
Client Eligibility Assessment Detail Screen

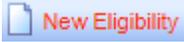
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Business Purpose:

The **Eligibility Detail** page allows a user to first check then create new eligibility record(s) for a client for either Food Allowance or Personal Need Allowance.

How to:

1. From the **Eligibility** screen, click on the  **New Eligibility** action button to advance to the **Eligibility Detail** screen.
2. First check for eligibility of allowance type: select the **Program** from a dropdown.
3. Select the allowance **Type** from dropdown.
4. Enter the Start Date of the allowance period using the  button.
5. Enter the End Date of the allowance period using the  button.
6. Click the  **Check** action button to verify the eligibility (or ineligibility) for the particular allowance type.
7. If eligible, then enter a Note, up to a maximum of 4000 characters.
8. Answer the next three questions. If any answer is "Yes", then must enter a mandatory note or comment.
9. Specify if Client is eligible or not* for that allowance for the specified period.
10. Click  **Save** to save the (in)eligibility record.

Important Notes:

1. *For Food Allowance, only ineligibility records are required, since all clients are pre-deemed eligible unless otherwise deem not to be.
2. For Personal Need Allowance, positive eligibility records are required before the

client can receive PNA.