser of 10 per cent and \$1 Million).		
14. Miscellaneous:	<ul> <li>(a) Approvals, Consents, Notices and Assignments under all Leases/Licences;</li> <li>(b) Releases/Discharges;</li> </ul>	<ul> <li>(a) Approvals, Consents, Notices and Assignments under all Leases/Licences;</li> <li>(b) Releases/Discharges;</li> </ul>		
	(c) Surrenders/Abandonments;	(c) Surrenders/Abandonments;		
	(d) Enforcements/Terminations;	(d) Enforcements/Terminations;		
	(e) Consents/Non-Disturbance Agreements/ Acknowledgements/Estoppels/Certificates;	(e) Consents/Non-Disturbance Agreements/ Acknowledgements/Estoppels/Certificates;		
	(f) Objections/Waivers/Cautions;	(f) Objections/Waivers/Cautions;		
	<ul> <li>(g) Notices of Lease and Sublease;</li> <li>(h) Consent to regulatory applications by City,</li> </ul>	<ul> <li>(g) Notices of Lease and Sublease;</li> <li>(h) Consent to regulatory applications by City,</li> </ul>		
	(h) Consent to regulatory applications by City, as owner;	(h) Consent to regulatory applications by City, as owner;		
	(i) Consent to assignment of Agreement of Purchase/Sale; Direction re Title;	(i) Consent to assignment of Agreement of Purchase/Sale; Direction re Title;		
	(j) Documentation relating to Land Titles applications;	(j) Documentation relating to Land Titles applications;		
	(k) Correcting/Quit Claim Transfer/Deeds.	(k) Correcting/Quit Claim Transfer/Deeds.		
B. Chief Corporate Officer and Director of Real Estate Services each has signing authority on behalf of the City for:				
1. Agreements of Purchase and Sale and all implementing documentation for purchases, sales and land exchanges not delegated to staff for approval.				
<ul> <li>2. Expropriation Applications and Notices following Council approval of expropriation.</li> <li>X 3. Documents required to implement the delegated approval exercised by him.</li> </ul>				
Chief Corporate Officer also has approval authority for:				
Leases/licences/permits at Union Station during the Revitalization Period, if the rent/fee is at market value.				

Consultation with	Councillor(s)				
Councillor:					
Contact Name: Tom Rakocevic		Contact Name:			
Contacted by:	Phone E-Mail X Memo Other	Contacted by:	Phone E-mail Memo Other		
Comments: Concurs		Comments:			
Consultation with ABCDs					
Division: TTC		Division:	Financial Planning		
Contact Name: Joanna Kervin		Contact Name:	Karyn Speigelman/Sydney Smith		
Comments: Concurs		Comments:	Concur		
Legal Division Cont	act				
Contact Name: Ray Mickevicius					
Contact Name.	Ray Mickevicius				
DAF Tracking No.		Date	Signature		
	: 2015-078	<b>Date</b> June 22, 2015	Signature Signed by Tim Park		
DAF Tracking No. Recommended by:	: 2015-078 Tim Park, Manager Acq & Exp. ded by: Director of Real Estate Services				

## General Conditions ("GC")

- (a) The local Councillor (or local Councillors if the subject property is located on a ward boundary or if the transaction involves an exchange of properties in more than one ward), will be consulted prior to the exercise of delegated Approving Authority by staff for all Acquisitions, Disposals, Land Exchanges and Leases.
- (b) Where approving power has been delegated to staff, the Chief Corporate Officer, in consultation with the applicable Deputy City Manager or the City Manager, may determine that such matter is of such special interest that same should be returned to the relevant Committee and Council for consideration and determination.
- (c) Exercise of delegated authority is subject to all applicable Council policies, statutes or other applicable law.
- (d) Authority to approve financial commitments/expenditures is subject to all amounts being available in an approved budget [or funding is available from alternative sources].
- (e) Property interests are to be based on appraised value, and no interest shall be granted at less than market value unless otherwise specifically authorized.
- (f) Authority to approve transactions at less than market value is subject to statutory anti-bonusing provisions.
- (g) Total compensation means the aggregate of all types of payments, including land value, estimated clean-up costs, potential arbitration awards, loss claims, etc, but exclusive of any applicable taxes and registration costs.
- (h) Authority to acquire property is conditional upon provision being made to bring the property into compliance with applicable MOE or other requirements such that it will be fit for its intended municipal purpose.
- (i) Authority to initiate the permanent road closure process in A.4 is conditional upon confirmation by the GM of Transportation Services that it is feasible to permanently close the highway.
- (j) Disposal authorities in A.7 are subject to the property having been declared surplus, and the disposal policy complied with.
- (k) Land exchanges, except for those in A.8, may be authorized based on the delegated Approving Authority for Disposals in A.7.
- (I) Approving Authority with respect to land located in the Designated Waterfront Area is conditional upon the approval of the Director, Waterfront Secretariat.
- (m) Authority to approve an exchange of land in A.8 is conditional upon confirmation by the Chief Planner and Executive Director, and the GM of Parks, Forestry & Recreation, that the land being exchanged is (i) nearby land of equivalent or larger area, and (ii) of comparable or superior green space utility.
- (n) Approving Authority in A.9 leases (City as Landlord) but not licenses (City as Licensor) is limited to periods (including options/renewals) of less than twenty-one (21) years, save and except for residential leasing matters and.
- (o) Total compensation in leasing matters where the City is landlord (A.9) includes the value of tenant improvements if factored into tenant's rental payments.
- (p) Total compensation in leasing matters where the City is the tenant (A.10) includes the value of any tenant improvements to be paid by the City.
- (q) Where options/renewals are included in leases, if the renewal rent is to be determined at a date later than the original approval date, total compensation is to be calculated as though all options are exercised, estimating the renewal rent based on the highest rent payable in the first term of the lease.
- (r) Total compensation in leasing matters where the City is landlord (A.9) or tenant (A.10) is to be calculated from the date of approval pursuant to this delegation (ie. first allowing for the expiry of any prior approvals, whether by Council or a delegated authority).
- (s) Approving Authority in leasing matters includes authority to approve renewals/extensions within the parameters of the delegated Approving Authority.
- (t) Approving Authority includes authority for amendments within the parameters of the delegated Approving Authority, the cumulative total of which may not exceed the delegated financial limit.
- (u) Where proposed additional amounts in A.13 exceed 10 per cent of the original decision, even if otherwise in compliance with all other conditions, then approving authority is transferred upwards to the next more senior level of approving authority having the relevant overall financial limit.
- (v) Approving Authority includes authority for all documents necessary to implement the authority, on terms and conditions satisfactory to the Approving Authority, in consultation with the relevant operating Division(s).
- (w) Staff positions referred to in this delegation include successors from time to time.
- (x) Documents are to be in a form satisfactory to the City Solicitor (including indemnity and insurance provisions).
- (y) Delegated signing authorities in B are conditional upon the documents having received the City Solicitor's prior "Approval as to Form".
- (z) This delegation does not affect sales, acquisitions and leases over which the Affordable Housing Committee has responsibility.
- (aa) Authority to use land acquired by the City for parking purposes by the Toronto Parking Authority is conditional upon Council enacting a by-law designating such use.
- (bb) All residential leasing documents shall adhere to the Residential Tenancies Act and any successor legislation.





