

RIGHT-OF-ENTRY PRE-ASSESSMENT FORM

Before completing this form, please note that you only require a right-of-entry permit if your neighbour is not willing to consent to your request for access. Furthermore, please note that right-of-entry permits only apply to repairs and alterations and not new construction. Please visit our web page at www.toronto.ca/licensing/right_of_entry.htm for full details on permit eligibility and requirements.

By completing, signing and submitting the application pre-assessment you are declaring that the information is true and accurate and reflects the proposed access and work on the adjoining land. As part of the review by City staff, this form shall be compared to the information provided on the application form and shall be verified in part through an on-site inspection. Any discrepancies may result in a delay in the permit review process.

Instructions:

For each statement, select the most appropriate response by circling the corresponding letter. Once the form is completed, date and sign it on the spaces provided. Submit the form with the rest of your completed application package.

1. I need to access my neighbour's property to allow:
 - a) workers only (including myself)
 - b) workers and materials only
 - c) workers and vehicles or heavy equipmentto get access to my own property.

2. I need to:
 - a) stand or pass only
 - b) (a) and place a ladder
 - c) (a) and erect scaffolding
 - d) (a) and excavate
 - e) (a) and transport waste or debrison or through my neighbour's property.

3. For the proposed access, I shall have to:
 - a) remove all or part of a fence
 - b) remove all or part of some other structure
 - c) damage grass, topsoil or other landscaping
 - d) obstruct a point of entry or other access
 - e) do more than one of the above
 - f) do none of the aboveon my neighbour's property.
4. The work being conducted on my neighbour's land involves:
 - a) nothing, as only through-access is required
 - b) cleaning and minor maintenance
 - c) painting
 - d) resurfacing (including cladding work)
 - e) structural repairs
 - f) structural additions.
5. The access or work on my neighbour's land may create noise from:
 - a) muscularly powered tools only
 - b) domestic electric power tools
 - c) compressor or gas-powered tools
 - d) heavy construction equipment
 - e) (a) and (b) only
 - f) any other combination of the above
 - g) none of the above.
6. The access or work on my neighbour's land may result in:
 - a) vapour
 - b) smoke
 - c) dust
 - d) fumes
 - e) a combination of two or more of the above
 - f) none of the above.
7. The access or work on my neighbour's land may result in:
 - a) infrequent vibrations from equipment
 - b) frequent or ongoing vibrations from equipment
 - c) infrequent vibrations from vehicles
 - d) frequent or ongoing vibrations from vehicles
 - e) none of the above.
8. The access or work on my neighbour's land will:
 - a) not obstruct access in any way to or through the neighbour's land
 - b) reduce regular access to the neighbour's land
 - c) reduce access to a main point of entry or driveway
 - d) fully obstruct a main point of entry or driveway.

I hereby declare that the information provided on this form is true and accurate and reflects the proposed access and work on the adjoining land.

Signature of owner or authorised occupant

Date this form was signed

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, By-law No. 1154-2008, and Article V of Toronto Municipal Code Chapter 363. The information is collected to record agreement by the owner of the property in question to abide by the requirements stated on the form. Questions about this collection may be directed to Policy and Planning Services, Municipal Licensing and Standards, Toronto City Hall, 100 Queen Street West, 17th Floor East Tower, M5H 2N2 or by telephone at 416-392-9352.