Facility Statistics Occupancy Screen

Updated on August 2017

Home > Facility Management > Statistics **Occupancy**

Business Purpose:

The Facility Management Statistics Occupancy page displays aggregate occupancy statistical data for the Facility. They include new intakes, new admissions, discharges, accepted and rejected referrals to and from other Programs, any stays >= 1 day (for Bed Programs only) and total bed nights for the Facility. The columns represent the various time periods including yesterday, current month to date, same full month last year, previous full month, current quarter to date, same full quarter last year, previous full quarter, current year to date and previous entire year.

On this Screen, for a family Intake, Admission, Discharge, Referral and Stay is counted as 1 occurrence regardless of the number of family members present at the time of the action. The only exception is the Bed Nights row, for which each family member contributes to the count.

All stats are as of the official SMIS 4:00 a.m. threshold time. Therefore, yesterday's stats were/are taken as of 4:00 a.m. today.

How to:

1. The details of each row in the **Occupancy** tab table are explained below:

Intakes	(number of new intakes within the column date range)
Admissions	(number of new admissions within the column date range)
Discharges	(number of discharges within the column date range)
Accepted Referrals From Other Facilities	(number of accepted referrals from other Facilities within the column date range)
Rejected Referrals From Other Facilities	(number of rejected referrals from other Facilities within the column date range)
Accepted Referrals To Other Facilities	(number of accepted referrals to other Facilities within the column date range)
Rejected Referrals To Other Facilities	(number of rejected referrals to other Facilities within the column date range)
Stays (>=1 day)	(number of client stays >= 1 day within the column date range, note that this would include clients

	who were already staying in the Facility at the beginning of the date range)
Bed Nights	(number of total bed nights of all clients within the column date range)

2. If necessary, click on the Export to Excel action button to export the occupancy data to an MS Excel file.

3. Click on the Back to Facilities action button to go back to the Facilities listing.

Important Notes: