

**DELEGATED APPROVAL FORM**  
**DEPUTY CITY MANAGER, INTERNAL CORPORATE SERVICES**  
**DIRECTOR OF REAL ESTATE SERVICES**

TRACKING NO.: 2017-276

Approved pursuant to the Delegated Authority contained in Executive Committee Item EX43.7 entitled "Delegation of Authority in Certain Real Estate Matters" adopted by City Council on May 11 and 12, 2010 (Confirmatory By-law No. 532-2010, enacted on May 12, 2010), as amended by GM24.9 entitled "Minor Amendments to Delegation of Authority in Certain Real Estate Matters" adopted by City Council on October 8, 9, 10 and 11, 2013 (Confirmatory By-Law No. 1234-2013, enacted on October 11, 2013), as amended by DAF 2013-307 and DAF 2014-087; and further amended by EX44.22 entitled "Strategic Property Acquisitions" adopted by City Council on August 25, 26, 27 and 28, 2014 (Confirmatory By-law No.1074-2014, enacted on August 28, 2014), and further amended by GM16.16 entitled "Transit Shelter Property Acquisitions" adopted by City Council on December 13, 14 and 15, 2016 (Confirmatory By-Law No. 1290-2016, enacted on December 15, 2016).

Approved pursuant to the Delegated Authority contained in Executive Committee Item EX33.44 entitled "Union Station Revitalization Implementation and Head Lessee Selection" adopted by City Council on August 5 and 6, 2009. City Council confirmatory By-law No. 749-2009, enacted on August 6, 2009.

|                |                  |            |                      |
|----------------|------------------|------------|----------------------|
| Prepared By:   | Vinkie Lau       | Division:  | Real Estate Services |
| Date Prepared: | October 18, 2017 | Phone No.: | (416)-392-3891       |

|                         |   |
|-------------------------|---|
| <b>Purpose</b>          | To obtain authority for the City to enter into a Licence Agreement (the "Agreement") with Metropolitan Toronto Condominium Corporation No. 943 (the "Licensee") to roof access of the building located at 40 College Street (Toronto Police Headquarters) to set up a small platform against the high-rise wall to access the swing-stages to conduct repairs on the exterior of the building municipally known as 25 Grenville.  |
| <b>Property</b>         | Three roof areas of the building located on lands municipally known as 40 College Street, as shown on Appendix "B" attached hereto (collectively the "Licensed Areas").   |
| <b>Actions</b>          | <ol style="list-style-type: none"> <li>1. Authority be granted for the City to enter into a Licence Extension Agreement (the "Agreement") with Metropolitan Toronto Condominium Corporation No. 943 (the "Licensee") to permit the Licensee to set up a swing stage within portions of the building located at 40 College Street (Toronto Police Headquarters) on the terms and conditions outlined herein, and on such other terms and conditions deemed appropriate by the Deputy City Manager, Internal Corporate Services, and in a form acceptable to the City Solicitor;</li> <li>2. The Deputy City Manager, Internal Corporate Services or her designate shall administer and manage the Agreement, including the provision of any amendments, consents, approvals, waivers, notices, and notices of termination, provided that the Deputy City Manager, Internal Corporate Services may, at any time, refer consideration of such matters to City Council for its determination and direction; and</li> <li>3. The appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.</li> </ol> |
| <b>Financial Impact</b> | <p>Revenue in the amount of \$3,500 (exclusive of HST and applicable taxes and fees) will be paid to the City of Toronto for the rights granted to the Licensee under the Agreement.</p> <p>The Acting Chief Financial Officer has reviewed this DAF and agrees with the financial impact information.</p>  |
| <b>Comments</b>         | City Staff had negotiated the terms of the Agreement, the major provisions of which are outlined in Appendix "A" attached hereto, and consider the terms to be fair and reasonable. Toronto Police Services, the current occupant at 40 College Street, has already agreed to permit the Licensee to enter into the building during the requested time. Contractor's security clearance have been provided to the City.   |
| <b>Terms</b>            | See Appendix "A" attached hereto.   |

|                         |                             |  |
|-------------------------|-----------------------------|--|
| <b>Property Details</b> | <b>Ward:</b>                | Toronto Centre-Rosedale (27)               |
|                         | <b>Assessment Roll No.:</b> |  |
|                         | <b>Approximate Size:</b>    |  |
|                         | <b>Approximate Area:</b>    | 300 m <sup>2</sup> or 3230 ft <sup>2</sup> |
|                         | <b>Other Information:</b>   |  |

