

#### **OPERATING PROGRAM SUMMARY**



# Toronto Police Services Board 2015 OPERATING BUDGET OVERVIEW

Toronto Police Services Board is responsible, under the *Police Services Act*, for ensuring the provision of adequate and effective police Services in the City of Toronto.

#### 2015 Budget Highlights

The total cost to deliver this service to Toronto residents in 2015 is \$2.316 million net as shown below.

	2014	2015	Char	nge
(in \$000's)	Budget	Budget	\$	%
Gross Expenditures	3,158.2	3,065.8	(92.4)	(2.9%)
Gross Revenues	800.0	750.0	(50.0)	(6.3%)
Net Expenditures	2,358.2	2,315.8	(42.4)	(1.8%)

The 2015 Operating Budget includes additional funding of \$0.032 million to redesign and upgrade the Board's website and \$0.250 million to secure an external consultant to determine what type of data should be collected, the retention period and the scope of the data required as a result of the Board's approval of the Community Contacts Policy.

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N/A

#### **Fast Facts**

- The Toronto Police Services
   Board is a seven member civilian
   body that oversees the Toronto
   Police Service.
- In Toronto, civilian governance of the police dates back to January 1, 1957, when the police departments from the original thirteen municipalities in the Toronto area amalgamated to establish Metropolitan Toronto Police.
- The Police Services Act establishes the number of Board members in direct relation to the population of the area it represents.
- The Police Services Act also sets out who will be members of the Board. In Toronto, it states that three members will be appointed by the provincial government; one member will be the Mayor of Toronto (or designate); two members will be City of Toronto Councillors and one member will be a citizen selected by the City of Toronto Council.
- The Toronto Police Services
   Board is the only Board in
   Ontario to be headed by a full time Chair.

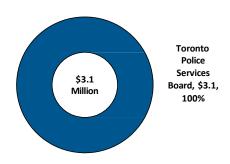
#### **Our Service Deliverables for 2015**

The primary role of the Toronto Police Services Board is to establish, after consultation with the Chief of Police, overall objectives and priorities for the provision of police services. The 2015 Budget will enable the Board to:

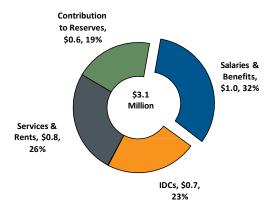
- Continue to deliver service objectives outlined in the 2014 - 2016 Business Plan in order to provide adequate and effective police service.
- Continue to provide governance and civilian oversight and to monitor achievements of the Toronto Police Service.
- Upgrade the Board's website to ensure that it complies with Accessibility for Ontarians with Disabilities (AODA) standards.
- Secure an external consultant to determine what type of data should be collected, the retention period and the scope of the data required as a result of the Board's approval of the Community Contacts Policy.

#### 2015 Operating Budget Expenses & Funding

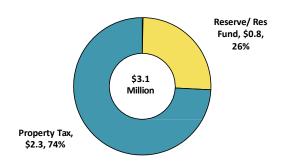
#### Where the money goes: 2015 Budget by Service \$3.066 Million



#### 2015 Budget by Expenditure Category



### Where the money comes from: 2015 Budget by Funding Source



#### Our Key Challenges & Priority Actions

**Outdated Website Platform** - The Board's website is built on a platform that is 8 years old and does not support the features necessary for timely information-sharing and communication.

The 2015 Operating Budget includes funding of \$0.032 million to enable the Board to issue a Request for Quotations (RFQ) for assistance in upgrading its website, as well as ensure that it complies with Accessibility for Ontarians with Disabilities (AODA) standards.

#### **Data Collection for Community Contacts**

Policy - The Board adopted a policy governing police community contacts which ensures that there is a proactive rights-based approach to the way in which members of the TPS interact with members of the public. However, there is a lot of uncertainty around what information should be collected during TPS's interactions with members of the public.

The 2015 Operating Budget includes \$0.250 million gross and \$0 net to secure an external consultant or evaluator to determine what type of data should be collected, the retention period and the scope of the data required as a result of the Board's approval of the Community Contacts Policy.

## **Council Approved Budget**

City Council approved the following recommendations:

1. City Council approve the 2015 Operating Budget for Toronto Police Services Board of\$3.066 million gross, \$2.316 million net for the following service:

	Gross	Net
<u>Service</u>	(\$000s)	(\$000s)
Toronto Police Services Board	3,065.8	2,315.8
Total Program Budget	3,065.8	2,315.8

2. City Council approve the Toronto Police Services Board's staff complement of 7 positions.

## Part I:

2015 – 2017 Service Overview and Plan

## **Program Map**

#### **Toronto Police Services Board**

The primary role of the Board is to provide, through civilian governance, adequate and effective police services in Toronto in accordance with the Police Services Act.

Toronto Police Service Governance and Oversight

#### Purpose:

To ensure the provision of adequate and effective police services in accordance with community needs and expectations, through policy development, compliance monitoring with Board Policy and directions and priority setting, through stakeholder consultations and communications and consultation with the Chief of Police as required by the Police Services Act.

#### What We Do

- The primary role of the Board is to establish, after consultation with the Chief of Police, overall objectives and priorities for the provision of police services. The Chief of Police is responsible for administering the police service and overseeing its operation in accordance with the objectives, priorities and policies established by the Board.
- Distinguishing an "operational" matter that falls outside the Board's jurisdiction from general management and policy matters that fall within the Board's jurisdiction lies at the heart of the relationship between the Board and the Service. Section 31(4) of the *Police Services Act* is intended to prevent direct Board interference in the actual policing function but not to prevent the Board from making decisions governing the structure and environment in which those policing functions occur.
- The Chief is authorized to make all operational decisions which are consistent with the governing law and Board policy. The Board, by revising its policies, may alter the scope of the Chief's responsibilities.
- The Chief of Police reports to the Board as a whole and is not accountable to any one or group of Board members. The Board has the authority to give orders and direction to the Chief of Police, but not to other members of the Service. The Board shall not direct the Chief with respect to specific operational decisions or with respect to day-to-day operations of the Service.
- The Toronto Police Services Board is also responsible for business planning and carrying out monthly public Board meetings.

#### 2015 Service Deliverables

The 2015 Operating Budget of \$3.066 million gross and \$2.316 million net for Toronto Police Services Board will provide funding to:

- Continue to deliver service objectives outlined in the 2014 2016 Business Plan in order to provide adequate and effective police service.
- Continue to provide governance and civilian oversight and to monitor achievements of the Toronto Police Service.
- Upgrade the Board's website to ensure that it complies with Accessibility for Ontarians with Disabilities (AODA) standards.
- Secure an external consultant to determine what type of data should be collected, the
  retention period and the scope of the data required as a result of the Board's approval of the
  Community Contacts Policy.

2014 2015 Operating Budget 2015 Budget vs. 2014 Budget 2015 Approved **Projected** 2015 New/ 2016 Plan 2017 Plan **Budget** Actual Base **Enhanced Budget** (In \$000s) \$ \$ \$ \$ \$ \$ % \$ % \$ % **Toronto Police Services Board Gross Expenditures** 3,158.2 3,090.3 2,783.8 282.0 3,065.8 (92.4)(2.9%)(282.0)(9.2%)0.008 0.008 500.0 250.0 750.0 (50.0)(6.3%)(250.0)(33.3%)Revenue 2,358.2 2,290.3 2,283.8 32.0 2,315.8 (42.4)(1.8%)(32.0)(1.4%)**Net Expenditures Approved Positions** 7.0 7.0 7.0 (1.0)(12.5%)

Table 1
2015 Operating Budget and Plan

The 2015 Operating Budget for Toronto Police Services Board of \$3.066 million gross and \$2.316 million net is \$0.042 million or 1.8% below the 2014 Approved Budget of \$2.358 million net and the budget target of 0% increase.

