



## Toronto Employment & Social Services

### 2016 – 2025 CAPITAL BUDGET AND PLAN OVERVIEW

Toronto Employment & Social Services (TESS) manages the third largest social assistance delivery system in Canada. Under the authority of Ontario Works (OW) Act and Regulations, TESS provides employment services, financial assistance and social supports to Torontonians to strengthen their social and economic well-being in their communities through its 19 Employment and Social Services offices.

The 2016–2025 Capital Budget and Plan of \$5.0 million focuses on the renovation of the Wellesley Place Employment & Social Services office which has the largest homeless caseload serving over 1,000 homeless people each year.

The renovated facility will include a human service centre that will provide clients with multiple, closely connected services in one location thereby improving client experience and better equip the Program to assist clients in meeting their employment goals.

### Highlights

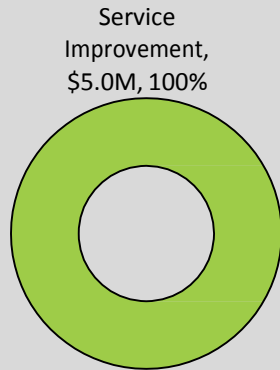
#### Overview

- I: 10-Year Capital Plan [6](#)
- II: Issues for Discussion [11](#)

#### Appendices:

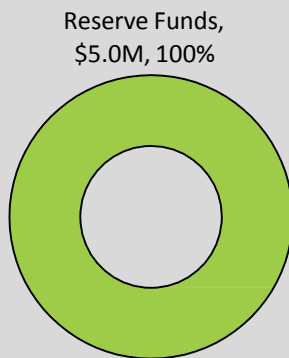
- 1. 10-Year Capital Plan Summary [14](#)
- 2. 2016 Capital Budget; 2017-2025 Capital Plan [15](#)
- 3. 2016 Cash Flow & Future Year Commitments [16](#)
- 4. 2016 Capital Projects with Financing Detail [17](#)
- 5. 2016 Reserve / Reserve Fund Review [18](#)

**Capital Spending and Financing**  
**2016-2025 Capital Budget and Plan by Expenditures Category**



\$5.0 Million

**2016-2025 Capital Budget and Plan by Funding Source**



\$5.0 Million

**Where does the money go?**

The 2016–2025 Capital Budget and Plan totaling \$5.0 million provides funding over 2 years for 1 Service Improvement project to renovate and modernize the Wellesley Place Employment & Social Services office.

**Where does the money come from?**

The 10 Year Capital Plan is fully funded from the Social Assistance Stabilization Reserve fund.

**State of Good Repair Backlog**

TESS' 10-Year Capital Plan does not include any SOGR projects.

- ✓ TESS' facilities SOGR capital funding requirements were previously transferred and consolidated within the Facilities Management & Real Estate (FMRE) Capital Budget and Capital Plan.

### Key Issues & Priority Actions

**Existing physical layout of the Wellesley Place Employment & Social Services Office is obstructing efficient service delivery –**

As part of the office transformation and modernization exercise undertaken by TESS in the past couple of years, a majority of its offices have been transformed through physical redesign allowing co-location of social, employment and financial services which has radically improved customer service.

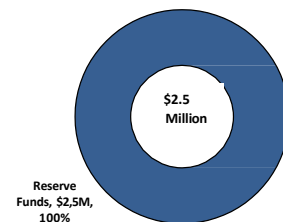
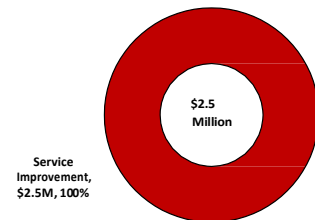
- ✓ The 10-Year Preliminary Capital Plan provides funding of \$5 million over 2 years to renovate and modernize the Program's 111 Wellesley facility to include a human service centre that would support the implementation of Human Service Integration Strategy (HIS) by integrating and delivering services provided by Children's Services, Shelter, Support and Housing Administration and Toronto Employment and Social Services in one location.