| A.   | Director of Real Estate Services has approval authority for:   | Deputy City Manager, Internal Corporate Services has approval authority for:   |
|--|--|--|
| 1. Acquisitions:   | <input type="checkbox"/> Where total compensation does not exceed \$1 Million.   | <input type="checkbox"/> Where total compensation does not exceed \$3 Million.   |
| 2. Expropriations:   | <input type="checkbox"/> Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$1 Million.   | <input type="checkbox"/> Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$3 Million.   |
| 3. Issuance of RFPs/REOIs:   | <b>Delegated to a more senior position.</b>  | <input type="checkbox"/> Issuance of RFPs/REOIs.   |
| 4. Permanent Highway Closures:   | <b>Delegated to a more senior position.</b>  | <input type="checkbox"/> Initiate process & authorize GM, Transportation Services to give notice of proposed by-law.   |
| 5. Transfer of Operational Management to ABCDs:  | <b>Delegated to a more senior position.</b>  | <input type="checkbox"/> Transfer of Operational Management to ABCDs.  |
| 6. Limiting Distance Agreements:   | <input type="checkbox"/> Where total compensation does not exceed \$1 Million.   | <input type="checkbox"/> Where total compensation does not exceed \$3 Million.   |
| 7. Disposals (including Leases of 21 years or more):                                       | <input type="checkbox"/> Where total compensation does not exceed \$1 Million.   | <input type="checkbox"/> Where total compensation does not exceed \$3 Million.   |
| 8. Exchange of land in Green Space System & Parks & Open Space Areas of Official Plan: N/A | <b>Delegated to a more senior position.</b>  | <input type="checkbox"/> Exchange of land in Green Space System and Parks and Open Space Areas of Official Plan.   |
| 9. Leases/Licences (City as Landlord/Licensor):  | <input checked="" type="checkbox"/> (a) Where total compensation (including options/renewals) does not exceed \$1 Million;   | <input type="checkbox"/> (a) Where total compensation (including options/renewals) does not exceed \$3 Million;  |
|  | <input type="checkbox"/> (b) Where compensation is less than market value, for periods not exceeding three (3) months, including licences for environmental assessments and/or testing, etc.                           | <input type="checkbox"/> (b) Where compensation is less than market value, for periods not exceeding six (6) months, including licences for environmental assessments and/or testing, etc.                               |
| 10. Leases/Licences (City as Tenant/Licensee):   | <input type="checkbox"/> Where total compensation (including options/renewals) does not exceed \$1 Million.  | <input type="checkbox"/> Where total compensation (including options/renewals) does not exceed \$3 Million.  |
| 11. Easements (City as Grantor):   | <input type="checkbox"/> (a) Where total compensation does not exceed \$1 Million.   | <input type="checkbox"/> Where total compensation does not exceed \$3 Million.   |
|  | <input type="checkbox"/> (b) When closing road, easements to pre-existing utilities for nominal consideration.   | <b>Delegated to a less senior position.</b>  |
| 12. Easements (City as Grantee):   | <input type="checkbox"/> Where total compensation does not exceed \$1 Million.   | <input type="checkbox"/> Where total compensation does not exceed \$3 Million.   |
| 13. Revisions to Council Decisions in Real Estate Matters:                                 | <input type="checkbox"/> Amendment must not be materially inconsistent with original decision (and may include increase not to exceed the amount of the original decision by the lesser of 10 per cent and \$500,000). | <input type="checkbox"/> Amendment must not be materially inconsistent with original decision (and may include increase not to exceed the amount of the original decision by the lesser of 10 per cent and \$1 Million). |
| 14. Miscellaneous:   | <input type="checkbox"/> (a) Approvals, Consents, Notices and Assignments under all Leases/Licences;   | <input type="checkbox"/> (a) Approvals, Consents, Notices and Assignments under all Leases/Licences;   |
|  | <input type="checkbox"/> (b) Releases/Discharges;  | <input type="checkbox"/> (b) Releases/Discharges;  |
|  | <input type="checkbox"/> (c) Surrenders/Abandonments;  | <input type="checkbox"/> (c) Surrenders/Abandonments;  |
|  | <input type="checkbox"/> (d) Enforcements/Terminations;  | <input type="checkbox"/> (d) Enforcements/Terminations;  |
|  | <input type="checkbox"/> (e) Consents/Non-Disturbance Agreements/Acknowledgements/Estoppels/Certificates;  | <input type="checkbox"/> (e) Consents/Non-Disturbance Agreements/Acknowledgements/Estoppels/Certificates;  |
|  | <input type="checkbox"/> (f) Objections/Waivers/Cautions;  | <input type="checkbox"/> (f) Objections/Waivers/Cautions;  |
|  | <input type="checkbox"/> (g) Notices of Lease and Sublease;  | <input type="checkbox"/> (g) Notices of Lease and Sublease;  |
|  | <input type="checkbox"/> (h) Consent to regulatory applications by City, as owner;   | <input type="checkbox"/> (h) Consent to regulatory applications by City, as owner;   |
|  | <input type="checkbox"/> (i) Consent to assignment of Agreement of Purchase/Sale; Direction re Title;  | <input type="checkbox"/> (i) Consent to assignment of Agreement of Purchase/Sale; Direction re Title;  |
|  | <input type="checkbox"/> (j) Documentation relating to Land Titles applications;   | <input type="checkbox"/> (j) Documentation relating to Land Titles applications;   |
|  | <input type="checkbox"/> (k) Correcting/Quit Claim Transfer/Deeds.   | <input type="checkbox"/> (k) Correcting/Quit Claim Transfer/Deeds.   |

**B. Deputy City Manager, Internal Corporate Services and Director of Real Estate Services each has signing authority on behalf of the City for:**

- 1. Agreements of Purchase and Sale and all implementing documentation for purchases, sales and land exchanges not delegated to staff for approval.
- 2. Expropriation Applications and Notices following Council approval of expropriation.
- 3. Documents required to implement the delegated approval exercised by him or her.

**Deputy City Manager, Internal Corporate Services also has approval authority for:**

- Leases/licences/permits at Union Station during the Revitalization Period, if the rent/fee is at market value.

| Consultation with Councillor(s)      |  |   |            |            |       |                                  |                       |        |      |       |
|--------------------------------------|--|---|------------|------------|-------|----------------------------------|-----------------------|--------|------|-------|
| Councillor:                          | Kristyn Wong-Tam   |   |            |            |       | Councillor:                      |                       |        |      |       |
| Contact Name:                        | Tristan A. Downe-Dewdney   |   |            |            |       | Contact Name:                    |                       |        |      |       |
| Contacted by:                        | Phone  | X | E-Mail     | Memo       | Other | Contacted by:                    | Phone                 | E-mail | Memo | Other |
| Comments:                            | Consent  |   |            |            |       | Comments:                        |                       |        |      |       |
| Consultation with ABCDs              |  |   |            |            |       |                                  |                       |        |      |       |
| Division:                            | Toronto Police Service   |   |            |            |       | Division:                        | Financial Planning    |        |      |       |
| Contact Name:                        | Enrico Pera  |   |            |            |       | Contact Name:                    | Patricia Libardo      |        |      |       |
| Comments:                            | Consent  |   |            |            |       | Comments:                        | Consent               |        |      |       |
| Legal Division Contact               |  |   |            |            |       |                                  |                       |        |      |       |
| Contact Name:                        | Luxmen Aloysius  |   |            |            |       |                                  |                       |        |      |       |
| DAF Tracking No.: 2017- 276          |  |   | Date       |            |       | Signature                        |                       |        |      |       |
| Recommended by: Manager, Daran Somas |  |   | Nov/7/2017 |            |       | Sgd.\ Daran Somas, Actg. Manager |                       |        |      |       |
| <input type="checkbox"/>             | Recommended by: Director of Real Estate Services<br>David Jollimore              |   |            | Nov/8/2017 |       |                                  | Sgd.\ David Jollimore |        |      |       |
| <input checked="" type="checkbox"/>  | Approved by:   |   |            |            |       |                                  |                       |        |      |       |
| <input type="checkbox"/>             | Approved by: Deputy City Manager, Internal<br>Corporate Services<br>Josie Scioli |   |            |            |       |                                  | X                     |        |      |       |

**General Conditions ("GC")**

- (a) The local Councillor (or local Councillors if the subject property is located on a ward boundary or if the transaction involves an exchange of properties in more than one ward), will be consulted prior to the exercise of delegated Approving Authority by staff for all Acquisitions, Disposals, Land Exchanges and Leases.
- (b) Where approving power has been delegated to staff, the Deputy City Manager, Internal Corporate Services, in consultation with any other applicable Deputy City Manager or the City Manager, may determine that such matter is of such special interest that same should be returned to the relevant Committee and Council for consideration and determination.
- (c) Exercise of delegated authority is subject to all applicable Council policies, statutes or other applicable law.
- (d) Authority to approve financial commitments/expenditures is subject to all amounts being available in an approved budget, or funding being available from third party sources, except for "Strategic Property Acquisitions" as set out in EX44.22 adopted by Council August 25, 26, 27 and 28, 2014, which identifies alternative funding mechanisms subject to additional approval requirements.
- (e) Property interests are to be based on appraised value, and no interest shall be granted at less than market value unless otherwise specifically authorized.
- (f) Authority to approve transactions at less than market value is subject to statutory anti-bonusing provisions.
- (g) Total compensation means the aggregate of all types of payments, including land value, estimated clean-up costs, potential arbitration awards, loss claims, etc, but exclusive of any applicable taxes and registration costs.
- (h) Authority to acquire property is conditional upon provision being made to bring the property into compliance with applicable MOE or other requirements such that it will be fit for its intended municipal purpose, except for property acquisitions of 50M<sup>2</sup> or less for transit shelter purposes.
- (i) Authority to initiate the permanent road closure process in **A.4** is conditional upon confirmation by the GM of Transportation Services that it is feasible to permanently close the highway.
- (j) Disposal authorities in **A.7** are subject to the property having been declared surplus, and the disposal policy complied with.
- (k) Land exchanges, except for those in **A.8**, may be authorized based on the delegated Approving Authority for Disposals in **A.7**.
- (l) Approving Authority with respect to land located in the Designated Waterfront Area is conditional upon the approval of the Director, Waterfront Secretariat.
- (m) Authority to approve an exchange of land in **A.8** is conditional upon confirmation by the Chief Planner and Executive Director, and the GM of Parks, Forestry & Recreation, that the land being exchanged is (i) nearby land of equivalent or larger area, and (ii) of comparable or superior green space utility.
- (n) Approving Authority in **A.9** Leases (City as Landlord) but not Licences (City as Licensor) is limited to periods (including options/renewals) of less than twenty-one (21) years.
- (o) Total compensation in leasing matters where the City is landlord (**A.9**) includes the value of tenant improvements if factored into tenant's rental payments.
- (p) Total compensation in leasing matters where the City is the tenant (**A.10**) includes the value of any tenant improvements to be paid by the City.
- (q) Where options/renewals are included in leases, if the renewal rent is to be determined at a date later than the original approval date, total compensation is to be calculated as though all options are exercised, estimating the renewal rent based on the highest rent payable in the first term of the lease.
- (r) Total compensation in leasing matters where the City is landlord (**A.9**) or tenant (**A.10**) is to be calculated from the date of approval pursuant to this delegation (ie. first allowing for the expiry of any prior approvals, whether by Council or a delegated authority).
- (s) Approving Authority in leasing matters includes authority to approve renewals/extensions within the parameters of the delegated Approving Authority.
- (t) Approving Authority includes authority for amendments within the parameters of the delegated Approving Authority, the cumulative total of which may not exceed the delegated financial limit.
- (u) Where proposed additional amounts in **A.13** exceed 10 per cent of the original decision, even if otherwise in compliance with all other conditions, then approving authority is transferred upwards to the next more senior level of approving authority having the relevant overall financial limit.
- (v) Approving Authority includes authority for all documents necessary to implement the authority, on terms and conditions satisfactory to the Approving Authority, in consultation with the relevant operating Division(s).
- (w) Staff positions referred to in this delegation include successors from time to time.
- (x) Documents are to be in a form satisfactory to the City Solicitor (including indemnity and insurance provisions).
- (y) Delegated signing authorities in **B** are conditional upon the documents having received the City Solicitor's prior "Approval as to Form".
- (z) This delegation does not affect sales, acquisitions and leases over which the Affordable Housing Committee has responsibility.
- (aa) Authority to use land acquired by the City for parking purposes by the Toronto Parking Authority is conditional upon Council enacting a by-law designating such use.
- (bb) All residential leasing documents shall adhere to the *Residential Tenancies Act* and any successor legislation.
- (cc) Despite GC(n), Approving Authority in residential leasing matters is not limited to periods of less than twenty-one (21) years.

