

TORONTO LOCAL APPEAL BODY

NOTICE OF HEARING

HEARING DATE:**TIME:****LOCATION:**

**40 ORCHARD VIEW BOULEVARD
Suite 211, 2nd Floor
TORONTO, ONTARIO M4R 1B9**

HEARING ROOM:**PROCEEDINGS COMMENCED
UNDER**

subsection ([insert relevant subsections](#)) of the *Planning Act*,
R.S.O. 1990, c. P.13, as amended

Appellant:

Appellant:

Applicant:

City of Toronto Representative:

Subject:

(Enter Relevant section of Planning Act)

Property Address/Description:

Committee of Adjustment File

Number (s).

TLAB Case File Number(s)

The Toronto Local Appeal Body has set aside **(insert length of hearing)** or this hearing.

All parties and participants should attend at the start of the hearing at the time and date indicated, irrespective of the time allotted. Hearing dates are firm – adjournments will not be granted except in the most serious circumstances, and only in accordance with the Toronto Local Appeal Body's Rules on Motions for Adjournments.

Hearings will ordinarily be held orally; however, TLAB by Notice or by its Rules may provide that a proceeding may be by way of an electronic or written hearing.

TO VIEW PLANS AND MATERIALS IN THE APPLICATION FILE, please visit the Application Information Centre found at www.toronto.ca/aic and reference the property address with application status TLAB Appeal and the TLAB Case File Number.

MAKING YOUR VIEWS KNOWN

The notice has been provided to you, as required by the *Planning Act*, to ensure that, as an interested person, you may make your views known by filing your submissions in accordance with the Rules respecting:

- Applicant Disclosure as per Rule ## no later than (date)
- Notice of Intention to be Party as per Rule # no later than (date), or

Hearing Date: [Click here to enter a date.](#), [Click here to enter text.](#), [Choose an item.](#)

- Notice of Intention to be a Participant as per Rule # no later than (date)
- Document Disclosure as per Rule # no later than (date)
- Witness Statement as per Rule # no later than (date), or
- Participant Statement as per Rule # no later than (date)
- Expert Witness Statement as per Rule # no later than (date)
- Notice of Motion as per Rule # no later than (date)

Information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable the Toronto Local Appeal Body to make its decisions on this matter. This information will become part of the public record.

If you do not attend the public hearing, or express your views in writing, the Toronto Local Appeal Body may proceed and make a decision in your absence, and may authorize changes to the proposal, matter, or relief requested.

In the event the decision is reserved, persons taking part in the hearing and wishing a copy of the decision may request it by emailing the Toronto Local Appeal Body office at tlab@toronto.ca . Such decision will be emailed to you when available.

The Toronto Local Appeal Body is committed to providing accessible services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have any accessible needs, please contact the Accessibility Coordinator listed below as soon as possible. If you have specific accommodation needs, please identify those in advance and any assistance you may require in the event of an emergency evacuation.

DATE ISSUED Tuesday February 16, 2017

Issuing Name
Secretary

For more information on accessibility options, please contact

Accessibility Coordinator: Hsing Yi Chao
Accessibility Coordinator Phone Number: Hsing Yi Chao
Accessibility Coordinator Email: [Click here to enter text.](#)