### 2016 Capital Budget Highlights

The 2016 Capital Budget for Toronto Employment & Social Services of \$2.5 million will:

- Begin renovation of the Wellesley Place Employment & Social Service Office.



## **COUNCIL APPROVED BUDGET**

City Council approved the following recommendations:

1. City Council approve the 2016 Capital Budget for Toronto Employment & Social Services with a total project cost of \$5.0 million, and 2016 cash flow of \$2.5 million and future year commitments of \$2.5 million comprised of the following:
  - a) New Cash Flow Funds for:
    - i. One new / change in scope sub-project with a 2016 total project cost of \$5.0 million that requires cash flow of \$2.5 million in 2016 and future year cash flow commitments of \$2.5 million for 2017.
2. City Council approve the 2017 - 2025 Capital Plan for Toronto Employment and Social Services totaling \$2.5 million in project estimates, comprised of \$2.5 million in 2017.
3. City Council approve the withdrawal from the Social Assistance Stabilization Reserve of \$2.5 million in 2016 and an additional withdrawal of \$2.5 million in 2017 resulting from the approval of the 2016 Capital Budget.

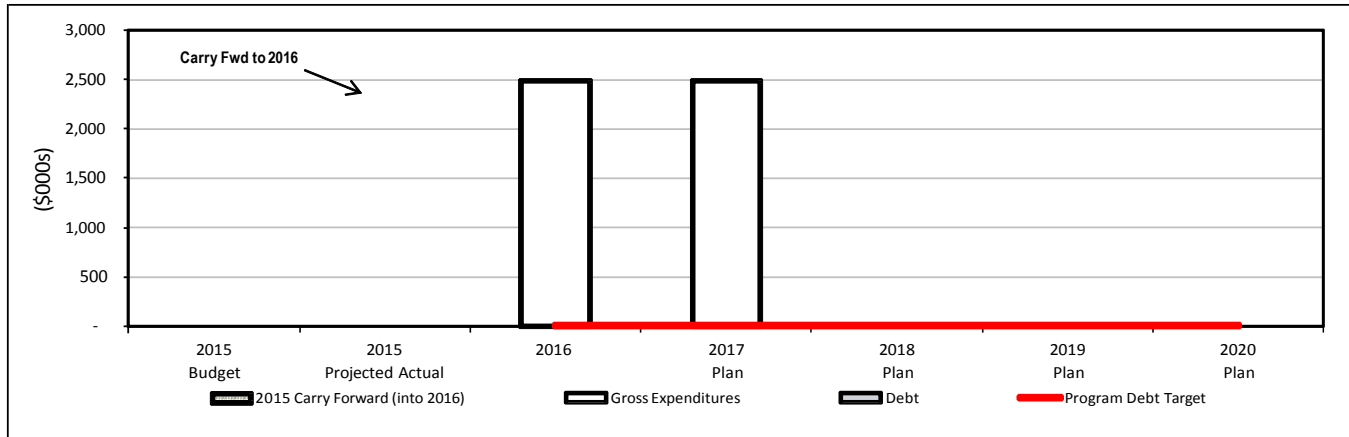


## **Part I:**

### 10-Year Capital Plan

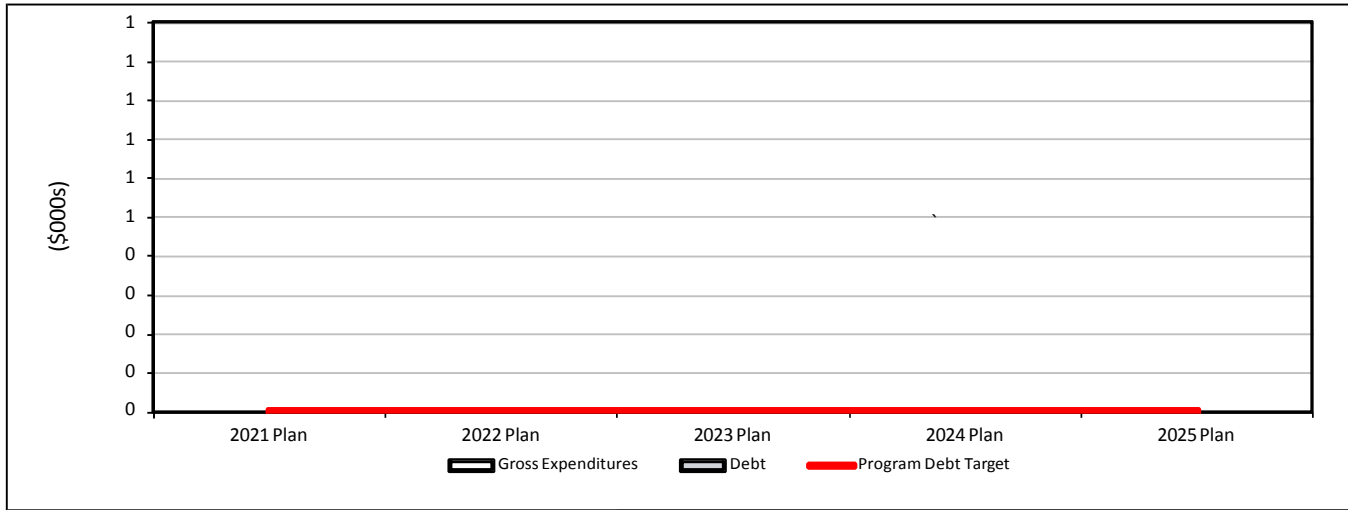
# 10 Year Capital Plan

**Table 1a**  
**2016 Budget, 2017-2020 Capital Plan**



	2016 Capital Budget and 2017 - 2020 Capital Plan								
	2015		2016	2017	2018	2019	2020	2016 - 2020	5-Year Total Percent
	Budget	Projected Actual							
<b>Gross Expenditures:</b>									
2015 Capital Budget & Approved FY Commitments									
Changes to approved FY Commitments									
2016 New/Change in Scope and Future Year Commitments			2,500	2,500				5,000	100.0%
2017 - 2020 Capital Plan Estimates									
2-Year Carry Forward for Reapproval									
1-Year Carry Forward to 2016									
<b>Total Gross Annual Expenditures &amp; Plan</b>			<b>2,500</b>	<b>2,500</b>				<b>5,000</b>	<b>100.0%</b>
<b>Program Debt Target</b>									
<b>Financing:</b>									
<b>Debt</b>									
Reserves/Reserve Funds			2,500	2,500				5,000	100.0%
Development Charges									
Provincial/Federal									
Debt Recoverable									
Other Revenue									
<b>Total Financing</b>			<b>2,500</b>	<b>2,500</b>				<b>5,000</b>	<b>100.0%</b>
<b>By Project Category:</b>									
Health & Safety									
Legislated									
SOGR									
Service Improvement			2,500	2,500				5,000	100.0%
Growth Related									
<b>Total by Project Category</b>			<b>2,500</b>	<b>2,500</b>				<b>5,000</b>	<b>100.0%</b>
<b>Asset Value (\$) at year-end</b>									
Yearly SOGR Backlog Estimate (not addressed by current plan)									
Accumulated Backlog Estimate (end of year)									
<b>Backlog: Percentage of Asset Value (%)</b>									
Debt Service Costs									
Operating Impact on Program Costs									
New Positions									

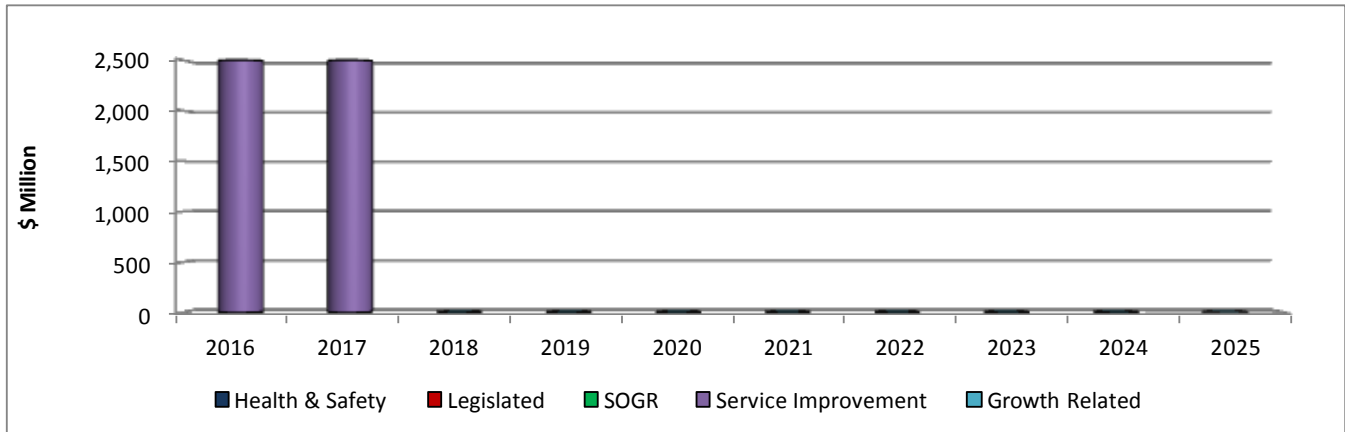
**Table 1b  
2021 – 2025 Capital Plan**



	2021 - 2025 Capital Plan						
	2021	2022	2023	2024	2025	2016 - 2025	10-Year Total Percent
<b>Gross Expenditures:</b>							
2015 Capital Budget & Approved FY Commitments							
Changes to Approved FY Commitments							
2016 New/Change in Scope and Future Year Commitments						5,000	100.0%
2021 - 2025 Capital Plan Estimates							
2-Year Carry Forward for Re approval							
<b>Total Gross Annual Expenditures &amp; Plan</b>						<b>5,000</b>	<b>100.0%</b>
<b>Program Debt Target</b>							
<b>Financing:</b>							
<b>Debt</b>							
Reserves /Reserve Funds						5,000	100.0%
Development Charges							
Provincial/Federal							
Debt Recoverable							
Other Revenue							
<b>Total Financing</b>						<b>5,000</b>	<b>100.0%</b>
<b>By Project Category:</b>							
Health & Safety							
Legislated SOGR							
Service Improvement						5,000	100.0%
Growth Related						-	
<b>Total by Project Category</b>						<b>5,000</b>	<b>100.0%</b>
<b>Asset Value(\$)</b> at year-end							
Yearly SOGR Backlog Estimate (not addressed by current plan)							
Backlog Estimate (end of year)							
<b>Backlog: Percentage of Asset Value (%)</b>							
<b>Debt Service Costs</b>							
Operating Impact on Program Costs							
New Positions							

## 2016 – 2025 Capital Plan

Chart 2  
2016 – 2025 Capital Plan by Project Category (In \$000s)



As illustrated in the chart above, the 10-Year Capital Plan for Toronto Employment & Social Services of \$5.0 million includes funding for one Service Improvement project, the Wellesley Place Employment & Social Services Office Renovation.

- The Wellesley Place Employment & Social Services Office Renovation is the only capital project included in the 10-Year Capital Plan.
- The project will provide funding for the renovation of the Wellesley Place office, which serves a caseload of 5,500 and houses 150 staff.
- The renovation will remove structural barriers to make the facility more accessible, open and inviting. As part of the modernization, the facility will be re-designed by the creation of a human service centre to provide clients with multiple, closely connected services to improve the client experience.



