

City of Toronto
Local Appeal Body

Orientation Session

February 2017



Toronto Local Appeal Body Background

- In July 2014, City Council approved the establishment of a Local Appeal Body (TLAB) to hear minor variance and consent appeals of Committee of Adjustments' decisions.
- In April 2016, City Council approved the implementation details concerning the governance, administrative, office space requirements and an appeal fee for the TLAB.

Council Requirements to Enact

- Council directed that a By-law be brought forward enacting the TLAB after the following has been completed:
 - TLAB members, including a Chair have been appointed by City Council;
 - Appropriate space, has been secured, equipped and furnished;
 - Orientation and training of Members and staff have been completed; and
 - A Draft Procedural By-law and draft policies, practices and procedures have been prepared for the TLAB's consideration.

TLAB Policies and Procedures

- TLAB will determine its own practices and procedures in accordance with relevant legislation (e.g.. *Statutory Powers and Procedures Act* and the *City of Toronto Act*).
- In addition to required policies, TLAB may adopt other policies that reflect best practices.
- The TLAB will conduct itself in accordance with other legislation and policies governing operations and conduct, including the *Municipal Conflict of Interest Act* and the City's *Code of Conduct for Members of Adjudicative Boards*.

Required Policies

- The *City of Toronto Act* requires local boards to adopt a procedural by-law.
- Rules of Procedure have been drafted for review by external legal counsel and for consideration by the TLAB members.
- The TLAB may need to adopt additional policies upon request of City Council or to respond to legislative requirements.

Guiding Principles for the TLAB

- Guiding Principles for the TLAB have been drafted.
- A basis for the relationship between the TLAB and the City.
- Forms the foundation for the TLAB's development of its own policies and procedures.
- For the TLAB members' receipt and review at a future TLAB business meeting.