

Expression of Interest Form

The High-rise Retrofit Improvement Support (Hi-RIS) program, (the "Program") supports multi-residential property owners in completing energy and water retrofits at qualifying properties in the City of Toronto. The Expression of Interest Form is the first step of the process to access funding from the Program. Upon receipt of a completed Expression of Interest Form, the City will review the submission to determine if program eligibility requirements are met. If eligible, the City will send the applicant a Notice to Proceed, informing the applicant of eligibility, providing a Project ID number and indicating the maximum available funding amount for the property.

In order to receive funding under Hi-RIS, eligible property owners must provide all information required as part of the Program application process and enter into a Property Owner Agreement, an agreement between the property owner(s) and the City of Toronto. A sample of the Property Owner Agreement and other documents required in the application process can be found at www.toronto.ca/tower_renewal.

Any questions regarding this form or Hi-RIS can be directed to tower@toronto.ca or 416-397-5257.

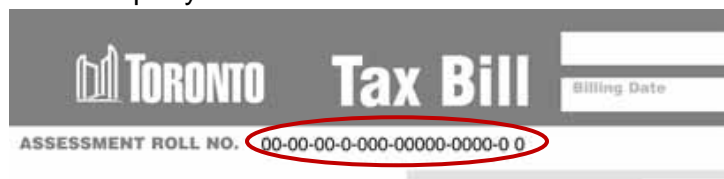
A – APPLICANT INFORMATION
i) Legal Names of Property Owner(s)
All companies or individuals listed as owners on the registered title for the property (the "Property Owner(s)") must be identified and consent to participate in the Program.
Please indicate all Property Owner(s) below. If the Property Owner is a company, please provide the full legal name of the company and if it is an individual, please provide first and last name.
Name of Property Owner 1:
Name of Property Owner 2:
Name of Property Owner 3:
Name of Property Owner 4:
Name of Property Owner 5:

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A – APPLICANT INFORMATION	
ii) Applicant Primary Contact	
The Property Owner(s) may identify a primary contact who will be the person to whom all correspondence regarding the Program, including any legal notices under the Property Owner Agreement with the City, will be directed (the “Primary Contact”).	
Name of the Primary Contact (First, Last):	
Position of Primary Contact:	
Relationship to the Property Owner: owner / manager / other (<i>please specify</i>): _____	
Mailing address (Street address, City and Postal Code):	
City:	Postal Code:
Telephone Number:	Fax Number:
E-mail address:	

B – PROPERTY & BUILDING INFORMATION	
Property Address:	
City:	Postal Code:
Property Assessment Roll Number [*] :	
Number of Storeys:	Number of Units:
Year Built:	

* The Property Assessment Roll number can be found at the top left corner of your property tax bill.



C – PROJECT INFORMATION
There is a range of improvements eligible for funding under the Program including building envelope, lighting system, mechanical and HVAC improvements and water conservation improvements. Please provide a description of the energy and water improvements proposed. If you are not sure of what improvements you might pursue, please indicate this fact in this section.

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C – PROJECT INFORMATION (cont'd)	
Please indicate the status of the retrofit project:	<i>Check all that apply below</i>
In early stage of exploring options	
Have a specific list of desired improvements	
Have developed a detailed scope of work	
Have completed an Energy Assessment Report that the City requires for the Program	
Estimated Project Cost (\$):	
Estimated Project Funding Amount to be Requested (\$):	
Estimated Project Start Date (yyyy-mm-dd):	
Estimated Project Completion Date (yyyy-mm-dd):	

D – INCENTIVES			
Local utility companies and others offer a number of incentives that support energy improvements at multi-residential buildings. Information on the incentives and rebates can be accessed in the Program information at www.toronto.ca/tower_renewal . Please indicate below the status of any application for incentives in connection with the proposed retrofit project.			
	I have applied	I am intending to apply	I am not intending to apply
Toronto Hydro Incentives:			
Enbridge Gas Incentives:			
Other (Please Specify):			

E – HOW DID YOU HEAR ABOUT Hi-RIS?			
How did you first hear about the City of Toronto's Hi-RIS Program?			
	City of Toronto website		Energy Auditor
	Enbridge Gas / Toronto Hydro		Consultants
	GTAA / FRPO / BOMA		Social media (i.e. Facebook, Twitter)
	Business associate		City staff
	Event		Other (please specify):

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PROPERTY OWNER(S) SIGNATURE(S)

I/We the undersigned Property Owner(s) hereby:

- Attest that all the information submitted as part of this application is truthful and accurate;
- Give permission to the person identified as the Primary Contact in this application to engage with representatives of the City on behalf of the Property Owner(s) with respect to all Program matters;
- Have read and understand the Program information on the Program website, understand that the Property Owner(s) will be required to: i) sign a Property Owner Agreement between the City and the Property Owner(s), ii) complete the Program application process in order to receive funding under the Program, and iii) repay any funding received under the Program through payment of a special charge added to the Property's tax roll by the City; and
- Consent to the participation of the Property in the Program.

	Property Owner Name (printed):	Signature of Property Owner or Authorized Representative*	Name (First, Last) and Title of Authorized Representative
1			
2			
3			
4			
5			

* If the Property Owner is not a natural person (e.g. the Property Owner is a corporation), please provide the signature of the legally authorized representative for that Property Owner in column 2 and the authorized representative's name and title in column 3.

Please submit completed form via email, fax or mail to:

Hi-RIS Program
City of Toronto
Social Development, Finance and Administration
100 Queen St. W.,
East Tower, 14th Floor
Toronto ON M5H 2N2

Fax: 416-392-4976
email: tower@toronto.ca

Note: Fax and email may not be secure means of transmission for personal information.

The personal information on this form is collected under the authority of City of Toronto Act, S.O. 2006, Chapter 11, Schedule A, s. 136 (c) and City Council decision EX33.22 on July 16 - 19, 2013. The information collected will be used by City Divisions to assess and determine the eligibility of applicants for the Program; and subsequently, to communicate with property owners regarding Program funding. Questions about this collection can be directed to Project Manager, Tower and Neighbourhood Revitalization, 100 Queen Street West, 14th Floor East Tower, Toronto City Hall, Toronto, Ontario, M5H 2N2 or by phone at 416-397-5257.