**Table 3**  
**Summary of Capital Projects by Category (In \$000s)**

	Total App'd Cash Flows to Date*	2016 Budget	2017 Plan	2018 Plan	2019 Plan	2020 Plan	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2016 - 2025 Total	Total Project Cost
<b>Total Expenditures by Category</b>													
<b>Service Improvements</b>													
Wellesley Place Renovation		2,500	2,500									5,000	5,000
<b>Sub-Total</b>		<b>2,500</b>	<b>2,500</b>									<b>5,000</b>	<b>5,000</b>
<b>Total Expenditures by Category (excluding carry forward)</b>		<b>2,500</b>	<b>2,500</b>									<b>5,000</b>	<b>5,000</b>

*\*Life to Date approved cash flows are provided for multi-year capital projects with cash flow approvals prior to 2016, excluding ongoing capital projects (i.e. Civic Improvement projects)*

### 2016 – 2025 Capital Projects

The 10-Year Capital Plan supports Toronto Employment & Social Services' objective of transforming and modernizing the existing facilities by creating an open inviting environment and removing physical barriers between clients and staff as well as achieves the City's objective of co-locating related social and financial services thereby improving client's experience.

#### Service Improvements

- Service Improvement projects account for \$5.0 million or 100% of the total 10-Year Capital Plan with funding provided for the renovation of Wellesley Place Employment & Social Services office.

### 2016 Capital Budget and Future Year Commitments

Included as a sub-set of the 10-Year Capital Plan is the 2016 Capital Budget and Future Year Commitments, that consists of 2016 and future year cash flows for projects previously approved by Council; adjustments (Scope Change) to those previously approved projects; as well as new projects that collectively require Council approval to begin, continue or complete capital work.

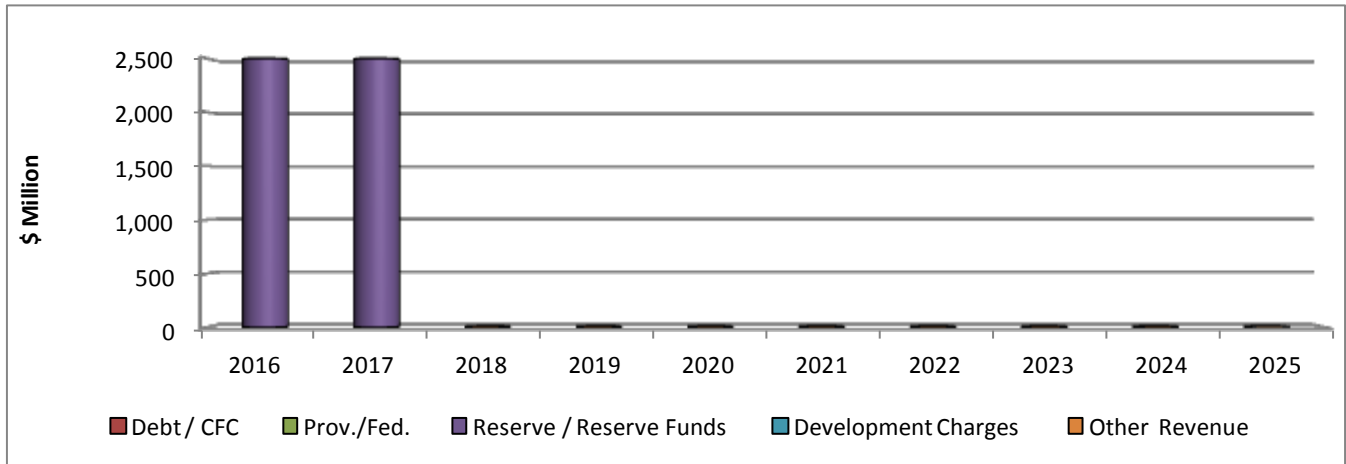
- Table 3a below lists the 2016 Cash Flow and Future Year Commitments for Toronto Employment & Social Services:

