

# **TORONTO** Policy, Planning, Finance & Administration

## Infrastructure and Development Services

The Policy, Planning, Finance and Administration Division provides financial, administrative, complement management & reporting, technological and policy coordination services for Infrastructure and Development Services. The Division establishes systems, programs and services for resource control and reporting, management information and decision making to ensure the sound financial administration and organizational effectiveness of the portfolio

Toronto City Hall  
24<sup>th</sup> fl. E., 100 Queen St. W.  
Toronto ON M5H 2N2

Facsimile .....392-4540

Executive Director  
Annalisa Mignardi .....397-4669  
Program Manager (Acting)  
Tiffany Hudson.....397-4600

### Financial Management

Toronto City Hall  
23<sup>rd</sup> fl. E., 100 Queen St. W.  
Toronto ON M5H 2N2

Facsimile .....397-1485

Director  
Angela De Cesare .....338 5512  
Administrative Assistant  
Judy Noble.....397-1490

### Financial Planning

Toronto City Hall  
23<sup>rd</sup> fl. E., 100 Queen St. W.  
Toronto ON M5H 2N2

Facsimile .....397-1485

### All Divisions (except Fire)

Manager  
Lola Chiappetta .....392-8308  
Senior Budget & Operations Analysts  
City Planning  
George Gonzalez .....392-8288  
Engineering & Construction Services  
George Gonzalez (Acting) .....392-8288  
Municipal Licensing & Standards  
Edwin Chee .....392-7779  
PPF&A  
Zahir Kachra .....392-7184  
Solid Waste Management Services  
Jane Ly (Acting).....397-1417  
Toronto Building  
Glenn Zhao.....392-4131  
Toronto Water  
Mary Russo .....397-1766  
Transit Expansion Office  
Glenn Zhao.....392-4131  
Transportation Services  
Dale Manzano .....392-8966

### Budget Analysts

Toronto Water  
Yubing Cao .....397-9107  
Lisa Hao (Li).....392-7823  
Arifa Crichton .....397-5384  
Transportation Services  
Alice Ma.....392-9178  
Solid Waste Management Services  
Elena Degtiarenko .....392-9729  
Budget Associate  
Devon Close.....338-5507

## Financial Management (Toronto Water)

Metro Hall  
19<sup>th</sup> fl., 55 John St.  
Toronto ON M5V 3C6

Facsimile .....338-2828

### Manager

Elizabeth Grsic .....392-7499

### Supervisor / Toronto Water Pcard Coordinator

John Sissakis.....397-4201

### Financial Analyst

John Li.....392-5218

### Accounting Assistant 1

Edlyn Yu Wang, 9 Leslie .....392-1146

Joyce Zeng, 545 Commissioners....392-9332

### Accounting Assistant 2

Joyce Pan .....392-8839

### Accounting Assistant 3, Metro Hall – 19<sup>th</sup> fl.

### Responsible for Pcards

Claudia Kim .....392-8225

### FJ Horgan – 201 Copperfield

Bradley Bordne (Alt days) .....392-7485

### RC Harris, 2701 Queen St.

Bradley Bordne (Alt days).....392-2932

### 435 Kipling, 2<sup>nd</sup> fl.

Radhika Rudrapatna .....394-8374

### RL Clark, 45 23<sup>rd</sup> St.

Claudia Kim .....392-8225

### 1026 Finch Ave. W

Philip Ndungu (Alt days).....338-2069

### 30 Dee Ave.

Philip Ndungu (Alt days).....338-2069

### Humber TP, 130 The Queensway

Max Davis (M, W, F) .....392-2636

### 235 Cottingham St.

Max Davis (T,Th).....392-8459

### Ashbridges Bay TP, 9 Leslie St.

Marsha Palmer.....392-5893

Babatunde Ajewole .....392-5886

### 150 Disco Road

Reecha Markan.....394-8618

Richard Chen.....395-6081

### 545 Commissioners St

Kristina Laivyte- Taggart .....392-0147

### 30 Northline

Elaine Byenkya ..... 338-2945

### Island FP, 446 Lakeshore Ave

Ashley Wills (T,Th) ..... 392-8378

### 60 Tiffield Road

Ashley Wills (M,W,F).....398-5339

### Highland Creek, 51 Beechgrove Dr.

Eunice Wang .....397-0189

## Financial Services (except for Fire Services and Toronto Water)

### Metro Hall

19<sup>th</sup> fl., 55 John St.

