

Toronto's Welcome Policy

- **This form is an application for the Welcome Policy only.** You will need to register for recreation programs separately. To register go to efun.toronto.ca.
- Access to Welcome Policy for eligible persons is determined by Council policy.
- Completed application forms with photocopied supporting documents can be:
 - **faxed to** 416-338-5046 or
 - **mailed to**
 City of Toronto, Welcome Policy Application,
 55 John St., MAILROOM,
 Toronto, ON, M5V 3C6
- Your application will only be considered once all of your supporting documents are submitted.
- If you require further assistance, please contact our Welcome Policy line at 416-338-8888, press 3 and then 4 or visit toronto.ca/wp.

Applicant (Main Contact)

First Name		Last Name		Date of Birth (yyyy-mm-dd)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Street Number	Street Name		Suite/Unit Number	City	
Province		Postal Code		Home Telephone Number	
Work Telephone Number		Mobile Number		Email Address	

Spouse/Partner (Only list if residing within household)

First Name	Last Name	Date of Birth (yyyy-mm-dd)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
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Children

First Name	Last Name	Date of Birth (yyyy-mm-dd)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
First Name	Last Name	Date of Birth (yyyy-mm-dd)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
First Name	Last Name	Date of Birth (yyyy-mm-dd)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
First Name	Last Name	Date of Birth (yyyy-mm-dd)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other

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Verification Documents (for a full list of valid documents please visit toronto.ca/wp)

Identification: Provide one per family member	Proof of Address: Provide one per family	Proof of Income: Provide one for every family member that is 18 years old and over	Total Family Income
<input type="checkbox"/> Driver's Licence/Photo ID Card <input type="checkbox"/> Passport <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Citizenship Card <input type="checkbox"/> Permanent Resident Card	<input type="checkbox"/> Rental/Lease Agreement <input type="checkbox"/> Current Utility Bill <input type="checkbox"/> Bank Statement <input type="checkbox"/> Driver's Licence/Photo ID Card <input type="checkbox"/> Letter from Social Agency	<input type="checkbox"/> Current Notice of Assessment (Line 150) <input type="checkbox"/> Ontario Disability Support Program (ODSP) <input type="checkbox"/> Ontario Works (OW) <input type="checkbox"/> Employment Insurance <input type="checkbox"/> Paystubs (Past 30 Calendar Days)	

I _____ have completed this application form for the Welcome Policy and state that the information I have provided is true and accurate to the best of my knowledge. I agree to accept financial responsibility for the program(s) myself and my family are registered in, should my application be denied.

Applicant Signature

Date (yyyy-mm-dd)

Parks, Forestry and Recreation collects personal information on this form under the legal authority of the City of Toronto Act, S.O. 2006, Chapter 11, Schedule A, s 136 (c) and the City of Toronto By-law No. 442-1999. The information is used to process the application for financial assistance in the form of a fee waiver pursuant to Toronto's Welcome Policy and to aggregate statistical reporting. The information will also be shared with Toronto Employment and Social Services to determine eligibility for this program. Questions about this collection can be directed to the Manager of Customer Services, Parks, Forestry & Recreation, City Hall, 100 Queen Street, West, 1st Floor, Toronto, Ontario M5H 2N2 or by telephone at 416-396-7378.

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What documents do I need to support my Welcome Policy application?

Name(s) on application form must match Identification, Address and Income documents provided.

Identification (Please provide any one (1) of the following documents for each family member):

- | | |
|--|--|
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Ontario Driver's Licence |
| <input type="checkbox"/> Canadian Citizenship Or Permanent Resident Card | <input type="checkbox"/> Immigration and refugee document issued by Citizenship and Immigration Canada |
| <input type="checkbox"/> Certificate Of Indian Status | <input type="checkbox"/> Photo Health Card |
| <input type="checkbox"/> Passport | <input type="checkbox"/> Ontario Photo Card |

***All identification documents must have the full names and date of birth**

***Social Insurance Cards** are not accepted

Address (For proof of address in Toronto, please provide any one (1) of the following documents):

- | | |
|--|---|
| <input type="checkbox"/> Lease/Rental Agreement | <input type="checkbox"/> Mortgage Statement |
| <input type="checkbox"/> Current Utility Bill | <input type="checkbox"/> Property Tax Bill |
| <input type="checkbox"/> Current Child Tax Benefit Statement | <input type="checkbox"/> Ontario Driver's Licence |
| <input type="checkbox"/> Current Bank Statement | <input type="checkbox"/> Ontario Photo Card |

***Must have full name with current address**

Income (Please provide all income for each family member who is 18 years or older):

- Canada Revenue Agency's **current year Notice of Assessment with line 150**.
If you are unable to provide your Notice of Assessment, please provide most recent statements for all family income, for example:
- Ontario Disability Support Program (ODSP)
- Canadian Pension Plan (CPP), Old Age Security (OAS), Guaranteed Income Supplement (GIS) and Ontario Guaranteed Annual Income System (GAINS) with **proof of total family income**
- Employment Insurance (EIB): **Record of Employment & My Current Claim Page** from your My Service Canada online account.
- Pay stub(s) showing income for the last 30 days

If you are unable to provide proof of income, you may submit a signed letter from a representative of a social agency or religious institution that lists all **family members**, verifies your **total family income**, and includes your **address**.

All required supporting documents must be photocopied. Do not send originals.

For more information, please visit toronto.ca/wp.