**Table 3a**  
**2016 Cash Flow & Future Year Commitments (In \$000s)**

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total 2016 Cash Flow & FY Commits
<b>Expenditures:</b>											
New w/Future Year											
Wellesley Place Renovation	2,500	2,500									5,000
<b>Subtotal</b>	<b>2,500</b>	<b>2,500</b>									<b>5,000</b>
<b>Total Expenditure</b>	<b>2,500</b>	<b>2,500</b>									<b>5,000</b>
<b>Financing:</b>											
Reserves/Res Funds	2,500	2,500									5,000
<b>Total Financing</b>	<b>2,500</b>	<b>2,500</b>									<b>5,000</b>

- Approval of the 2016 Capital Budget of \$2.5 million will require future year commitments of \$2.5 million in 2017 to complete the renovations at the Wellesley Place Employment & Social Services office.

**Chart 3**  
**2016 – 2025 Capital Plan by Funding Source (In \$000s)**



The 10-Year Capital Plan of \$5.0 million cash flow funding will be fully funded by the Social Assistance Stabilization Reserve with cash flows in 2016 and 2017 for the renovation and redesign of Wellesley Place Employment & Social Services office.



## **Part II:**

Issues for Discussion

## Issues for Discussion

### Issues Impacting the 10–Year Capital Plan

#### *Future Year Capital Projects*

- The 10-year Capital Plan does not include new planned projects and cash flow requirements beyond 2017.
- New sub-projects will be submitted in future years should any changes in technology and requirements arise.

# Appendices

## Appendix 1

**Table 10**  
**2016 Capital Budget; 2017 to 2025 Capital Plan (\$000s)**

Project	Total Project Cost	Prior Year Carry Forward	2016	2017	2018	2019	2020	2016 - 2020	2021	2022	2023	2024	2025	2016 - 2025 Total
<b>Service Improvements:</b>														
<i>Wellesley Place Renovation</i>	5,000		2,500	2,500				5,000						5,000
<b>Sub-Total</b>			2,500	2,500				5,000						5,000
<b>Total</b>			2,500	2,500				5,000						5,000

**Appendix 3**

**2016 Capital Budget; 2017 to 2025 Capital Plan**





Report Phase 2 - Program 16 Toronto Employment &amp; Social Services Program Phase 2 Part B Sub-Project Status S5,S6 Part C Sub-Project Status S2,S3,S4 Sub-Project Category 01,02,03,04,05,06,07

**CITY OF TORONTO****Gross Expenditures (\$000's)**

<b>Toronto Employment &amp; Social Services</b>						Current and Future Year Cash Flow Commitments and Estimates						Current and Future Year Cash Flow Commitments and Estimates Financed By											
<u>Sub-Project No.</u>	<u>Project Name</u>	Ward	Stat.	Cat.		Total	Total	Total	Provincial	Federal	Development	Reserve	Capital	Debt -	Total								
Priority	SubProj No.	Sub-project Name				2016	2017	2018	2019	2020	2016-2020	2021-2025	2016-2025	Grants and Subsidies	Subsidy	Charges	Funds	from Current	Other 1	Other2	Debt	Financing	
Financed By:																							
Reserves (Ind. "XQ" Ref.)						2,500	2,500	0	0	0	5,000	0	5,000	0	0	0	5,000	0	0	0	0	0	5,000
<b>Total Program Financing</b>						2,500	2,500	0	0	0	5,000	0	5,000	0	0	0	5,000	0	0	0	0	0	5,000

Status Code	Description
S2	S2 Prior Year (With 2016 and/or Future Year Cashflow)
S3	S3 Prior Year - Change of Scope 2016 and/or Future Year Cost\Cashflow)
S4	S4 New - Stand-Alone Project (Current Year Only)
S5	S5 New (On-going or Phased Projects)
S6	S6 New - Future Year (Commencing in 2017 & Beyond)

Category Code	Description
01	Health and Safety C01
02	Legislated C02
03	State of Good Repair C03
04	Service Improvement and Enhancement C04
05	Growth Related C05
06	Reserved Category 1 C06
07	Reserved Category 2 C07

**Appendix 4**

**2016 Cash Flow and Future Year Commitments**



**CITY OF TORONTO**

**Gross Expenditures (\$000's)**

<b>Toronto Employment &amp; Social Services</b>					Current and Future Year Cash Flow Commitments and Estimates						Current and Future Year Cash Flow Commitments and Estimates Financed By												
<u>Sub-Project No.</u>	<u>Project Name</u>	Ward	Stat.	Cat.	2016	2017	2018	2019	2020	Total 2016-2020	Total 2021-2025	Total 2016-2025	Provincial Grants and Subsidies	Federal Subsidy	Development Charges	Reserve Reserves	Reserve Funds	Capital from Current	Other 1	Other2	Debt - Recoverable Debt	Total Financing	
Financed By:																							
Reserves (Ind. "XQ" Ref.)					2,500	2,500	0	0	0	5,000	0	5,000	0	0	0	5,000	0	0	0	0	0	0	5,000
<b>Total Program Financing</b>					2,500	2,500	0	0	0	5,000	0	5,000	0	0	0	5,000	0	0	0	0	0	0	5,000

<b>Status Code</b>	<b>Description</b>
S2	S2 Prior Year (With 2016 and/or Future Year Cashflow)
S3	S3 Prior Year - Change of Scope 2016 and/or Future Year Cost/Cashflow)
S4	S4 New - Stand-Alone Project (Current Year Only)
S5	S5 New (On-going or Phased Projects)

<b>Category Code</b>	<b>Description</b>
01	Health and Safety C01
02	Legislated C02
03	State of Good Repair C03
04	Service Improvement and Enhancement C04
05	Growth Related C05
06	Reserved Category 1 C06
07	Reserved Category 2 C07

## Appendix 5

### 2016 Capital Budget with Financing Detail

(Phase 2) 16-Toronto Employment & Social Services

Sub-Project Category: 01,02,03,04,05,06,07

Type: B Sub-Project Status: S2

Type: C Sub-Project Status: S2,S3,S4,S5



**CITY OF TORONTO**

**Toronto Employment & Social Services  
Sub-Project Summary**

**Project/Financing**

**Priority Project Project Name**

Priority	Project	Project Name	Start Date	Completion Date	2016	Financing									
					Cash Flow	Provincial Grants Subsidies	Federal Subsidy	Developmt Charges	Reserves	Reserve Funds	Capital From Current	Other 1	Other 2	Debt	Debt - Recoverable
<u>0</u>	<u>SOC908196</u>	<u>Wellesley Place Renovation</u>													
0	1	Wellesley Place Renovation	01/01/2016	12/31/2017	2,500	0	0	0	2,500	0	0	0	0	0	0
<b>Project Sub-total:</b>					2,500	0	0	0	2,500	0	0	0	0	0	0
<b>Program Total:</b>					2,500	0	0	0	2,500	0	0	0	0	0	0

- Status Code Description**
- S2 S2 Prior Year (With 2016 and/or Future Year Cashflow)
  - S3 S3 Prior Year - Change of Scope 2016 and/or Future Year Cost/Cashflow)
  - S4 S4 New - Stand-Alone Project (Current Year Only)
  - S5 S5 New (On-going or Phased Projects)

- Category Code Description**
- 01 Health and Safety C01
  - 02 Legislated C02
  - 03 State of Good Repair C03
  - 04 Service Improvement and Enhancement C04
  - 05 Growth Related C05
  - 06 Reserved Category 1 C06
  - 07 Reserved Category 2 C07