Toronto ON M5V 3C6

Facsimile..... 392-3817

Email ..... ppffinancialservice@toronto.ca

### Manager

Elizabeth Grsic ..... 392-7499

### Supervisor/ Divisional PCard Coordinator

Doel Datta ..... 392-5364

### Financial Analyst

Brad Butac..... 338-2864

### Purchasing Analysts

Thomas Chacko..... 397-9192

Cristina Vantini ..... 395-6404

### Accounting Assistant 2

Alicia Dy ..... 392-9087

- SAP Access/Training Requests
- Journal Entry Requests
- IR/GR
- ppffinancialservice@toronto.ca

### Team A

PCARD/CRO /DPO /CTF /GR Processing in SAP for ML&S and Transportation Services

### Accounting Assistant 1 (Team Lead)

Helena Tai ..... 392-9728

### Accounting Assistant 2

Kiran Khatri (Acting)..... 392-8316

- PCard Level 2 Approver and Reporting Manager

- ppffinancialservice@toronto.ca

### Accounting Assistant 3

Puvanasri Sanmugalingam ..... 392-7546

- Traffic Management Centre  
PPFAFSU-TPTMC@toronto.ca
- TP - Etobicoke York District (incl. ROW)  
PPFAFSU-TPETOB@toronto.ca
- Vera Lusney .....338-5864
- TP – Non Operations and Maintenance
- Transportation Infrastructure Management
- TP – Public Realm Section
- PPFSFSU-Non-Ops&Mtce@Toronto.ca
- TP - Toronto & East York District (incl. ROW)  
ppfafsu-tpstorey@toronto.ca
- TP - General Manager's Office  
[PPFAFSU-tpstorey@toronto.ca](mailto:PPFAFSU-tpstorey@toronto.ca)
- TP-Signs & Markings  
[PPFAFSU-TPSS@Toronto.ca](mailto:PPFAFSU-TPSS@Toronto.ca)
- Eskender Georgis .....338-1837
- MLS - Toronto Animal Services  
ppfafsu-mlstas@toronto.ca
- MLS excl. Toronto Animal Services  
ppfafsu-mls@toronto.ca
- Ryan Rudnicki.....392-8833
- TP - Scarborough District (incl. ROW)  
ppfafsu-tpscar@toronto.ca
- TP - North York District (incl. ROW)  
ppfafsu-tpny@toronto.ca

**Team B**

- PCARD/CRO /DPO /CTF /GR  
Processing in SAP for IDS divisions  
(excl. ML&S and TP)
- Schedule A/Payment Requisitions, Petty Cash

**Accounting Assistant 1 (Team Lead)**

Nelufa De Silva .....338-0928

**Accounting Assistant 2**

Iqbal Khan (Acting).....338-5071

- PCard Level 2 Approver and Reporting Manager  
pfafinancialservice@toronto.ca
- Schedule A/Payment Requisitions @ Metro Hall 19th Floor

**Accounting Assistant 3**

Gregory Moon .....397-5353

- Solid Waste Management  
ppfafsu-swm@toronto.ca

- Toronto Building  
ppfafsutorbld@toronto.ca

**Accounting Assistant 3**

Danny Fiahlo.....338-8818

- -City Planning  
ppfafsupc@toronto.ca
- Major Capital Infrastructure Coordination  
ppfafsumcic@toronto.ca
- Deputy City Manager –IDS  
ppfafsuppfa@toronto.ca
- Policy, Planning, Finance and Administration  
ppfafsuppfa@toronto.ca

**Accounting Assistant 4**

Nick Harrison.....338-2068

- Engineering and Construction Services  
[ppfafsu-ecs@toronto.ca](mailto:ppfafsu-ecs@toronto.ca)
- Direct Billing

**Accounting Assistant 2**

Joyce Pan.....338-2069

**Revenue Services**

Metro Hall

19<sup>th</sup> fl., 55 John St.

Toronto ON M5V 3V6

Facsimile.....392-3817

Email .....[ppfarevenueservices@toronto.ca](mailto:ppfarevenueservices@toronto.ca)**Acting Manager**

Cindy Shen.....392-7563

**Acting Supervisor Revenue Accounting**

Derrick Chung.....338-5868

**Senior Business & Financial Analyst PPFA**

Eric Li .....392-8852

**Financial Analyst**

Jenny Dong .....392-5352

Ellen Rui Liu.....392-5363

**Accounting Assistants 1**

Rosy Haffese .....392-5211

Reynold Walters.....392-5360

Maria Teresa Andrada.....397-4823

**Accounting Assistants 2**

Chona Miranda .....392-8216  
 Daniele De Campo .....392-8218  
 Elsa Lawrence ..... 338-2072  
 Sean Adamache .....392-1804  
 Adam Wang.....392-6688

**Accounting Assistant 2**

Lucy Vizzacchero, NYCC, 2<sup>nd</sup> fl....395-7457

**Accounting Assistant 3**

Nergis Khambatta.....392-9251

**Program Support**

Toronto City Hall  
 20<sup>th</sup> fl. E., 100 Queen St. W.  
 Toronto ON M5H 2N2

Facsimile .....392-0816

**Director**

Juli Grady .....392-8395

**Complement Management & Reporting**

Toronto City Hall  
 20<sup>th</sup> fl. E., 100 Queen St. W.  
 Toronto ON M5H 2N2

Facsimile .....392-0816

**Manager**

Caterina Bertucci.....392-7729

**Administrative Project Co-Ordinator**

Rebecca Wong (Acting) .....338-5510

**Coordinators**

Toronto Water/Engineering & Construction  
 Services/ DCM Office/OEM/PPF&A

Lisa DiBiase-LoRusso.....338-5520

Solid Waste Management/ Toronto Building/  
 Transit Expansion Office

Lawrence Davidson (Acting) .....392-8687

City Planning/ML&S/ Transportation Services

Adrianna Merton .....392-1535

**Administrative Services**

Toronto City Hall  
 20<sup>th</sup> fl. E., 100 Queen St. W.  
 Toronto ON M5H 2N2

Facsimile..... 392-0816

**Manager**

Lori Pace-Michaels ..... 392-7709

**Security Access (DAA)**

Rosemary Schmidt ..... 395-7113

Cristina De Lellis ..... 392-1029

Stephanie Parsons ..... 338-5501

**Mail Delivery (for CH and MH only)**

Services Temporarily Suspended

**Support Assistant**

Nicole Sacco, CH 20E..... 395-6263

Andrew Gagnon, CH 20<sup>th</sup> fl. .... 392-6632

Lourdes Martinez, CH 20<sup>th</sup> fl.....397-1419

**Telecom and Office Supply Orders ALL IDS**

Andrew Gagnon, CH 20<sup>th</sup> fl. .... 392-6632

Lourdes Martinez, CH 20<sup>th</sup> fl ..... 397-1419

Nicole Sacco, CH 20<sup>th</sup> fl..... 395-6263

**City Planning**

Shared Mailbox: ppfapayrollcp@toronto.ca

**Supervisor**

Rosemary Schmidt, NYCC 4<sup>th</sup> fl.... 395-7113

**Payroll Program Assistant 1**

Priscilla Persaud, NYCC 4<sup>th</sup> fl ..... 395-6357

**Payroll Program Assistant 2**

Kelly Green, NYCC 4<sup>th</sup> fl..... email only

**Deputy City Manager IDS****Supervisor**

Cristina De Lellis, MH 19<sup>th</sup> fl ..... 392-1029

**Payroll Program Assistant 2**

Rose Giacchetta MH 19<sup>th</sup> fl..... 392-8349

**Engineering and Construction Services**

Shared Mailbox: ppfapsecs@toronto.ca

**Supervisor**

Stephanie Parsons, MH 21<sup>st</sup> fl..... 338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl.....392-7726

Payroll Program Assistant 2  
Francine Dorau, MH 21<sup>st</sup> fl .....397-1347

### Municipal Licensing and Standards

Shared Mailbox: [ppfapayrollMLS@toronto.ca](mailto:ppfapayrollMLS@toronto.ca)

- Executive Director's Office including Customer Service & Issues Management,
- Toronto Animal Services,
- Business Licensing and Regulatory Services,
- Policy and Strategic Support

Supervisor  
Rosemary Schmidt .....395-7113

Payroll Program Assistant 1  
Priscilla Persaud, NYCC 4<sup>th</sup> fl.....395-6357

Payroll Program Assistant 2  
Joanne Triolo, NYCC 4<sup>th</sup> fl .....395-7152

- By-law Enforcement

Payroll Program Assistant 2  
Betty Izquierdo, NYCC 4<sup>th</sup> fl.....395-6740

- Investigation Services

Payroll Program Assistant 2  
Jenifer Henry, NYCC 4<sup>th</sup> fl.....395-1021

### Policy, Planning, Finance and Administration

Supervisor  
Cristina De Lellis, MH 19<sup>th</sup> fl .....392-1029

Payroll Program Assistant 2  
Rose Giacchetta MH 19<sup>th</sup> fl .....392-8349

### Solid Waste Management Services

- General Manager's Office
- Strategic Initiatives and Workforce Planning
- Business Services
- Infrastructure & Resource Management
- Policy, Planning and Outreach (PP&O)

Supervisor  
Rebecca Wong, MH 21<sup>st</sup> fl .....338-5510

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl .....392-7726

Payroll Program Assistant 2  
Penelope Petridis, MH 21<sup>st</sup> fl.....338-7680

### Transfer Stations & Landfill Operations

- TS&LO Director Office

- Transfer Station Logistics
- Transfer Operations
- Facilities & Maintenance Equipment

Supervisor  
Stephanie Parsons, MH 21<sup>st</sup> fl  
..... 338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl ..... 392-7726

Payroll Program Assistant 2  
Maria Bucci, MH 21<sup>st</sup> fl ..... 392-7821

- Closed Landfill Operations

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl ..... 392-7726

Payroll Program Assistant 2  
Shellina Esmail, MH 21<sup>st</sup> fl..... 397-0202

### Collection & Litter Operations

- C&LO Director Office
- Contracted Services
- Collection Operations District 3 & 4

Supervisor  
Stephanie Parsons, MH 21<sup>st</sup> fl  
..... 338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl ..... 392-7726

Payroll Program Assistant 2  
Carmen Gaspar, MH 21<sup>st</sup> ..... 392-1324

- C&LO Ops Customer Service & Waste Diversion
- C&LO Nights & Parks

Supervisor  
Stephanie Parsons, MH 21<sup>st</sup> fl  
..... 338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl ..... 392-7726

Payroll Program Assistant 2  
Penelope Petridis, MH 21<sup>st</sup> fl ..... 338-7680

- Collection Operations – City-Wide
- Collection Operations – Litter Bins

Supervisor  
Stephanie Parsons, MH 21<sup>st</sup> fl  
..... 338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl ..... 392-7726

Payroll Program Assistant 2  
Shellina Esmail, MH 21<sup>st</sup> fl..... 397-0202

**Toronto Building**

- North York,
- Scarborough

## Supervisor

Rosemary Schmidt .....395-7113

## Payroll Program Assistant 1

Priscilla Persaud, NYCC 4<sup>th</sup> fl.....395-6357

## Payroll Program Assistant 2

Karthika Saravanan, NYCC 4<sup>th</sup> fl...395-6741

- Toronto & East York,
- Etobicoke York,
- Business Operations

## Supervisor

Stephanie Parsons, MH 21<sup>st</sup> fl  
.....338-5501

## Payroll Program Assistant 1

Tatiana Blizniouk, MH 21<sup>st</sup> fl .....392-7726

## Payroll Program Assistant 2

Savi Bickram, MH 21<sup>st</sup> fl.....392-7555

**Transit Expansion Office**

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl.....392-1029

## Payroll Program Assistant 2

Rose Giacchetta, MH 19<sup>th</sup> fl.....392-8349

**Toronto Water**

- General Manager's Office,
- All Management staff in all areas (manager and above),
- Strategic Planning and Workforce Development,
- Water Infrastructure Management

