
Client Archived Note Update History Screen


Updated on February 2017

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Business Purpose:

The Case Management Client Archived Note Update History page displays the history of each Case Note. It includes every edited version of the Note, from its original to the most current.

How to:

1. From the Case Management Encounter screen, to the left of each Note record (row), click on the History icon  to see the current and all previous saved versions of the same case note.
2. For each edited version of each case note record, the **Last Updated** date & time and by whom, the case note **Status**, the component of **Services** and the actual **Note** are displayed in a multi-line format.

Important Notes: