



## **Building Renovator and Chimney Licence Examination**

This cover page contains information about the contents of the PDF document that follows.

**Name of document:**

Application form for a Building Renovator and Chimney Licence Examination.

**Overview:**

This document contains the application form for Building Renovator or Chimney Repairman licence applicants to submit to request to write the examination which they are required to pass in order to obtain their licence.

**Who to contact for more information:**

If you would like more information or require this in an alternate format to be accessible, please contact:

Licence & Permit Issuing Office  
East York Civic Centre, 850 Coxwell Avenue, 3rd Floor  
Information line: 416-392-6700  
E-mail: [mlsbusinesslicence@toronto.ca](mailto:mlsbusinesslicence@toronto.ca)  
Fax: 416-392-4515

# Building Renovator or Chimney Repairman Licence Examination

As per [Toronto Municipal Code Chapter 545](#), in order to obtain a Building Renovator or Chimney Repairmen Licence Examination, applicants must provide the required documents, pay the prescribed fee and pass the required examinations. Applicants must submit this form at the time of application in order to request their examination. Licensees must be at least 18 years old.

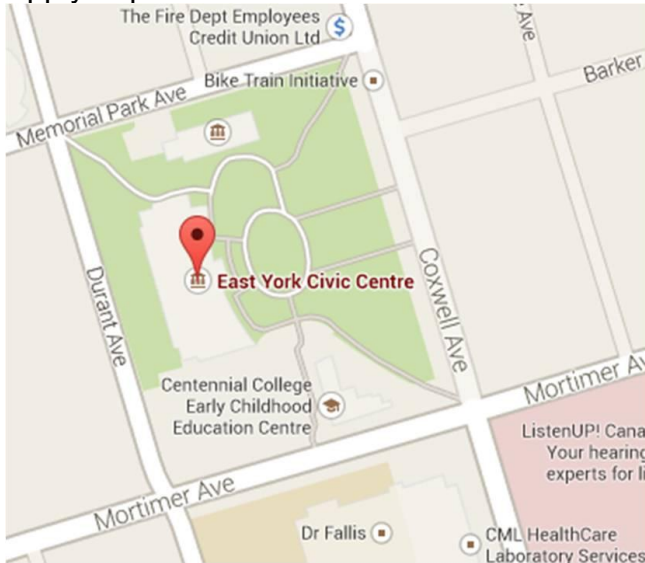
In order to apply, applicants must provide:

- two pieces of government issued identification, and various business documents, if a corporation or partnerships;
- the application fee, \$432.98 (\$372.98 application fee + \$60 course fee) in 2015;
- a criminal reference check;
- a Health and Safety declaration; and
- this completed examination application form.

Please visit [www.toronto.ca/mlslicences](http://www.toronto.ca/mlslicences) for more information on what is needed to apply.

Fees can be paid in-person by cash, cheque, credit or debit card. If you are submitting a cheque, it must be addressed to the City of Toronto Treasurer. Visit [www.toronto.ca/mlsfees](http://www.toronto.ca/mlsfees) to verify fees.

Apply in-person to the Licence & Permit Issuing Office:



## Licence & Permit Issuing Office, Municipal Licensing & Standards

East York Civic Centre, 850 Coxwell Avenue, 3rd Floor, Toronto, ON M4C 5R1

Hours: Monday to Friday, 8:30 a.m. to 4:00 p.m., except Statutory Holidays

Information Line: 416-392-6700

Website: [www.toronto.ca/mlslicences](http://www.toronto.ca/mlslicences)

# Building Renovator or Chimney Repairman Licence Examination

## Applicant information

|  |             |  |  |
|--|-------------|--|--|
| Please check the licence(s) you are applying for:  |             | Have you previously applied for this licence before?     |  |
| <input type="checkbox"/> Building Renovator<br><input type="checkbox"/> Chimney Repairman  |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| First Name   |             | Last Name  |  |
| Street Number  | Street Name | Suite/Unit Number  |  |
| City   | Province    | Postal Code  |  |
| Telephone Number   | Email       | Date of birth (yyyy-mm-dd)                               |  |
| Have you previously applied for this licence before?<br><input type="checkbox"/> Yes, licence type and number: _____ <input type="checkbox"/> No |             |  |  |

## Certificates of Qualification

|   |                              |                    |
|---|------------------------------|--------------------|
| Please list any certificates of qualifications you hold, such as in Bricklaying, Carpentry, Plastering. |                              |                    |
| Certificate   | Province where it was issued | Certificate Number |
| Certificate   | Province where it was issued | Certificate Number |
| Certificate   | Province where it was issued | Certificate Number |
| Certificate   | Province where it was issued | Certificate Number |

## Examination areas

|   |   |  |  |
|---|---|--|--|
| Please check the areas in which you are qualified and in would like to be examined: |   |  |  |
| <input type="checkbox"/> bricklaying/masonry  | <input type="checkbox"/> carpentry      | <input type="checkbox"/> caulking                          | <input type="checkbox"/> concrete work                           |
| <input type="checkbox"/> drywall/taping   | <input type="checkbox"/> eavestroughing | <input type="checkbox"/> installation of aluminum or vinyl | <input type="checkbox"/> manufacture or installation of cabinets |
| <input type="checkbox"/> plastering   | <input type="checkbox"/> shingling      | <input type="checkbox"/> stucco                            | <input type="checkbox"/> tile setting                            |
| <input type="checkbox"/> tuck pointing  | <input type="checkbox"/> underpinning   | <input type="checkbox"/> waterproofing                     | <input type="checkbox"/> other:                                  |

# Building Renovator or Chimney Repairman Licence Examination

## Applicant's current employer

|  |             |                        |  |
|--|-------------|------------------------|--|
| Applicants must provide their information for their present employer, if applicable. Applicants should provide the name of a supervisor or someone they report to who can verify their |             |                        |  |
| Company Name   |             |                        |  |
| Street Number  | Street Name | Suite/Unit Number      |  |
| City   | Province    | Postal Code            |  |
| Supervisor's First Name  |             | Supervisor's Last Name |  |
| Telephone Number   |             | Email                  |  |

## Applicant's related employment history

|  |             |                               |  |
|--|-------------|-------------------------------|--|
| Applicants should provide the name of previous employers. The employer can be a company or person. |             |                               |  |
| <b>Employer 1:</b>   |             |                               |  |
| Company Name   |             |                               |  |
| Street Number  | Street Name | Suite/Unit Number             |  |
| City   | Province    | Number of years of employment |  |
| <b>Employer 2:</b>   |             |                               |  |
| Company Name   |             |                               |  |
| Street Number  | Street Name | Suite/Unit Number             |  |
| City   | Province    | Number of years of employment |  |
| <b>Employer 3:</b>   |             |                               |  |
| Company Name   |             |                               |  |
| Street Number  | Street Name | Suite/Unit Number             |  |
| City   | Province    | Number of years of employment |  |

# Building Renovator or Chimney Repairman Licence Examination

**Authorized Signature**

By submitting this application for the examination, , the Applicant shall at all times observe and comply with, and endeavour to ensure strict observance of and compliance with, all statutory requirements, rules, regulations, by-laws, terms and conditions, or other authority which in any manner affect or relate to the licence, including without limitation, the by-laws of the City of Toronto.

|           |                   |
|-----------|-------------------|
| Signature | Date (yyyy-mm-dd) |
|-----------|-------------------|

**Notice of Collection**

[Insert Collection statement provided by CIMS. Consult with Policy & Strategic Support at [mlsfeedback@toronto.ca](mailto:mlsfeedback@toronto.ca) and then obtain a CIMS statement by emailing [forms@toronto.ca](mailto:forms@toronto.ca). ]