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl.....392-1029

## Payroll Program Assistant 2

Rose Giacchetta, MH 19<sup>th</sup> fl .....392-8349

**Wastewater Treatment**

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl.....392-1029

## Payroll Program Assistant 2

Anita Maiti, MH 19<sup>th</sup> fl.....338-2965

**Water Treatment and Supply**

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl .....392-1029

## Payroll Program Assistant 2

Karen Ramnarain, MH 19<sup>th</sup> fl..... 392-6349

**Environment & Administration**

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl .....392-1029

## Payroll Program Assistant 2

Monica Wong, MH 19<sup>th</sup> fl.....392-0788

**Distribution & Collection**

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl ..... 392-1029

## Payroll Program Assistant 2

Nila Magat MH 19<sup>th</sup> fl.....392-6349

- Construction Services North & West,
- Operations & Maintenance

Monica Wong, MH 19<sup>th</sup> fl.....392-0788

- Operations Services

## Payroll Program Assistant 2

Karen Ramnarain, MH 19<sup>th</sup> fl.....392-6349

- Operations Contract Services
- Wastewater Stormwater Pumping

## Payroll Program Assistant 2

Ann-Marie Reynolds, MH 19<sup>th</sup> fl ...392-0785

- Operations & Maintenance

**Customer & Technical Support**

## Supervisor

Cristina De Lellis, MH 19<sup>th</sup> fl .....392-1029

## Payroll Program Assistant 2

Rose Giacchetta, MH 19<sup>th</sup> fl.....392-8349

- Integrated Technology
- Integrated Technology, Enterprise Solutions Mgmt
- Process Control Systems
- Capital Works Delivery

## Payroll Program Assistant 2

Monica Wong, MH 19<sup>th</sup> fl.....392-0788

- Customer Care Support
- Customer Field Services

## Payroll Program Assistant 2

Karen Ramnarain, MH 19<sup>th</sup> fl.....392-6349

- Customer Care

## Supervisor

Rosemary Schmidt .....395-7113

Payroll Program Assistant 1  
Priscilla Persaud, NYCC 4<sup>th</sup> fl.....395-6357

Payroll Program Assistant 2  
Jesusa (Susan) Viola, NYCC 4<sup>th</sup> fl  
.....395-6406

- D&C Operations Coordination
- D&C Construction Services South & East

### Transportation Services

- General Manager's Office
- Transportation Services Program Office
- Policy & Innovation
- Planning & Capital Program
- Project Design & Management
- Business Performance
- Traffic Management
- Permits & Enforcement
- I&T Strategic & Emergency Planning

### Supervisor

Stephanie Parsons, MH 21<sup>st</sup> fl .....338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl.....392-7726

Payroll Program Assistant 2  
Tereza Bari, MH 21<sup>st</sup> fl.....395-7133

### Operations & Maintenance

Shared Mailbox: ppfapayrolltms@toronto.ca

### Supervisor

Stephanie Parsons, MH 21<sup>st</sup> fl .....338-5501

Payroll Program Assistant 1  
Tatiana Blizniouk, MH 21<sup>st</sup> fl.....392-7726

Payroll Program Assistant 2  
Lidia Giatti, MH 21<sup>st</sup> fl.....397-0752

### Public Consultation

Metro Hall  
19<sup>th</sup> fl., 55 John St.  
Toronto, ON M5V 3C6

Facsimile .....392-2974

### Manager

Tracy Manolakakis .....392-2990

Senior Public Consultation Coordinators  
Alyssa Cerbu .....338-0503

Jason Diceman ..... 338-2830

Stephanie Gris Bringas..... 392-3643

Kate Kusiak..... 392-1932

Mae (Rigma) Lee..... 392-8210

Paul Martin..... 392-6681

Maogosha Pyjor ..... 338-2850

Carol Tsang ..... 392-8361

Michael Vieira..... 392-0472

Steven Ziegler ..... 392-2896

### Public Consultation Coordinators

Jonathan Lam ..... 392-2962

### Research Analyst

Mark DeMiglio ..... 395-7178