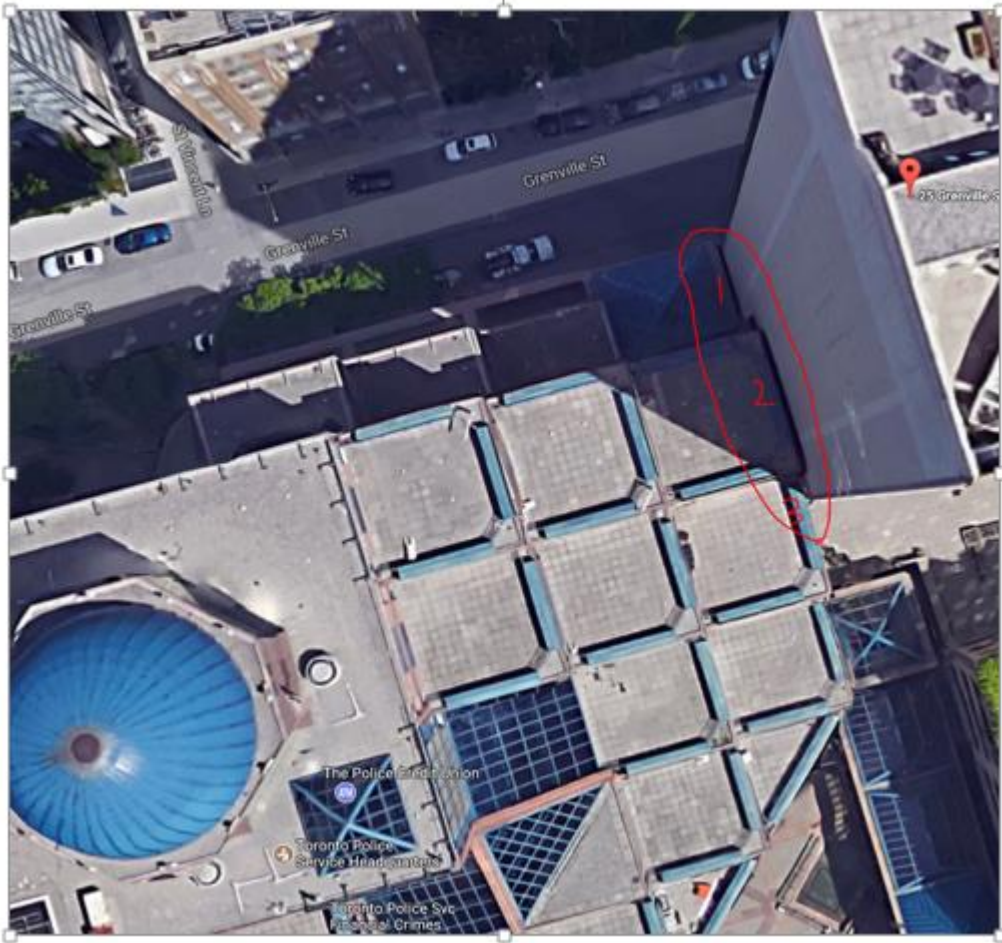
**Schedule "A"**

**Terms and Conditions**

| <b>TERM</b>                               | <b>SUMMARY</b>  |
|---|---|
| <b>Licensors</b>                          | City of Toronto   |
| <b>Licensee</b>                           | Metropolitan Toronto Condominium Corporation No. 943  |
| <b>License</b>                            | A licence to use the Licensed Area for the purpose of setting up, adjusting and demobilizing the swing stage to permit the Licensee and its contractors and employees to repair the building adjacent to 40 College Street municipally known as 25 Grenville Street in the City of Toronto. |
| <b>Licensed Area</b>                      | The very east roof areas of the Police HQ building located on lands municipally known as 40 College Street (3 roof areas as shown on drawing).  |
| <b>Term</b>                               | The Term shall be twenty-one (21) days, to be exercised over the period November 6, 2017 to November 30, 2017 inclusive, provided the Licensee gives 48 hour prior notice to the Toronto Police Services at the Premises.   |
| <b>TPS Security Requirements</b>          | Licensee's contractors and/or employees who will have access to the Licensed Area during the Term shall comply with any and all security requirements of the Toronto Police Service.  |
| <b>Restoration</b>                        | At the end of the term or termination of the Agreement, the Licensee is to restore the Licensed Area to the condition that existed prior to the Licensee's occupation of the Licensed Area at its sole cost and expense and to the satisfaction of the City, acting reasonably.             |
| <b>Insurance, Indemnity &amp; Release</b> | Licensee is providing insurance in the amount of not less than FIVE Million Dollars (\$5,000,000.00), per access period; as required by the City and agrees to release and indemnify the City from any and all claims related to the Work.  |

### Schedule "B"

### Sketch of Roof Access Area



### Area Map