- Compensation of Board's staff follows the Toronto Police Senior Officer Organization (SOO) patterns. However, there is no agreement in place for the SOO which expired on December 31, 2014. Therefore, following the usual practice, no funding was included in the 2015 Operating Budget and the City made an estimated provision in its corporate accounts until a settlement is reached.
- The 2015 Operating Budget does not include any service changes.
- The 2015 Operating Budget includes two New & Enhanced initiatives to redesign and upgrade the Board's website and secure a consultant to determine the scope of the Community Contacts' data collection and analysis.
- Approval of the 2015 Operating Budget decreased the Toronto Police Services Board's approved staff complement by one permanent position as highlighted in the table below.

Table 2 2015 Total Staff Complement

	2015	Pla	lan	
Changes	Budget	2016	2017	
Opening Complement	8.0	7.0	7.0	
In-year Adjustments				
Adjusted 2014 Staff Complement Change in Staff Complement	8.0	7.0	7.0	
Prior Year Impact				
Operating Impacts of Completed Capital Project				
Capital Project Delivery				
Base Changes	(1.0)			
Service Changes				
New / Enhanced Service Priorities				
Total	7.0	7.0	7.0	
% Change over prior year	(12.5%)			

The Program's total staff complement decreased by 12.5% or 1 permanent position as a result of eliminating one permanent chauffer position as of January 27, 2014.

The 2015 Operating Budget reflects base expenditure reduction of \$0.374 million gross and \$0.074 million net as outlined in the table below.

Table 3
Key Cost Drivers

	2015	Operating Bud	lget
(In \$000s)	Gross	Net	Positions +/(-)
Gross Expenditure Changes			
Prior Year Impacts			
Reversal of One-time Consulting Costs	(300.0)		
Operating Impacts of Capital  N/A			
EconomicFactors			
N/A			
COLA and Progression Pay			
N/A			
Other Base Changes			
Eliminating 1 Chauffer Position	(77.9)	(77.9)	(1.0)
Conference Expenses	3.5	3.5	
<b>Total Gross Expenditure Changes</b>	(374.4)	(74.4)	(1.0)
Revenue Changes N/A			
Total Revenue Changes			
Net Expenditure Changes	(374.4)	(74.4)	(1.0)

The Toronto Police Services Board's 2015 Operating Budget is driven by the following key cost drivers:

- The 2015 Operating Budget includes a reversal of one-time funding of \$0.300 million approved in 2014, funded from the Innovation Reserve Fund, for a review of the results of the Chief's Internal Organizational Review and to identify further measures to ensure delivery of policing services is adequate, effective as well as sustainable.
- Elimination of one permanent chauffer position as of January 27, 2014 resulted in savings of \$0.078 million.
- The 2015 Operating Budget includes additional funding of \$0.004 million for conference expenses to ensure there are sufficient funds for Board members' attendance at the Ontario Association of Police Services Boards' (OAPSB) conference and the Canadian Association of Police Governance's (CAPG) conference.

Table 4
2015 Total New & Enhanced Service Priorities Summary

	New and Enhanced			Incremental Change				
	\$'s	\$'s \$'s Position 2016 Plan		2016 Plan		Plan		
Description (\$000s)	Gross	Net	#	Gross	Net	Gross	Net	
<b>Enhanced Services Priorities</b>								
Website Redesign and Upgrade	32.0	32.0		(32.0)	(32.0)			
Sub-Total	32.0	32.0		(32.0)	(32.0)			
New Service Priorities								
Data Collection & Analysis - Community Contacts	250.0			(250.0)				
Sub-Total	250.0			(250.0)				
Total	282.0	32.0		(282.0)	(32.0)			

#### Enhanced Service Priorities (\$0.032 million gross and net)

- The 2015 Operating Budget includes \$0.032 million gross and net of one-time funding to enable the Board to issue a Request for Quotations (RFQ) for assistance in upgrading the Board's website.
- The current website is built on a platform that is 8 years old and which does not support the features necessary to enhance the Board's objective of timely information-sharing with the community nor does it adequately provide features to support the information-sharing or communication needs of individual Board members.
- In addition, this funding will ensure that the website complies with Accessibility for Ontarians with Disabilities (AODA) standards.

#### New Service Priorities (\$0.250 million gross and \$0 net)

- The 2015 Operating Budget provides \$0.250 million gross and \$0 net to secure an external consultant or evaluator to determine what type of data should be collected, the retention period and the scope of the data required as a result of the Board's approval of the Community Contacts Policy.
- Funding for this new initiative will be provided from the Innovation Reserve Fund (XR1713), resulting in a \$0 net impact to the Program.

Table 5
2016 and 2017 Plan by Program

		2016-In	cremental Ir	ncrease		2017 - Incremental Increase				
	Gross		Net	%	#	Gross		Net	%	#
Description (\$000s)	Expense	Revenue	Expense	Change	Positions	Expense	Revenue	Expense	Change	Positions
Known Impacts:										
Reversal of One-Time Funding	(282.0)	(250.0)	(32.0)	(1.4%)						
Sub-Total	(282.0)	(250.0)	(32.0)	(1.4%)						
Anticipated Impacts:										
N/A										
Sub-Total										
Totalincrementalimpact	(282.0)	(250.0)	(32.0)	(1.4%)						

The 2015 Base Budget for Toronto Police Services Board will result in a 2016 incremental net savings of \$0.032 million to maintain 2015 service levels.

Future year incremental costs are primarily attributable to the following:

#### **Known Impacts**

- Reversal of one-time funding approved in 2015 for the Board's website upgrade and data collection and analysis for Community Contacts policy will result in a reduction of \$0.282 million gross and \$0.032 million net in 2016.
- There is no agreement in place with the Toronto Police Senior Officer Organization (SOO) which expired on December 31, 2014. Therefore, no Cost of Living Adjustments (COLA) estimate has been included in the Future Year Plans.
- Following the usual practice, an estimated provision for 2016 and 2017 compensation changes are reflected in the corporate accounts until a settlement is reached.

#### **Anticipated Impacts**

- In previous years, there was an expectation that additional resources may be required in future years as a result of Justice Morden's recommendations for a substantially expanded and strengthened role for civilian governance of the Toronto Police Services Board, as outlined in the Independent Civilian Review into Matters Relating to the G20 Summit report.
- The majority of the recommendations included in the Justice Morden's report have been implemented with existing resources and additional funding is no longer anticipated for future years.



# Appendix 1 2014 Service Performance

#### 2014 Key Service Accomplishments

In 2014, Toronto Police Services Board accomplished the following:

- The Board adopted a policy governing police community contacts. The policy ensures that there is a proactive rights-based approach to the way in which members of the Toronto Police Service interact with members of the public and seeks to improve police-community interactions and community confidence in the Service's ability to provide non-biased policing.
- ✓ The Board adopted a *Protected Disclosure* policy which governs a comprehensive process that encourages and provides access to TPS members to report alleged acts of wrongdoing.
- ✓ The Board established a Community Safety Task Force (CSTF) to look at options to improve overall security and community safety on, and adjacent to, properties owned by Toronto Community Housing Corporation.
- ✓ The Board established a standing joint Sub-Committee on Mental Health in the Workplace comprised of representatives of the Board, the Service, the Senior Officers' Organization and the Toronto Police Association to review the National Standard for Psychological Health and Safety in the Workplace developed by the Canadian Standards Association, and to consider strategies to enhance health and wellness at the Toronto Police Service.
- ✓ The Board adopted a *Board Members Communication and Information Sharing* policy. This policy arises from Justice Morden's report entitled "Independent Civilian Review into Matters Relating to the G20 Summit" and sets guidelines with respect to sharing of information between Board members.

#### 2014 Financial Performance

#### 2014 Budget Variance Analysis

	2012 Actuals	2013 Actuals	2014 Approved Budget	2014 Actuals	2014 Approve Projected Act	_
(\$000s)	\$	\$	\$	\$	\$	%
<b>Gross Expenditures</b>	2,994.9	2,768.6	3,158.2	3,001.6	(156.6)	(5.0%)
Revenues	776.5	507.8	800.0	696.1	(103.9)	(13.0%)
Net Expenditures	2,218.4	2,260.8	2,358.2	2,305.5	(52.7)	(2.2%)
Approved Positions	8.0	8.0	8.0	7.0	(1.0)	(12.5%)

#### 2014 Experience

- ✓ The Toronto Police Services Board reported under-spending of \$0.053 million or 2.2% of the 2014 Approved Net Operating Budget of \$2.358 million.
- ✓ The under-spending was mainly due to the elimination of one permanent chauffer position and net savings from members on maternity leave.

#### Impact of 2014 Operating Variance on the 2015 Budget

✓ The permanent savings and corresponding reduction of 1 position experienced in 2014, are reflected in the 2015 Operating Budget.

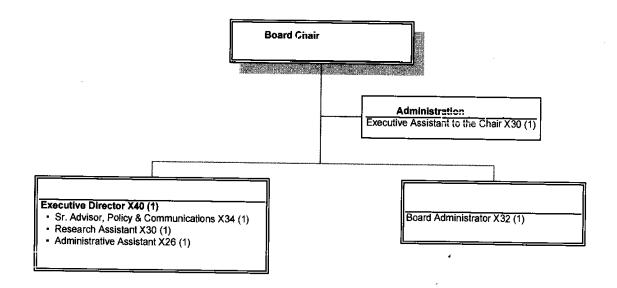
## **Appendix 2**

## **2015 Operating Budget by Expenditure Category**

#### **Program Summary by Expenditure Category**

						2015 Cha	nge from		
	2012	2013	2014	2014	2015	2014 Ap	proved	Pla	n
Category of Expense	Actual	Actual	Budget	Actual	Budget	Bud	get	2016	
(\$000's)	\$	\$	\$	\$	\$	\$	%	\$	\$
Salaries and Benefits	961.1	969.6	1,022.1	896.5	969.2	(52.9)	(5.2%)	969.2	969.2
Materials and Supplies	7.9	2.8	7.3	4.9	7.3			7.3	7.3
Equipment									
Services & Rents	616.5	585.1	872.8	1,083.2	833.3	(39.5)	(4.5%)	551.3	551.3
Contributions to Capital									
Contributions to Reserve/Res Funds	610.6	610.6	610.6	457.9	610.6			610.6	610.6
Other Expenditures									
Interdivisional Charges	798.8	600.4	645.4	559.1	645.4			645.4	645.4
Total Gross Expenditures	2,994.9	2,768.6	3,158.2	3,001.6	3,065.8	(92.4)	(2.9%)	2,783.8	2,783.8
Interdivisional Recoveries									
Provincial Subsidies									
Federal Subsidies									
Other Subsidies									
User Fees & Donations				6.0					
Transfers from Capital Fund									
Contribution from Reserve Funds	776.5	500.0	800.0	690.1	750.0	(50.0)	(6.3%)	500.0	500.0
Contribution from Reserve									
Sundry Revenues		7.8							
Required Adjustments									
Total Revenues	776.5	507.8	800.0	696.1	750.0	(50.0)	(6.3%)	500.0	500.0
Total Net Expenditures	2,218.4	2,260.8	2,358.2	2,305.5	2,315.8	(42.4)	(1.8%)	2,283.8	2,283.8
Approved Positions	8.0	8.0	8.0	7.0	7.0	(1.0)	(12.5%)	7.0	7.0

# **Appendix 3 2015 Organization Chart**



## 2015 Complement

Category	Senior Management	Management	Exempt Professional & Clerical	Union	Total
Permanent	2.0			5.0	7.0
Temporary					
Total	2.0			5.0	7.0

## Appendix 5 **Summary of 2015 New / Enhanced Service Priorities**



## 2015 Operating Budget - Council Approved New and Enhanced Services **Summary by Service**

(\$000s)

Form ID			Adjust	tments			
Category Priority	Agencies - Cluster Program: Toronto Police Services Board	Gross Expenditure	Revenue	Net	Approved Positions	2016 Plan Net Change	2017 Plan Net Change

5397 Community Contacts - Data Collection

74 0 Description:

The 2015 Operating Budget includes \$0.250 million gross and \$0 net to secure an external consultant or evaluator to determine data collection requirements for Community Contacts Policy.

#### **Service Level Impact:**

An external consultant or evaluator will determine what type of data should be collected, the retention period and the scope of the data required as a result of the Board's approval of the Community Contacts Policy. Funding for this new initiative will be provided from the Innovation Reserve Fund (XR1713), resulting in a \$0 net impact to the Program.

Service: Toronto Police Service Governance & Oversight

Total Council Approved: 250.0 250.0 0.0 0.0 0.0 0.0

Council Approved New/Enhanced Services: 250.0 250.0 0.0 0.0 0.0 0.0

Category:

71 - Operating Impact of New Capital Projects

72 - Enhanced Services-Service Expansion

74 - New Services

75 - New Revenues



## 2015 Operating Budget - Council Approved New and Enhanced Services Summary by Service

(\$000s)

Form ID			Adjus	tments			
Category	Agencies - Cluster Program: Toronto Police Services Board	Gross Expenditure	Revenue	Net	Approved Positions	2016 Plan Net Change	2017 Plan Net Change

Web Page Redesign and Upgrade

74 0 Description:

The 2015 Operating Budget includes \$0.032 million gross and net to enable the Board to issue a Request for Quotations (RFQ) for assistance in upgrading the Board's website.

#### **Service Level Impact:**

The current website is built on a platform that is 8 years old and which does not support the features necessary to enhance the Board's objective of timely information-sharing with the community nor does it adequately provide features to support the information-sharing or communication needs of individual Board members. In addition, this funding will ensure that the website complies with Accessibility for Ontarians with Disabilities (AODA) standards.

Service: Toronto Police Service Governance & Oversight

Total Council Approved: 32.0 0.0 32.0 0.0 (32.0) 0.0

Council Approved New/Enhanced Services: 32.0 0.0 32.0 0.0 (32.0) 0.0

Form ID		Adjustments						
Category Priority	Agencies - Cluster Program: Toronto Police Services Board	Gross Expenditure	Revenue	Net	Approved Positions	2016 Plan Net Change	2017 Plan Net Change	
Summa	rry:							

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Council Approved New/Enhanced Services: 282.0 250.0 32.0 0.0 (32.0) 0.0

## Appendix 6 Inflows/Outflows to/from Reserves & Reserve Funds

### **Program Specific Reserve / Reserve Funds**

		Projected	Withdraw	Withdrawals (-) / Contributions (+)			
	Reserve /	Balance as of					
	Reserve Fund	Dec. 31, 2014	2015	2016	2017		
Reserve / Reserve Fund Name (\$000s)	Number	\$	\$	\$	\$		
Projected Beginning Balance		8,420.6	8,420.6	8,531.2	8,641.8		
Toronto Police Services Board Legal	VO1001						
Liabilities Reserve	XQ1901						
Proposed Withdrawls (-)			(500.0)	(500.0)	(500.0)		
Contributions (+)			610.6	610.6	610.6		
Total Reserve / Reserve Fund Draws / Contributions		8,420.6	8,531.2	8,641.8	8,752.4		
Other Program / Agency Net Withdrawals &	Contributions						
Balance at Year-End		8,420.6	8,531.2	8,641.8	8,752.4		

	Reserve /	Projected	Withdrawals (-) / Contributions (+)		
	Reserve Fund	Balance as of	2015	2016	2017
Reserve / Reserve Fund Name (\$000s)	Number	\$	\$	\$	\$
Projected Beginning Balance		3,711.8	3,711.8	2,496.5	2,210.0
Innovation Reserve Fund	XR1713				
Proposed Withdrawls (-)			(250.0)		
Contributions (+)					
Total Reserve / Reserve Fund Draws / Contr	3,711.8	3,461.8	2,496.5	2,210.0	
Other Program / Agency Net Withdrawals & Contributions			(965.3)	(286.5)	(233.7)
Balance at Year-End		3,711.8	2,496.5	2,210.0	1,976.3