



**Transportation
Services**

PERMIT OFFICE

<u>South District</u>	Phone: 416-392-6593
	Fax: 416-392-7465
<u>West District</u>	Phone: 416-394-8418
	Fax: 416-394-8942
<u>North District</u>	Phone: 416-395-6221
	Fax: 416-395-7482
<u>East District</u>	Phone: 416-396-5482
	Fax: 416-396-5641

TEMPORARY STREET OCCUPATION – SITE SERVICE – UTILITIES PERMIT NO: XXXXXX
THIS PERMIT IS FOR THE STREETS ONLY AND DOES NOT INCLUDE PRIVATE PROPERTY

APPLICANT: XXXXXX XXXXXX	CONTACT: XXXXXX PHONE: XXXXX FAX: XXXXX
LOCATION: VARIOUS LOCATIONS, TORONTO Within City of Toronto	
PURPOSE: Street Occupation of Materials & Equipment to Maintain Infrastructures "DOES NOT INCLUDE ANY SURFACE CUTS"	

TIME PERIOD:

From XXXXXXXX at 12:01 am To XXXXXXXX at 11:59 pm

(SEE APPENDIX "A" FOR ARTERIAL GUIDELINES FOR WORK WITHIN ARTERIAL ROADS)

Standard Conditions:

- (a) **THIS PERMIT IS RESTRICTED FOR SERVICE VEHICLES ONLY.**
- (b) **A COPY OF THIS PERMIT MUST BE DISPLAYED ON THE WINDSHIELD OF EACH VEHICLE.**
- (c) **Rush-hour periods are excluded.** Must comply with the posted Rush Hour restrictions, except during an emergency.
- (d) In "Tow Away" Zones and "No Standing" & "No Stopping" areas, occupation of the curb lane is only permitted between 9:30 am to 11:30 am and 1:30 pm to 3:30 pm.
- (e) Pedestrian and vehicular access to adjoining property must be maintained and kept clear at all times. Pedestrian traffic must be maintained at all times.
- (f) Materials and equipment are not permitted to be stored on the sidewalk.
- (g) Applicant shall not obstruct any traffic control device or obstruct sight lines.
- (h) The Applicant will supply all signing/barricades for pedestrian and vehicular safety. The placement of signs/barricades and all subsequent work must be carried out in conformity with the most current editions of the ONTARIO TRAFFIC MANUAL BOOK 7 and the PEDESTRIANS AND THE WORKPLACE GUIDELINES, as approved by the Ministry of Transportation and the Ministry of Labour.
- (i) Occupation of roadway/curb lane permitted for servicing of infrastructures. No boulevard/median/sodded right-of-way occupation permitted without prior approval of applicable District office.
- (j) This permit also allows the use of utility crane for hoisting within the Street in the curb lane with the use of a Traffic Control Person(s) or a Police Officer as outlined in the Pedestrian and Workplace Guidelines and existing MTO and Ministry of Labour regulations.
- (k) Applicant must comply with all current City of Toronto Noise By-laws within each District.
- (l) This permit does not include any work within Expressways. Separate Street Occupation Permit required.
- (m) **No work is permitted on the Urban Clearway on Bay Street, between the hours of 7:00 am to 7:00 pm, Monday to Friday, inclusive.**

The Applicant covenants and agrees to indemnify the City of Toronto, from any claims for injury or damage, including lien claims arising from the construction operation and/or maintenance of the work referred to in this permit except a claim attributable to the negligence of the City, its licensees, servants, agents or contractors. The Applicant will be responsible for the cost of permanent repairs carried out by the City.

For: General Manager of
Transportation Services

Applicant or Signing Officer: _____

Issued by: XXXXXXXXXXXX
Date Issued: XXXXXXXXXXXX

Witness: _____

- (n) 1.5 metres of sidewalk space must be maintained clear and unobstructed at all times.
- (o) A copy of this permit must be available at the location of the occupation during the times and dates the permit is in effect. The permit must be shown to an employee of the City of Toronto or a Police Officer, upon request.
- (p) Applicant must arrange for parking meters to be bagged when necessary.
- (q) Applicant must keep the area clean of debris and rubbish during the occupation and restore it to its original condition at the end of the occupation. If the applicant fails to do so, the Commissioner may effect any necessary removals and restorations and charge the cost thereof to the applicant.
- (r) Legally parked vehicles are **not** to be re-located by towing to accommodate permit activity unless under emergency and co-ordinated with the Work Zone Co-ordinator.
- (s) Night time construction light illumination must not interfere with the safe movement of traffic.
- (t) City of Toronto use of the Street takes priority over all Temporary Street Occupations.
- (u) Traffic signs or signals and guardrails, benches, etc., shall only be removed, relocated or altered with the approval of Transportation Services.
- (v) The applicant is required to submit the RoDARS notification to Traffic Dispatch at 416-392-5555, facsimile: 416-392-3749, at least 48 hours prior to commencing work (RoDARS Restriction Notice attached). The applicant shall adhere to any additional traffic requirements as determined by the Transportation Services Division (Work Zone Co-ordinator). In accordance with the City's Traffic Control Guidelines, the applicant shall fax the RoDARS Notification to the appropriate Work Zone Co-ordinator at the appropriate District Office of the Transportation Services Division, prior to commencing the work, as noted below.

South District	-	416-392-8504 (fax)
West District	-	416-394-8942 (fax)
North District	-	416-395-7482 (fax)
East District	-	416-396-5417 (fax)

SAMPLE PERMIT